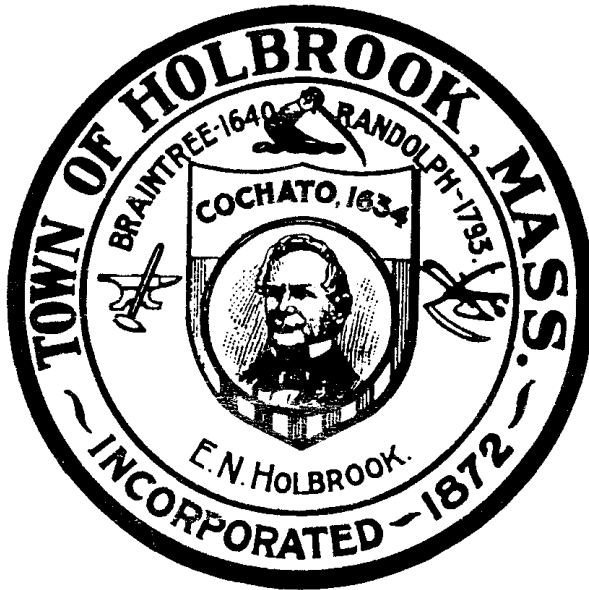


# TOWN OF HOLBROOK

2022



Special Town Meeting

7:15 p.m.

Wednesday, November 16, 2022

at the Holbrook Junior-Senior High School

## WARRANT

COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HOLBROOK  
WARRANT FOR THE NOVEMBER 16, 2022 SPECIAL TOWN MEETING

NORFOLK, SS.

GREETING

To any Constable of the Town of Holbrook, in said County:

You are hereby directed and required to notify and warn the inhabitants of the Town of Holbrook, qualified to vote in town affairs to meet in Holbrook Middle-High School, 245 South Franklin Street, Holbrook on:

Wednesday, November 16, 2022

at 7:15 p.m. in the evening, then and there to act on the articles contained within:

SPECIAL TOWN MEETING				
16-Nov-22				
LIST OF ARTICLES				
Art. #	Department	Subject	Amount	Funding Source
1	Town Accountant for HCAM	Revoke Enterprise & Establish Special Revenue		N/A
2	Town Accountant	Unpaid Bills of a Prior Year	\$ 18,023.45	Current Year Budget
3	Select Board	FY2023 Budget Amendments General Fund	\$ 871,613.36	Tax Levy and Chery Sheet
4	Town Accountant	FY2023 Budget Amendments Enterprise Funds	\$ 380,000.00	50/50 Split Holbrook/Randolph
5	Select Board	Special Purpose Stabilization Fund		Opioid Settlement Fees
6	Select Board	Clerical Union Contract Settlement	\$ 61,089.49	Tax Levy
7	Town Accountant	Rescind the balance of the School Building Project Borrowing Authorizations	\$6,565,921.00	N/A
8	Town Accountant	Close MSBA School Building Project	\$ 484,888.86	Transfer to GF
9	Capital Committee	Reallocation of DPW STM22-13 Equipment Replacement Article	\$ (83,084.85)	Transfer Balance to Special Purpose Capital Stabilization Fund
10	Capital Committee	Fire Department Bucket Truck Additional Funding	\$ 80,000.00	Reallocation
11	Capital Committee	Fire/EMT Department Ambulance Purahse	\$ 525,000.00	Receipts Reserved for Appropriation Ambulance
12	Select Board	Deputy Police Contract Settlement	\$ 10,352.68	Tax Levy
13	Select Board	Select Board Compensation		No FY2023 Fiancial Impact
14	Citizens Petition	Citizen-Police Education Program	Cost Unknown	Unknown
15	Citizens Petition	Term Limits		N/A
16	Citizens Petition	Elected Officials Eligibility		N/A
17	Citizens Petition	Buy Green Pledge Non-Binding Resolution	Cost Unknown	Unknown
18	Citizens Petition	Town Meeting to Ban Nips		N/A

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SPECIAL TOWN MEETING WARRANT  
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**Article 1: PEG / HCAM**

To see if the Town will revoke the acceptance of Chapter 44, § 53F½ of the Massachusetts General Laws, ceasing PEG/ HCAM as an enterprise fund effective fiscal year 2023 thereby creating a new fund under Chapter 44, § 53 of the Massachusetts General Laws or take any other action thereon

