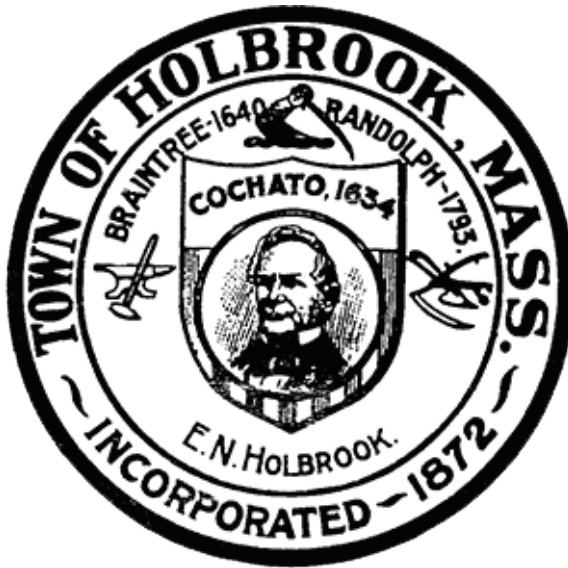


TOWN OF HOLBROOK  
2023



Special Town Meeting

7:15 p.m.

Monday, November 27, 2023

At the Holbrook Middle-High School Auditorium

**WARRANT**

**To:** Town Meeting Members

**From:** Jeanmarie Tarara, Town Clerk 

**Date:** Wednesday, November 8, 2023

**Subject:** Special Town Meeting — Monday, November 27, 2023

The Select Board has scheduled a Special Town Meeting for **Monday, November 27, 2023**.

This is to give notice that a Special Town Meeting will commence at 7:15 P.M. in the Holbrook Middle-High School Auditorium, 245 South Franklin Street, Holbrook, MA 02343.

*“Having had bestowed on you the honor of being a Town Meeting Member, you have an obligation to attend town meetings and represent the citizens of your precinct.”*

Enclosures: Special Town Meeting Warrant

To any Constable of the Town of Holbrook, in said County:

You are hereby directed and required to notify and warn the inhabitants of the Town of Holbrook, qualified to vote in town affairs to meet in Holbrook Middle High School, 245 South Franklin Street, Holbrook on:

Monday, November 27, 2023

at 7:15 p.m. in the evening, then and there to act on the articles contained within:

**SPECIAL TOWN MEETING**

**Monday, November 27, 2023**

**LIST OF ARTICLES**

<b>Art. #</b>	<b>Department</b>	<b>Subject</b>	<b>Amount</b>	<b>Funding Source</b>
1	Town Accountant	Unpaid Bills of a Prior Year	\$8,190	Current Year Budget
2	Town Accountant	Tri-Town Treatment Plant	\$2,500,000	Borrowing – housekeeping
3	Town Accountant	GIS Infrastructure Asset Management Program – Supplemental Funding	\$149,727	50/50 Water Enterprise and Sewer Enterprise Budgets
4	Select Board	Solid Waste Budget	\$541,205.33	User Rates
5	Police Chief	Holbrook Patrolman’s Association Contract MOU	\$12,561.75	Current Year Budget
6	Police Chief	Holbrook Superior’s Association Contract MOU	\$9,844.48	Current Year Budget
7	Select Board	Wage and Salary Schedule Modification – Conservation Officer	\$32,000	Human Resources Budgetary Transfer

8	Select Board	Remove Police Chief and Deputy Police Chief from Civil Service		N/A
9	Select Board	PFAS Remediation	\$350,000	Taxation
10	Select Board	Establishment of COA Building Account	\$48,000	Capital Stabilization Fund

## WARRANT ARTICLES

### **Article 1: Unpaid Bills of a Prior Year**

To see if the Town will vote to authorize the payment of unpaid bills of a prior year in the amount of Eight Thousand One Hundred Ninety Dollars and No Cents (\$8,190) or take any other action related thereto.

