

Meeting Minutes

Board of Health Meeting – April 15, 2020

In Attendance: Katie Goldrick, Kat Tribulski, David Reilly and health agent Abbey Myers

Katie Goldrick: Open meeting at 6:30pm

Katie Goldrick: Condolences were given to the family and friends of a Holbrook resident that passed away. The Board offered resources and guidance to the family as well as all other Holbrook residents.

Katie Goldrick: Topic of discussion: Litter ordinance. Some of the changes we added are:

- All retail stores, restaurants and anyone with a food permit provide food trash receptacle for the use of customers entering and exiting the premises.
- No person shall throw or deposit litter or throw trash on an open vacant property within the town whether owned by that person or not.
- The owner or person in control of any vacant lot shall at all times maintain the premises free of litter regardless of whether the litter is theirs or not. All vacant lots shall remain clean.
- Persons owning or occupying property shall keep the sidewalk and gutter in front of their premises free of litter and yard waste.
- No person shall throw, sweep or deposit or cause to be thrown or deposit garbage, rubbish or other water or offensive material onto a street park or private way except in an approved disposal area.

Abbey Myers: The litter ordinance does not need to go to the town meeting. It just needs to have a public hearing by the board, and then it is sent to the attorney general of the state to make sure it is legal.

David Reilly: Noticed there is a lot of litter in certain areas, including book and clothing bins. Discussed there should be permits for all bins of this nature. In addition, there should be a limit on the number of bins allowed.

Abbey Myers: Confirmed this goes under dumpster permits.

Kat Tribulski: Agrees- this fall under dumpster permits, but the illegal dumping falls under the litter ordinance.

Katie Goldrick: Suggested adding clarification under the dumping to include those donation bins and the property owner would be responsible.

Katie Goldrick: Suggested finalizing this at the next meeting, and it was agreed upon to do that.

Katie Goldrick: Discussion on the difference between dumping trash and dumping road kill, and it was decided to do some research on this to see what other towns do.

Kat Tribulski: Discussion on what happens if a business is illegally dumping. It was agreed upon that there should be a recommended fine and a separate section of mass illegal dumping – one for construction and one for households.

Tiffany: I know previously there was a discussion about strip malls and who is responsible and what would happen if a landlord would not allow a receptacle and who would be fined. Has that been clarified?

Dave Reilly: Believes it is the landlord who is fined.

Katie Goldrick: This was discussed and Abbey will reach look into this before the next meeting, and we will revisit at that time.

Kat Tribulski: We need to make sure that our language is that the landlord is responsible or the individual business, and to actually put that in the litter ordinance so that everyone knows who is responsible and who is going to be fined.

Katie Goldrick: Also discussed that the food permit should be edited to include this as a new field.

Abbey Myers: Brought up the topic of hazardous waste. The fine should be whatever the cost is to clean it up and then an additional fee/surcharge.

Katie Goldrick: Agreed and added dumping on environmental property. Abbey will look into how other towns handle this as well.

Tiffany: Do you have a section that addresses long term dumpsters on a residential property for an at home business?

Kat Tribulski: This is not in the litter ordinance, which would be in the dumpster permitting section.

Abbey Myers: Those need to be remedied, but I think that is another discussion for another day.

Katie Goldrick: Discussion on the complaints about Old Castle. This is still in court.

Abbey Myers: They are trying to a certificate saying they are an essential business. We are saying they are not essential. A cease and desist was sent to them. This is still pending.

Katie Goldrick: Okay. Discussion about 55 High Street. Abbey is going to follow up with the DEP as the building is supposed to be completely enclosed, and with the recent windstorm, it should have been boarded up even more.

Katie Goldrick: Asked Abbey to discuss describe her world now that she is the primary person managing COVID notices and case management.

Abbey Myers:

- Check emails
- Backup information from Maven
- Call cases, confirm who they are and to see if they have been informed of their results.
- If they have not, results are given to them
- Ask about their symptoms, about other people in the house or any other close contacts.
- Discuss the difference between isolation and quarantine
- See if they need any resources
- Discuss follow up plan

Katie Goldrick: Discussed services available for residents such as for anxiety/crisis management, exercise classes to help relieve stress

Abbey Myers: Discussed contact tracing. Discussed face covering and masks.

David Reilly: Reiterated to where a mask, keep a safe distance from people (6 feet), wash hand frequently, etc.


Kat Tribulski: Addresses the proper way to wear and mask, and to be sure to wash them. Also, be kind.

Abbey Myers: Current numbers: 51 current cases. 11 quarantined. 13 recovered.

Katie Goldrick: Motion to close the meeting.

Kat Tribulski: Second motion.

Meeting Closed.


Kathryn Tribulski
s/c/b/r