Submitted By: Town Accountant for HCAM  
Approval Recommended by: Finance Committee 6-0-0  
Funding Source: N/A

*Emergency: To replace the Enterprise definition of HCAM and replace with a Special Revenue Fund under MGL Chapter 44, § 53. By creating this new reporting method HCAM will have greater flexibility to expend funding received from the cable access companies within the Town of Holbrook*

*Motion: I move that the Town revoke the acceptance of Chapter 44, § 53F½ of the Massachusetts General Laws, ceasing PEG/ HCAM as an enterprise fund effective fiscal year 2023 thereby creating a new fund under Chapter 44, § 53 of the Massachusetts General Laws, and, further, to transfer the remaining balance in said enterprise fund to said new fund.*

**Article 2: Unpaid Bills of a Prior Year**

To see if the Town Will vote to authorize the payment of unpaid bills of a prior year in the amount of Eighteen Thousand Twenty-Three dollars and Forty-Five Cents (**\$18,023.45**) or take any other action thereon

Department	Vendor	Amount	Funding Source
School	Direct Energy	\$ 2,014.42	Current Year Budget
School	Paula Morgan	\$ 1,200.01	Current Year Budget
School	First Student Transportation	\$ 2,081.67	Current Year Budget
DPW	Tractor Supply	\$ 6.36	Current Year Budget
DPW	Tractor Supply	\$ 34.99	Current Year Budget
Town Administrator	Printing Unlimited	\$ 1,562.00	Current Year Budget
Town Administrator	Murphy Hesse Toomey & Lehane	\$ 11,124.00	Current Year Budget
	<b>Total</b>	<b>\$ 18,023.45</b>	

Submitted By: Town Accountant  
Approval Recommended by: Finance Committee 6-0-0  
Funding Source: Current Year Budgets

*Emergency: To pay the balance of outstanding invoices from the prior fiscal year.*

*Motion: I move that the Town authorize the payment of unpaid bills of the prior fiscal year in the amount of Eighteen-Thousand Twenty-Three Dollars and Forty-Five Cents (\$18,023.45) from current year budgets*

TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
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**Article 3: FY2023 General Fund Budget Amendments**

To see what sum of money the Town will vote to raise and appropriate and/or transfer from available funds for the ensuing fiscal year to amend the Fiscal Year 2023 General Fund Operating Budget as indicated below, or take any other action thereon

**\*\*Intentionally Left Blank\*\***

TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
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Department Number	Department Name	FY23 As Voted May Town Meeting	FY2023 November Special Town Meeting	Amended Budget as per November Town Meeting
123	<i>Town Administrator</i>			
	Salaries	\$ 394,175.32	\$ 2,915.09	\$ 397,090.41
	<b>Total</b>	<b>\$ 394,175.32</b>	<b>\$ 2,915.09</b>	<b>\$ 397,090.41</b>
<b>*Contractual Obligation</b>				
<i>Finance Committee Recommendation: Salary 5-1-0</i>				
135	<i>Town Accountant</i>			
	Salaries	\$ 186,665.00	\$ 5,200.00	\$ 204,983.88
	Part-Time Clerk		\$ 13,118.88	
	<b>Total</b>	<b>\$ 186,665.00</b>	<b>\$ 18,318.88</b>	<b>\$ 204,983.88</b>
<b>*Create a clerical overtime budget consistant with other departments and to create a part-time position.</b>				
<i>Finance Committee Recommendation : Salary 1-5-0</i>				
145	<i>Treasurer/Collector</i>			
	Expenses	\$ 160,000.00	\$ 12,260.00	\$ 172,260.00
	<b>Total</b>	<b>\$ 160,000.00</b>	<b>\$ 12,260.00</b>	<b>\$ 172,260.00</b>
<b>*Estimated increase to billing service fees</b>				
<i>Finance Committee Recommendation: Expenses 0-6-0</i>				
161	<i>Town Clerk</i>			
	Town Clerk Salary	\$ 79,395.00	\$ 1,535.00	\$ 80,930.00
	Salaries	\$ 94,427.00	\$ 900.00	\$ 95,327.00
	<b>Total</b>	<b>\$ 173,822.00</b>	<b>\$ 2,435.00</b>	<b>\$ 176,257.00</b>
<b>*Contractual Obligations</b>				
<i>Finance Committee Recommendation: Salary 5-1-0</i>				
162	<i>Elections/Town Meeting</i>			
	Salaries	\$ 40,000.00	\$ 11,200.00	\$ 51,200.00
	<b>Total</b>	<b>\$ 40,000.00</b>	<b>\$ 11,200.00</b>	<b>\$ 51,200.00</b>
<b>*To meet the needs of Primary Election/Actual Election/Town Election and (3) Town Meetings</b>				
<i>Finance Committee Recommendation: Salary 4-2-0</i>				
200	<i>Public Safety Building</i>			
	Expenses	\$ 181,447.06	\$ 79,360.00	\$ 260,807.06
	<b>Total</b>	<b>\$ 181,447.06</b>	<b>\$ 79,360.00</b>	<b>\$ 260,807.06</b>
<b>*To provide funding to cover utility and fuel increases</b>				
<i>Finance Committee Recommendation: Expense 3-4-0</i>				