Murphy, Hesse, Toomey & Lehane, LLP                      6/30/2023  
\$8,190.00

***Emergency: To pay the balance of outstanding invoices from the prior fiscal year.***

Submitted by: Town Accountant

Funding Source: Current Year Budget

Approval Recommended by the Finance Committee: 5-0-0

***Motion: I move that the Town vote to authorize the payment of unpaid bills of the prior fiscal year in the amount of Eight Thousand One Hundred Ninety Dollars and No Cents (\$8,190) from account number 01-151-5200-5301 Legal Professional / Technical Services***

## Article 2: Tri-Town Treatment Plant

To see if the Town will vote to appropriate a sum of money for paying the Town's share of additional costs of design and construction of the Tri-Town Regional Water Treatment Plant, as well as paying the Town's share of designing and construction of subaqueous dual transmission mains, including, in each case, the payment of all other costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; and, further, to see if the Town will vote to rescind the vote of the March 1, 2022 Special Town Meeting under Article 1; or to take any other action related thereto.

Submitted by: Town Accountant

Funding Source: Borrowing

Approval by the Finance Committee: 5-0-0

***Emergency: The March 1, 2022 Article 1 did not have the proper language as required by MCWT language (the last one did not and they want reference to their borrowing program if it is a possibility that you'd be borrowing it from MCWT).***

***Motion: I move that the Town vote to appropriate the sum of \$2,500,000 for the purpose of financing the construction of paying the Town's share of additional costs of design and construction of the Tri-town Regional Water Treatment Plant, as well as paying the Town's share of designing and construction subaqueous dual transmission mains, including, in each case, the payment of all other costs incidental or related thereto, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$2,500,000 and issue bonds or notes therefor under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligations and may be secured by***

*local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Select Board is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Select Board, Board of Public Works or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project. The vote adopted under Article 1 at the March 1, 2022 Town Meeting is hereby rescinded.*

### **Article 3: GIS Infrastructure Asset Management Program - Supplemental Funding**

To see if the Town will vote to appropriate the sum of Seventy-Four Thousand Eight Hundred Sixty Three Dollars and Fifty Cents (\$74,863.50) from Water Enterprise Fund and Seventy Four Thousand Eight Hundred Sixty Three Dollars and Fifty Cents (\$74,863.50) from the Sewer Enterprise Fund for a total of One Hundred Forty Nine Thousand Seven Hundred Twenty Seven Dollars and No Cents to supplement the sum of \$112,000 previously approved in Article 12 of the June 5, 2023 Special Town Meeting for the purpose of funding the GIS Infrastructure Asset Management Program as required by DEP/EPA or take any other action related thereto.

Submitted by: Town Accountant

Funding Source: Water Enterprise and Sewer Enterprise Budgets

Finance Committee Recommendation: 6-0-0

***Emergency: Although the GIS Infrastructure Asset Management Program is partially funded by a grant, the town is required to provide sufficient evidence that the whole project is funded.***

***Motion: I move that the Town vote to appropriate the sum of Seventy-Four Thousand Eight Hundred Sixty-Three Dollars and Fifty Cents (\$74,863.50) from the Water Enterprise Fund and Seventy-Four Thousand Eight Hundred Sixty-Three Dollars and Fifty Cents (\$74,863.50) from the Sewer Enterprise Fund for a total of One Hundred Forty-Nine Thousand Seven Hundred Twenty-Seven Dollars and No Cents from the FY2024 Budget to supplement the GIS Infrastructure Asset Management Program.***



## Article 4: Solid Waste Budget

To see if the Town will vote to supplement a previous appropriation approved in Article 6 of the June 5, 2023 Annual Town Meeting by approving an additional appropriation to fully fund the FY2024 Solid Waste Enterprise fund in the amount of the budget or take any other action related thereto.

