

# Holbrook Public Schools - School Committee Meeting

Wednesday, August 11, 2021

Auditorium, Holbrook Middle-High School

245 South Franklin Street, Holbrook

6:00 PM

TOWN CLERK

AUG 9 PM 1:54 '21

HOLBROOK

This meeting is being recorded for broadcast by H-Cam.

- I. Call to Order and Pledge of Allegiance
- II. Public Participation
  - A. Citizens' concerns – Citizens wishing to make a statement are asked to confine their remarks to issues. This agenda item is not provided for airing complaints about any individual.
- III. Reports
  - A. Superintendent Report
    1. Opening of School Update
- IV. Financial Update
  - A. Ms. Lugo, School Business Administrator
    1. FY21 Financial Report
    2. FY21 Schedule of Warrants Paid
    3. FY22 Financial Report
- V. Discussion Items
  - A. Holbrook School Committee and Holbrook Education Association Memorandum of Agreement dated September 1, 2021 – August 31, 2022
  - B. Donation of 29 Apple Monitors from Fred White, estimated value \$14,500
  - C. Holbrook Middle-High School Student Handbook
  - D. School Committee Calendar
  - E. School Committee Goals
  - F. School Committee Subcommittee Assignments
  - G. Superintendent's Contract
  - H. Policy Readings
    1. 1<sup>st</sup> Reading BEDH – Public Participation at School Committee Meetings
    2. 1<sup>st</sup> Reading EBC-S – Policy on Covid-Related Issues
    3. 1<sup>st</sup> Reading EBCFA – Holbrook Public Schools Face Covering
    4. 1<sup>st</sup> Reading EEAA – Walkers and Riders
    5. 1<sup>st</sup> Reading IHBHE – Remote Learning
    6. 3<sup>rd</sup> Reading IGA – Curriculum Development
    7. 3<sup>rd</sup> Reading JJH-R – Student Travel Regulations
    8. 3<sup>rd</sup> Reading JH – Student Absences and Excuses
    9. 3<sup>rd</sup> Reading IGB – Support Services Programs
    10. 3<sup>rd</sup> Reading JRD – Student Photographs
  - I. Personnel
    1. New Hires
      - i. Christine Bogue, Grade 6 English Teacher, Holbrook Middle-High School, effective August 24, 2021
      - ii. Patrick Bohan, High School Math Teacher, Holbrook Middle-High School, effective August 24, 2021
      - iii. Danielle Cole, 0.5 Adjustment Counselor, Holbrook Middle-High School, effective August 24, 2021
      - iv. Margaret Connors, Board Certified Behavior Analyst (BCBA), Holbrook Public Schools, effective August 24, 2021
      - v. Caroline Faherty, Grade 6 Math Teacher, Holbrook Middle-High School, effective August 24, 2021
      - vi. Sydney Gillis, School Psychologist, Holbrook Middle-High School, effective August 24, 2021
      - vii. Kaileen Hand, ESL Teacher, Holbrook Middle-High School, effective August 24, 2021
      - viii. Sarah McCracken, Severe Special Education Teacher, Holbrook Middle-High School, effective August 24, 2021
      - ix. Arianna Moffat, 0.5 Adjustment Counselor, John F. Kennedy Elementary

MEMORANDUM  
DISTRIBUTION  
LIST

- School, effective August 24, 2021
- x. Erin Pike, Grade 2 Teacher, John F. Kennedy Elementary School, effective August 24, 2021
- xi. Gabrielle Zisblatt, High School Math Teacher, Holbrook Middle-High School, effective August 24, 2021
- 2. Resignations
  - i. Cynthia Earle, Paraprofessional, John F. Kennedy Elementary School, effective August 5, 2021
  - ii. Robert Goodale, Special Education Teacher, Holbrook Middle-High School, effective June 30, 2021
  - iii. Maryann Hirschy, Occupational Therapist, John F. Kennedy Elementary School, effective June 3, 2021
  - iv. Sarah Kelly, Library Paraprofessional, John F. Kennedy Elementary School, effective August 5, 2021
  - v. Kathleen Sullivan, Computer Science Teacher, Holbrook Middle-High School, effective August 3, 2021
- 3. Retirements
  - i. Rhonda Ackerman, Grade 6 Teacher, John F. Kennedy Elementary School, effective August 3, 2021
  - ii. Christine Golden, Librarian, Holbrook Middle-High School, effective June 30, 2021

- J. June 9, 2021 School Committee Meeting Minutes
- K. School Committee Sub-Committee member report
- L. School Committee member report

VI. Action Items

- A. Holbrook School Committee and Holbrook Education Association Memorandum of Agreement dated September 1, 2021 – August 31, 2022
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  - 9. 3<sup>rd</sup> Reading IGB – Support Services Programs
  - 10. 3<sup>rd</sup> Reading JRD – Student Photographs
- I. June 9, 2021 School Committee Meeting Minutes

- VI. Old Business
- VII. New Business

VIII. Vote to go into Executive Session to discuss with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and not to return to open session.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**DISTRIBUTION OF AGENDA TO:** Media; Student Advisory Committee; All School Offices School Committee, All Principals, Business Manager, Principals, Director of Curriculum, Director of Technology, Director of Special Education, H.E.A. President, and Building representatives

**MEETING PROCEDURES**  
**Public Participation**

All meetings of the School Committee are open to the public. **The law allows certain matters of business to be discussed in executive session from which the public may be excluded.** However, no final action can be taken in closed session. The School Committee welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Committee on matters before the Committee. In order that this may be accomplished in the most orderly manner possible, the School Committee has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Committee.
- 2) The first item on every School Committee agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the School Committee. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name; address the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the school district. The Committee will not hear personal complaints of school personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

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