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210	<i>Police Department</i>				
		Salaries	\$ 3,238,373.93	\$ 12,519.78	\$ 3,250,893.71
		Expenses	\$ 228,000.00	\$ 21,055.00	\$ 249,055.00
		<b>Total</b>	<b>\$ 3,466,373.93</b>	<b>\$ 33,574.78</b>	<b>\$ 3,499,948.71</b>
<b>*Contractual Obligations (sick leave buy back), and increased costs to fuel and vehicle purchases</b>					
<i>Finance Committee Recommendation: Salaries 5-1-0</i>					
<i>Finance Committee Recommendation: Expenses 0-6-0</i>					
220	<i>Fire Department</i>				
		Salaries	\$ 2,516,229.36	\$ 63,000.00	\$ 2,579,229.36
		Expenses	\$ 115,967.98	\$ 23,300.00	\$ 129,317.98
		<b>Total</b>	<b>\$ 2,632,197.34</b>	<b>\$ 86,300.00</b>	<b>\$ 2,708,547.34</b>
<b>*Backfill costs for acadamey trainee, increased cost to fuel and supplies</b>					
<i>Finance Committee Recommendation: Salaries 5-1-0</i>					
<i>Finance Committee Recommendation: Expenses 1-5-0</i>					
225	<i>Dispatch</i>				
		Expenses	\$ 342,350.00	\$ 48,458.67	\$ 385,310.00
		<b>Total</b>	<b>\$ 342,350.00</b>	<b>\$ 48,458.67</b>	<b>\$ 385,310.00</b>
<b>*To provide funding to cover utility and fuel increases</b>					
<i>Finance Committee Recommendation: Expenses 1-5-0</i>					
230	<i>EMT</i>				
		Expenses	\$ 112,769.08	\$ 13,300.00	\$ 116,119.08
		<b>Total</b>	<b>\$ 361,018.81</b>	<b>\$ 13,300.00</b>	<b>\$ 364,368.81</b>
<b>*To provide funding to cover utility and fuel increases</b>					
<i>Finance Committee Recommendation: Expenses 1-5-0</i>					
292	<i>Animal Control</i>				
		Salaries	\$ 44,114.00	\$ 16,686.00	\$ 60,800.00
		Expenses	\$ 14,900.00	\$ 368.50	\$ 15,268.50
		<b>Total</b>	<b>\$ 59,014.00</b>	<b>\$ 17,054.50</b>	<b>\$ 76,068.50</b>
<b>*Contractual Obligations</b>					
<i>Finance Committee Recommendation: Salaries 5-1-0</i>					
<i>Finance Committee Recommendation: Expenses 1-5-0</i>					