Submitted by: Select Board

Funding Source: User Rates

Finance Committee Recommendation: 5-0-1

***Emergency: At the June 5, 2023 Town Meeting voted to approved a reduced Solid Waste Budget of Five Hundred Thirty-Three Thousand One Hundred Nineteen Dollars and No Cents (\$533,119). The actual Solid Waste Budget Cost for FY2024 is One Million Seventy-Four Thousand Three Hundred Twenty-Four Dollars and Thirty-Three Cents.***

***Motion: I move that the Town vote to increase the FY2024 Solid Waste Budget by Five Hundred Forty-One Thousand Two Hundred Five Dollars and Thirty-Three Cents (\$541,205.33) for a total FY2024 budget amount of One Million Seventy-Four Thousand Three Hundred Twenty-Four Dollars and Thirty-Three Cents (\$1,074,324.33) to be funded from User Rates.***

## **Article 5: Holbrook Patrolman's Association Contract MOU**

To see if the Town will vote to approve an amendment to the collective bargaining agreement between the Town and the New England Police Benevolent Association Local 88A or take any other action related thereto.

Submitted by: Police Chief

Funding Source: Current Year Budget

Finance Committee Recommendation: 4-2-0

***Emergency: The Police Department and Patrolman's Association have entered into a modified contract with the initiation of the Body Camera Program.***

***Motion: I move that the Town vote to authorize the payment of the estimated salary increases of Twelve Thousand Five Hundred Sixty-One Dollars and Seventy-Five Cents (\$ 12,561.75) to the Holbrook Patrolman's Association from the Fiscal Year 2024 Police Department Budget.***

## **Article 6: Holbrook Superior's Association Contract MOU**

To see if the Town will vote to approve an amendment to the collective bargaining agreement between the Town and the New England Police Benevolent Association Local 88B or take any other action related thereto.

Submitted by: Police Chief

Funding Source: Current Year Budget

Finance Committee Recommendation: 4-2-0

***Emergency: The Police Department and Superior's Association have entered into a modified contract with the initiation of the Body Camera Program.***

***Motion: I move that the Town vote to authorize the payment of the estimated salary increases of Nine Thousand Eight Hundred Forty-Four Dollars and Forty-Eight Cents (\$ 9,844.48) to the Holbrook Superior's Association from the Fiscal Year 2024 Police Department Budget.***

## **Article 7: Wage and Salary Schedule Modification – Conservation Officer**

To see if the Town will vote to supplement a previous appropriation approved in Schedule B of the Fiscal 2024 Wage and Salary Schedule of the June 5, 2023 Annual Town Meeting by appropriating an additional sum of \$32,000 to the Conservation Officer position; or take any other action related thereto.

Submitted by: Select Board

Funding Source: Human Resources Budgetary Transfer

Finance Committee Recommendation: 3-0-3

***Emergency: The Select Board is requesting the Conservation Officer position be transitioned from a part time to a full-time position.***

***Motion: I move that the Town vote to transfer from the Human Resources Director Salary Account Number 01-152-5100-5112 the amount of Thirty-Two Thousand Dollars to the Inspectional Services Conservation Officer Account Number 01-240-5100-5119 for the purpose of funding a full-time position of Conservation Officer.***

## **Article 8: Remove Police Chief and Deputy Police Chief from Civil Service**

To see if the Town will vote revoke its acceptance of the former Section 48 of Chapter 31 of the General Laws of the Commonwealth of Massachusetts, voted to under Article 3 of the Warrant for the 1934 Special Town Meeting held on August 2, 1934, and further affirmative referendum vote on April 6, 1987, and any amendments thereto insofar as such chapter and section relate to the civil service status of the positions of Police Chief and Deputy Chief of the Police Department of the Town of Holbrook, so that the positions of Police Chief and Deputy Chief of the Police Department shall no longer be subject to the provisions of Chapter 31 and the rules and regulations relating thereto except that such revocation shall not affect any civil service rights which have come into existence between the Town and any employee of the Police Department as a result of the original acceptance of the former Section 48, or take any other action related thereto.

