



TOWN CLERK  
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HOLBROOK

## **Internal Job Posting**

### **Town of Holbrook**

#### **PUBLIC WORKS CRAFTSPERSON/LABORER – GRADE II**

The Town of Holbrook seeks a skilled, reliable and coordinated individual for the fulltime (40 hours/week) Public Works Craftsperson/Laborer – Grade II position.

Responsibilities and duties include, but are not limited to the following: Perform all skilled laborers work of various divisions, such as, but not limited to, tree climbing, trimming, cutting and brushing; prepare and maintain playing fields, courts and related structures; maintain parks or other land under jurisdiction of Public Works Department; assist in water, drainage and sewer pipe laying; assist in installation and repair of hydrants, gate boxes, valves, shutoffs and tapping of services or mains of various sizes; ability to grade asphalt or other materials, building of necessary sewer and drainage structures; flushing out of lines; install, repair and read water and sewer meters; knowledge of pumping stations and wells; operates trucks of various sizes; participate in snow/ice removal, as necessary. Perform all other duties as directed or required.

Qualifications and experience One (1) year of experience in construction, landscaping or related field is required. Must be familiar with the various aspects of skilled trade in other divisions. Knowledge of tools and equipment used in operation of various divisions. CDL required & Hoisting license preferred. Ability to obtain additional licenses required by Public Works Superintendent for works of various divisions, such as water distribution. Must have physical strength and stamina, manual dexterity and coordination and excellent vision and depth perception. Building and mechanical skills are a plus. Must be able to pass a pre-employment physical and drug test.

Compensation: Grade 2 - \$23.03 per hour plus benefits.

Work Schedule: Monday - Friday 7:00 a.m. – 3:30 p.m.

Supervision: Under the direction of the Superintendent of Public Works.

How to apply: Applicants should forward a cover letter and resume via email to Chris M. Pellitteri, Superintendent of Public Works, cpellitteri@holbrookmassachusetts.us position by March 20, 2020.

The Town of Holbrook is an AA/EOE employer.

*Notice of posting commenced on March 16, 2020 for five (5) working days.*