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Department Number	Department Name	FY23 As Voted May Town Meeting	FY2023 November Special Town Meeting	Amended Budget as per November Town Meeting
240	<i>Inspectional Services</i>			
	<i>Salaries</i>	\$ 339,468.56	\$ 3,170.00	\$ 342,638.56
	<i>Expenses</i>	\$ 79,300.00	\$ 1,500.00	\$ 80,800.00
	<b>Total</b>	<b>\$ 418,768.56</b>	<b>\$ 4,670.00</b>	<b>\$ 423,438.56</b>
<b>*Contractual Obligations Inspectors along with advertising and postage MBTA mailings</b>				
<i>Finance Committee Recommendation: Salaries 5.1-0</i>				
<i>Finance Committee Recommendation: Expenses: 0-6-0</i>				
400	<i>Public Works</i>			
	<i>Salaries</i>	\$ 1,155,416.47	\$ 133,325.12	\$ 1,288,741.59
	<i>Expenses</i>	\$ 528,500.00	\$ 185,000.00	\$ 713,500.00
	<b>Total</b>	<b>\$ 1,683,916.47</b>	<b>\$ 318,325.12</b>	<b>\$ 2,002,241.59</b>
<b>*Contractual Obligations, increased utility, fuel, stormwater management and tree removal costs.</b>				
<i>Finance Committee Recommendation: Salaries 5-1-0</i>				
<i>Finance Committee Recommendation: Expenses 2-4-0</i>				
422	<i>Roads &amp; Sidewalks plus Parks &amp; Fields</i>			
	<i>Roads &amp; Sidewalks</i>	\$ 75,000.00	\$ 45,000.00	\$ 120,000.00
	<i>Parks &amp; Fields</i>	\$ 25,000.00	\$ 60,000.00	\$ 85,000.00
	<b>Total</b>	<b>\$ 100,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ 205,000.00</b>
<b>*Continued maintenance and upkeep of Roads &amp; Sidewalks plus Parks and Fields.</b>				
<i>Finance Committee Recommendation: Expenses 0-6-0</i>				
541	<i>Council On Aging</i>			
	<i>Salaries</i>	\$ 113,109.00	\$ 7,431.32	\$ 120,540.32
	<i>Expenses</i>	\$ 20,500.00	\$ 1,340.00	\$ 21,840.00
	<b>Total</b>	<b>\$ 133,609.00</b>	<b>\$ 8,771.32</b>	<b>\$ 142,380.32</b>
<b>*To provide competitive wages to the COA Van Drivers and fuel increases</b>				
<i>Finance Committee Recommendation: Salaries 3-3-0</i>				
<i>Finance Committee Recommendation: Expenses 2-4-0</i>				

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Department Number	Department Name	FY23 As Voted May Town Meeting	FY2023 November Special Town Meeting	Amended Budget as per November Town Meeting
610	<i>Public Library</i>			
	<i>Salaries</i>	\$ 379,475.44	\$ 12,464.56	\$ 391,940.00
	<i>Expenses</i>	\$ 150,000.00	\$ 23,000.00	\$ 173,000.00
	<b>Total</b>	<b>\$ 529,475.44</b>	<b>\$ 35,464.56</b>	<b>\$ 564,940.00</b>
<i>*Contractual Obligations, (2) Retirees, general expense increases to utilities as well as books and periodicals</i>				
<i>Finance Committee Recommendation: Salaries 4-2-0</i>				
<i>Finance Committee Recommendation: Expenses 3-3-0</i>				
691	<i>Historical Commission</i>			
	<i>Expenses</i>	\$ -	\$ 1,000.00	\$ 1,000.00
	<b>Total</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
<i>*To establish a FY2023 Historical Commission Budget</i>				
<i>Finance Committee Recommendation: Expenses 5-1-0</i>				
820	<i>State Assessments</i>			
	<i>School Assessments</i>	\$ 996,738.00	\$ 64,864.00	\$ 1,061,602.00
	<b>Total</b>	<b>\$ 1,316,416.00</b>	<b>\$ 64,864.00</b>	<b>\$ 1,381,280.00</b>
<i>*As per final FY2023 Cherry Sheet</i>				
<i>Finance Committee Recommendation: Expenses 6-0-0</i>				
911	<i>Employee Benefits</i>			
	<i>Medicare Tax</i>	\$ 333,657.46	\$ 8,341.44	\$ 341,998.90
	<b>Total</b>	<b>\$ 2,907,549.46</b>	<b>\$ 8,341.44</b>	<b>\$ 2,915,890.90</b>
<i>*Estimated as per FY2022 Expended</i>				
<i>Finance Committee Recommendation: Expense 4-2-0</i>				
<b>Grand Total</b>			<b>\$ 871,613.36</b>	

Submitted by: Select Board  
Approval Recommended by Finance Committee: As listed above.