Submitted by: Select Board

Funding Source: N/A

Finance Committee Recommendation: 4-2-0

***Motion: I move that the Town vote revoke its acceptance of the former Section 48 of Chapter 31 of the General Laws of the Commonwealth of Massachusetts, voted to under Article 3 of the Warrant for the 1934 Special Town Meeting held on August 2, 1934, and further affirmative referendum vote on April 6, 1987, and any amendments thereto insofar as such chapter and section relate to the civil service status of the positions of Police Chief and Deputy Chief of the Police Department of the Town of Holbrook, so that the positions of Police Chief and Deputy Chief of the Police Department shall no longer be subject to the provisions of Chapter 31 and the rules and regulations relating thereto except that such revocation shall not affect any civil service rights which have come into existence between the Town and any employee of the Police Department as a result of the original acceptance of the former Section 48 and, further, to authorize the Select Board to take any***

*further action necessary to accomplish the purposes of this Article, including without limitation, to place a question or questions on a ballot for a Town election.*

## **Article 9: PFAS Remediation**

To see if the Town will purchase a PFAS removal water pitcher and two filters per household by funding Three Hundred and Fifty Thousand Dollars and No Cents (\$350,000) from Taxation or take any other action related thereto.

Submitted by: Select Board

Funding Source: Taxation

Finance Committee Recommendation: 6-0-0 voted to present recommendation at Town Meeting

***Emergency: To purchase a water pitcher and two filters per household I response to PFAS issues.***

***Motion: I move that the Town vote to fund the purchase of water pitcher and filters in the amount of Three Hundred and Fifty Thousand Dollars (\$350,000) from taxation.***

## **Article 10: Establishment of COA Building Account**

To see if the Town shall vote to transfer from available funds the sum of Forty-Eight Thousand Dollars and No Cents (\$48,000) for the purpose of planning design, renovation or construction of a Council on Aging Building for the Town of Holbrook or take any other action related thereto.

Submitted by: Select Board

Funding Source: Capital Stabilization Fund

Finance Committee Recommendation: 6-0-0 voted to present recommendation at Town Meeting

*Emergency: Potential funding for lease and equipping temporary space.*

*Motion: I move that the Town vote to authorize transfer from the Capital Stabilization Fund (20-3590-2020) Forty-Eight Thousand Dollars and No Cents (\$48,000) to establish a building account to be administered under the supervision of the Council on Aging Building Advisory Committee and the Select Board.*



And you are hereby directed to serve this warrant by posting attested copies thereof at three (3) public places in said Town, at least fourteen (14) days prior to the day of the actual meeting.

Hereof fail not, and have you there this warrant with your doings thereon.

Given under our hands this 1<sup>st</sup> day of November in the year 2023.

**SUBMITTED BY: HOLBROOK SELECT BOARD**



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**Katie Goldrick, Chair**

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**Pamela Campanella, Vice Chair**



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**Patty Conway, Clerk**



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**David Reilly, Associate Member**

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**William Watkins, Associate Member**

Pursuant to the foregoing warrant, I the undersigned, one of the Constables of the Town of Holbrook, have notified and warned the inhabitants of the Town qualified to vote in Town affairs, to meet at the time and place for the purpose of aforesaid by posting attested copies thereof at three public places in said Town fourteen days at least before the day of said meeting.

**RETURN OF SERVICE**

This is to certify that I have this \_\_ day of November 2023, posted this warrant in each of the three public places in the Town of Holbrook.

ATTEST:  
CONSTABLE

Town of Holbrook  
50 North Franklin Street  
Holbrook, MA 02343

Town Meeting will be held on  
Monday, November 27, 2023  
Beginning at 7:15 p.m. in the  
Holbrook Middle-High School Auditorium