*Emergency: Due to the current economic issues related to inflation the Town's General Operating Costs have escalated.*

***Motion: I move that the Town raise and appropriate and/or transfer from available funds as indicated, the amounts as listed per department of \$871,613.36 for the ensuing year to amend the FY2023 General Fund Operating Budget as voted at the Annual Town Meeting in May 2022.***



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**Article 4: FY2023 Enterprise Fund Budget Amendments**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the amount of One Hundred Ninety Thousand Dollars and no cents from the Holbrook Water Department to the Joint Water Works with a like amount from the Randolph Water Department for a total Joint Water Works increase in the amount of Three Hundred Eighty Thousand Dollars and no cents in order to fund the Joint Water Works Annual Budget as voted May 2022 for the remainder of the fiscal year or take any other action thereon

*Motion: I move that the Town transfer the amount of One Hundred Ninety Thousand Dollars and no cents from the Holbrook Water Department to the Joint Water Works with a like amount from the Randolph Water Department for a total Joint Water Works increase in the amount of Three Hundred Eighty Thousand Dollars and no cents in order to amend and fully fund the Joint Water Works Budget as voted at the Annual Meeting of May 2022 for the remainder of Fiscal Year 2023 or take any other action thereon*

Submitted By: Select Board

Approval Recommended by: Finance Committee 6-0-0

Funding Source: Holbrook Water Department

**Article 5: Establish Special Purpose Trust Fund (Opioid Settlement Fees)**

To see if the Town will vote, pursuant to Chapter 40, Section 5B of the Massachusetts General Laws, to establish a special purpose stabilization fund for money received from judgments or settlements in litigation or claims against opioid manufacturers or distributors, and determine how the money from such fund may be spent; to see if the Town will vote to dedicate all or a percentage, which may not be less than 25 percent, of money received from judgments or settlements in litigation or claims against opioid manufacturers or distributors to the Special Purpose Stabilization Fund established under this Article, effective for Fiscal Year 2023 beginning on July 1, 2022, or act in any way relative thereto; and, further, to see if the Town will vote to accept the provisions of the fourth paragraph of Chapter 40, Section 5B of the Massachusetts General Laws, or take any other action thereon

Submitted By: Select Board

Approval Recommended by: Finance Committee 6-0-0

Funding Source: Opioid Settlement Fees

*Emergency: The Town has begun to receive Opioid Settlement Fees from the recently settled class action suit. In order for the Town use these funds for the intended purpose a Special Purpose Stabilization fund needs to be created or the funding defaults to the General Fund.*

*Motion: . I move, pursuant to Chapter 40, Section 5B of the Massachusetts General Laws, that the Town vote (1) to establish an Opioid Settlement Special Purpose Stabilization Fund for money received from judgments or settlements in litigation or claims against opioid manufacturers or distributors, the money from such fund to be expended for treatment, care of and recovery from opioid use disorder, and prevention, training and education related to opioid use disorder; and (2) to accept the provisions of the fourth paragraph of Chapter 40, Section 5B of the Massachusetts General Laws; and (3) to dedicate one*

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***hundred percent (100%) of money received from judgments or settlements in litigation or claims against opioid manufacturers and distributors to the Opioid Settlement Special Purpose Stabilization Fund established under this Article, effective for Fiscal Year 2023 beginning on July 1, 2022.***

**Article 6: Fund Collective Bargaining Agreement International Union of Public Employees Local 151**

To see if the Town will vote raise and appropriate, transfer from available funds and/or otherwise provide a sum of money to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the International Union of Public Employees Local 151 effective July 1, 2022 or take any other action thereon

Submitted By: Select Board

Approval Recommended by: Not available prior to printing

Funding Source: Tax Levy

*Emergency: To provide funding for the contract as negotiated and settled between the Town of Holbrook and the International Union of Public Employees Local 151.*

***Motion: I move that the Town appropriate the amount of Sixty One Thousand Eighty Nine Dollars and Forty Nine cents (\$61,089.49) to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the International Union of Public Employees Local 151 effective July 1, 2022 or take any other action thereon***

**Article 7: Rescind Authorized Unissued Borrowing for the School Building Project**

To see if the Town will rescind the balance of the Authorized Unissued Borrowing Authorizations for the School Building Project as authorized in Fiscal Year 2015 or take any other action thereon

***Motion: I move that the Town rescind the authorized and unissued balance of Six Million Five Hundred Sixty-Five Thousand Nine Hundred Twenty-One dollars and no cents (\$6,565,921) in relation to the School Building Project Authorizations of October 22, 2014 and November 4, 2022.***

*Emergency: This project has been completed for several years and this will free up future borrowing capacity for the Town of Holbrook*

Submitted by: Town Accountant

Finance Committee Recommendation: 6-0-0

Funding Source: N/A

**Article 8: Close School Building Project Fund Balance**

To see if the Town will vote to transfer to the General Fund the amount of Four Hundred Eighty-Four Thousand Eight Hundred Eighty-Eight dollars and Eighty-Six cents (\$484,888.86) which is the balance of Free Cash Authorized to fund the School Building Project from 7/1/2017 through 7/1/2019 or take any other action thereon

*Emergency: This project has been completed for several years and this will return unused allocated Free Cash to the General Fund in the amount of Four Hundred Eighty-Four Thousand Eight Hundred Eighty-Eight dollars and Eighty-Six cents (\$484,888.86).*

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*Motion: I move that the Town transfer to the General Fund rescind the authorized and unissued balance of Four Hundred Eighty-Four Thousand Eight Hundred Eighty-Eight dollars and Eighty-Six cents (\$484,888.86), which is the balance of free cash authorized to fund the School Building Project from 7/1/2017 through 7/1/2019.*

Submitted by: Town Accountant  
Finance Committee Recommendation: 6-0-0  
Funding Source: MSBA School Project Fund # 32

**Article 9: Reallocation of DPW STM22-13 Equipment Replacement**

To see if the Town will vote to reallocate the DPW Special Town Meeting Article 22-13 Equipment Replacement as noted below, to purchase an Animal Control Vehicle and to rescind the balance of the article by returning said balance to the Special Purpose Capital Stabilization Fund or take any other action thereon

Public Works	Recommendation	Original Cost	Purchased
Elgin Street Sweeper	trade/replace	\$259,675.00	\$268,510.00
Unit 8 2002 Sterling Dump Truck	repair or replace	\$221,192.56	
Unit 22 - CAT 430 Backhoe	trade/replace	\$125,000.00	\$117,805.00
Unit 26 - 2006 Sander Unit	replace w 1-ton dump	\$69,752.80	\$74,126.15
Unit 27 - 2001 Internal. Sander Unit	replace w 1-ton dump	\$69,752.80	\$74,126.15
Unit 11 F350 2006	sold municibid 2022	\$51,930.00	\$50,167.55
ASVTR40 skid steer	trade/replace	\$40,000.00	\$31,654.00
Unit - 1977 Bombardier S/W tractor	trade/replace	\$194,750.00	\$205,065.00
Unit -1989 Bandit Brush Chipper	replace	\$58,476.50	\$59,076.50
Unit - 1988 John Deere Mower 430	replace	\$13,000.00	\$12,362.23
Unit - 2000 John Deere Mower 935	replace	\$13,500.00	\$12,282.23
leaf vactor set up		\$13,000.00	
ABI machine		\$27,130.00	\$31,400.00
Animal Control Vehicle	replace	0	\$ 57,500.00
	<b>Totals</b>	<b>\$1,157,159.66</b>	<b>\$994,074.81</b>

Transfer unused balance to the Special Purpose Capital Stabilization Fund          \$163,084.85

*Emergency: At the Special Town Meeting of May 2022, Town Meeting voted \$1,157,159.66 under Article 13 to fund equipment purchases for the Holbrook Public Works Department. Subsequent to the vote, the funding per vehicle was shifted to ensure that the town received the necessary equipment available at a fair price.*

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*Motion: I move that the Town authorize the amendments to Special Town Meeting Article of May #22-13 and thereby transfer the balance of Eighty-Three Thousand Eighty-Four Dollars and Eighty-Five cents (\$83,084.85), to the Special Purpose Capital Stabilization Fund.*

Submitted by: DPW Superintendent

Finance Committee Recommendation: Not available prior to printing.

Funding Source: Reallocation

**Article 10: Fire Department Capital Bucket Truck**

To see if the Town will vote to supplement the purchase of a Bucket Truck as voted at the Annual Town Meeting of May 2021 in the amount of Eighty Thousand Dollars and no cents or take any other action there on.

*Emergency: In May 2021 at the Annual Town Meeting Article 18 included the funding for a multi-department use bucket truck. The Fire Chief has been unable to procure either used or new for the original allocation of Ninety-Five Thousand Dollars and no cents. In order for the Town to place an order for this multi-department use bucket truck the cost has risen to One Hundred Seventy-Five Thousand Dollars.*

*Motion: I move that the Town authorize the additional funding of Eighty Thousand Dollars to fully fund the multi-department bucket truck.*

Submitted by: Capital Committee / Fire Chief

Finance Committee Recommendation: Not available prior to printing.

Funding Source: Reallocation

**Article 11: Fire Department Ambulance Replacement**

To see if the Town will vote to authorize the transfer from Receipts Reserved for Appropriation Ambulance Account to purchase an Ambulance as per the Fire Department equipment replacement program or take any other action there on.

*Emergency: The ambulance is due for replacement and due to inflation and supply chain the town needs to secure this vehicle as soon as possible to lock in pricing and delivery.*

*Motion: I move that the Town transfer from Receipts Reserved for Appropriation Ambulance the amount of Five Hundred Twenty-Five Thousand Dollars to fund the purchase of a new ambulance.*

Submitted by: Capital Committee / Fire Chief

Finance Committee Recommendation: 6-0-0

Funding Source: Receipts Reserved for Appropriation Ambulance

**Article 12: Police Department Salary Budget Deputy Chief**

To see what sum of money the Town will vote to appropriate to increase the Police Department budget for Fiscal Year 2023, beginning on July 1, 2022, for the purpose of funding the final salary increase for the Deputy Police Chief, retroactive to July 1, 2022, or take any other action thereon.

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*Emergency: To provide funding for the contract as negotiated and settled between the Town of Holbrook and the Deputy Police Chief.*

***Motion:*** I move that the Town appropriate the amount of Ten Thousand, Five Hundred Thirty-Two Dollars and 68/100 Cents (\$10, 532.68) to increase the Police Department budget for the Fiscal Year 2023, beginning July 1, 2022, for the purpose of funding the final increase in the salary of the Deputy Police Chief, retroactive to July 1, 2022.

Submitted By: Select Board / Police Chief  
Finance Committee Recommendation: 5-1-0  
Funding Source: Tax Levy

**Article 13: Select Board Compensation**

To see if the Town will vote to amend the General By-Laws to provide that members of the Board of Selectmen shall be entitled to salary and compensation, the amount of which shall be determined by the Town Meeting; or take any other action thereon.

**Motion:** I move that the Town amend the General By-Laws by adding a new Article 1, Section 1-11.

**Compensation of Board of Selectmen Compensation**

Effective July 1, 2023 each member of the Board of Selectmen shall be entitled to salary and compensation.

Pursuant to Chapter 41, Section 108 of the Massachusetts General Laws, the amount of such salary and compensation shall be determined by vote of Town Meeting.

Submitted By: Select Board  
Finance Committee Recommendation: Not available prior to printing  
Funding Source: None

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**Article 14: Citizens Petition Citizen-Police Education Program**

We, the undersigned registered voters of the Town of Holbrook, hereby petition the Select Board pursuant to MGL Ch. 39, § 10 to insert the following article into the Warrant for the: (check one)

Annual Town Meeting

Special Town Meeting

or to call a Special Town Meeting which would include this petition article

To see if the Town will vote to amend the code of the Town by adding the proposed, "**Citizen-Police Education Program**" in order to improve and well maintain relations between citizens and police, fire and other emergency personnel and through effective education make all such interactions safer, more effective and less stressful, or take any other action relative thereto:

, or take any other action relating thereto.

Submitted by Petition

**Explanation:**

The purpose and intent of this By-law is to facilitate a better relationship between town residents and our valued police and fire officials. In order to make residents' interaction with such town officials smoother, safer and less stressful for all involved, the town of Holbrook, MA shall:

1. commission and run a minimum of 1 class per year for high school students and one class for adult residents to educate them concerning their rights and responsibilities when interacting with police, fire and other emergency personnel in their official capacity. This class shall be mandatory for all high school students unless such mandatory requirement be prohibited by the laws of the Commonwealth of Massachusetts.

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Finance Committee Recommendation: Not available prior to printing.

TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
Wednesday, November 16, 2022

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**Article 15: Citizens Petition-Term Limits**

*To see if the Town will vote to amend the general bylaws to insert the following:*

*There shall be a limit of 3 (three) consecutive full terms for multi-year term Elected positions on a Board, Committee or Commission, with the exception of the Planning Board which shall have a 2 (two) consecutive full term limit and the complete exception of Town Meeting Members. A full term will be defined as a period of time that has been previously established by the General by-laws and not resulting from a Special Election if said term was less than  $\frac{2}{3}$  (two thirds) of a full term. After a 1 (one) year break from service, eligibility for Election to the same Board, Committee, or Commission will be renewed.*

HOLBROOK

*This by-law amendment will take effect on January 30, 2023.*

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Finance Committee Recommendation: Not available prior to printing.

**Article 16: Citizens Petition-Elected Officials Eligibility**

To see if the Town will vote to amend the Town General By-Laws to insert the following:

No one may hold more than 1(one) Elected Position at a time with the exception of Town Meeting members who may hold 7 (one) additional elected position.

If a candidate is already an Elected Official, they shall resign from their Board, Committee, or Commission seat if elected to a different elected Board, Committee, or Commission seat with the exception of Town Meeting members.

If someone currently holds more than 1 (one) Elected Board, Committee, or Commission seat, with the exception of Town Meeting members, at the time this by-law takes effect, they shall choose 1 (one) position and resign from the other(s).

This by-law will take effect on February 28, 2023.

Finance Committee Recommendation: Not available prior to printing.

TOWN CLERK

TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
Wednesday, November 16, 2022

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**Article 17: Citizens Petition-Buy Green Pledge Non Binding**

*To see if* Town Meeting will vote to approve the following non binding resolution:

Whereas the Massachusetts State Government's Executive Office of Energy and Environmental Affairs offers Municipal Grant Funding opportunities under the Sustainable Materials Recovery Program,

And whereas, Holbrook currently does not meet the minimum requirements to allow for participation in the SMRP Grant Program,

Be it resolved, the Holbrook Select Board shall adopt the State's Annual Notification of Buy Recycled Pledge.

Further Be it resolved, the Holbrook Select Board shall via Re-TRAC Connect, submit a completed CY2021 and CY2022 Municipal Recycling and Solid Waste Survey,

Further Be it Resolved, the Holbrook Select Board shall create and provide for paper, cardboard, can, and bottle recycling at all municipal buildings in compliance with MassDEP Waste Disposal Ban,

Further Be It Resolved, the Holbrook Select Board shall submit the

(7) Seven Year SMRP Master Agreement to Re-TRAC Connect,;

Now Be It Resolved, the Holbrook Select Board shall meet the minimum requirements for SMRP Grant Funding and shall apply for available grants to pursue efforts to lead Holbrook to be a more Sustainable Community.

Finance Committee Recommendation: Not available prior to printing.

**Article 18: Citizens Petition – Town Meeting to Ban Nips**

*To see if the Town will vote to adopt the following ban on the sale of miniature containers of alcoholic beverages as a general by-law and to insert into the By-Laws of the Town of Holbrook Massachusetts: "The sale of alcoholic beverages in containers less than or equal to 100 milliliters is prohibited within the Town of Holbrook."  
Effective: APRIL 2023*

Finance Committee Recommendation: Not available prior to printing.



TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
Wednesday, November 16, 2022

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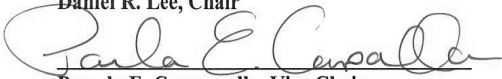
And you are hereby directed to serve this warrant by posting attested copies thereof at three (3) public places in said Town, at least fourteen (14) days prior to the day of the actual meeting.

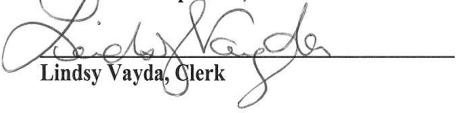
Hereof fail not, and have you there this warrant with your doings thereon.

Given under our hands this 19<sup>th</sup> day of October in the year 2022.

**SUBMITTED BY: HOLBROOK SELECT BOARD**

  
\_\_\_\_\_  
Daniel R. Lee, Chair


  
\_\_\_\_\_  
Pamela E. Campanella, Vice Chair

  
\_\_\_\_\_  
Lindsay Vayda, Clerk

\_\_\_\_\_  
David Reilly, Select Board Member

  
\_\_\_\_\_  
William Watkins, Select Board Member

Pursuant to the foregoing warrant, I the undersigned, one of the Constables of the Town of Holbrook, have notified and warned the inhabitants of the Town qualified to vote in Town affairs, to meet at the time and place for the purpose of aforesaid by posting attested copies thereof at three public places in said Town seven days at least before the day of said meeting.

  
Ralph J. Colarusso  
Constable

10-27-22

**RETURN OF SERVICE**

This is to certify that I have this 27 day of October 2022, posted this warrant in each of the three public places in the Town of Holbrook

ATTEST:  
CONSTABLE

Town of Holbrook  
50 North Franklin Street  
Holbrook, MA 02343

Town Meeting will be held on  
Wednesday, November 16 2022  
Beginning at 7:15 p.m. in the  
Holbrook Middle High School  
(enter through Doors 12 and 16)