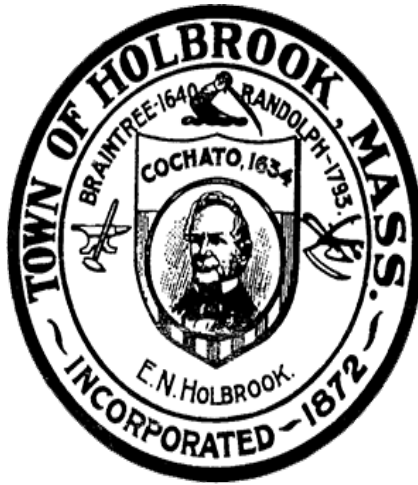


# TOWN OF HOLBROOK 2021



Annual Town Meeting  
Special Town Meeting

Wednesday, May 19, and May 20, 2021

REMOTE via ZOOM WEBINAR

## WARRANT



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HOLBROOK  
WARRANT FOR THE ANNUAL TOWN MEETING

NORFOLK, SS.

GREETING

To any Constable of the Town of Holbrook, in said County:

You are hereby directed and required to notify and warn the inhabitants of the Town of Holbrook, qualified to vote in town affairs, to meet in Holbrook Middle-High School, Auditorium, 245 South Franklin Street, Holbrook, on:

Wednesday, May 19, 2021

at 7:15 p.m. in the evening, then and there to act on the following articles:

**MODERATORS REQUEST for a REMOTE TOWN MEETING**

April 27, 2021

To: Daniel Lee, Chairman Town of Holbrook Board of Selectman and Members of the Board

Dear Board of Selectmen,

In accordance with Section 8 of Massachusetts Session Law Acts of 2020 Chapter 92 entitled "AN ACT RELATIVE TO MUNICIPAL GOVERNANCE DURING THE COVID-19 EMERGENCY" I determine that at this time it is not possible to safely assemble the Town Meeting Members and interested members of the public in a common location while complying with any applicable state or local orders, directives or guidance concerning public assemblies for the purpose of conducting the Annual and Special Town Meetings and I request that the Board of Selectman call for a representative town meeting to be held through remote participation.

I certify to the best of my ability that I have tested the proposed remote system - Zoom Webinar by Zoom Video Communications, Inc. - and find that the platform satisfactorily enables the Town Meeting to be conducted in substantially the same manner as if the meeting occurred in person at a physical location and in accordance with the operational and functional requirements set forth in Chapter 92 Section 8.

I confirm that I have consulted with Jim O'Mara, Interim Town Administrator/ADA coordinator for federal Americans with Disabilities Act compliance. Requests for accommodations may be made to the Town Administrator's office.

Sincerely,

James Curran – Moderator Town of Holbrook

cc.

Jim O'Mara – Interim Town Administrator  
Emily Martin – Assistant to the Town Administrator  
Jeanmarie Tarara – Town Clerk  
David Deluca – Town Counsel

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

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To Town Meeting Members, Town Officials, Resident Voters, and other interested persons,

Once again it is time for Town Meeting to convene. Recognizing the continued difficulty of conducting a traditional Town Meeting in the Covid-19 pandemic, other options were explored. These included how to safely conduct an indoor meeting at the school or other facility, holding an outdoor meeting (similar to June but very different weather), holding a “drive-in” meeting, and holding a “Virtual” meeting via remote communications technology. All of these choices have merit but each also had difficulties nevertheless a choice needed to be made. At the request of the Moderator and with the approval by vote of the Board of Selectmen on April 28, 2021 the decision was made to conduct the meeting by remote virtual technology. The Remote Virtual meeting is felt to be the safest and most responsible option at this point in the pandemic. As a backup plan in the event that the Town Meeting does not vote to agree to conduct the meeting virtually that evening, the Board of Selectmen has voted to hold an outdoor meeting on Saturday, May 22, 2021 at 11:00 a.m. at the Holbrook Middle High School Parking lot at 245 S Franklin Street. It is realized that some technical challenges will need to be met and that the flow of the meeting may not be as smooth as desired but with your patience, help, and understanding I expect that this will be an extremely successful session.

The Remote Virtual meeting will be held at 7:15 PM on May 19, 2021 by means of the Zoom Webinar internet video conferencing system. Members and Participants can join by computer or other device but must create a free Zoom account and register for the meeting in advance. This is needed to verify eligible Town Meeting Members, to enable them to securely vote, and to identify non-voting participants such as town officials and residents.

Elected Town Meeting Members and non-voting Town Officials may begin registration by visiting <https://forms.gle/RkngtJRbVUgmzKZD6>, or sending an email to [selectmen@holbrookmassachusetts.us](mailto:selectmen@holbrookmassachusetts.us). Please include your name, address, precinct number, phone number, and the email address that your Zoom account is (or will be) related to. The Town Administrator’s office will verify eligibility and respond via email with instructions, registration links, and how-to documentation. Several live practice sessions are planned. Information for these will be provided at a later date.

If you are not a Town Meeting member you may view the meeting live on Holbrook Community Access and Media cable channels Comcast channel 9 and Verizon channel 39 and on the web at [www.hacmtv.org](http://www.hacmtv.org)

Registered voters residing in the town wishing to participate in a remote town meeting conducted pursuant to this section shall submit a request to participate to the town clerk not less than 48 hours in advance of the town meeting. Upon receipt of the request and verification of the requester’s voter registration status, the clerk shall provide to the requester instructions for participating in the remote town meeting.

If you are a person with a disability who requires special accommodation to attend or participate in this meeting you are entitled, at no-cost to you, the provision of certain assistance. Please contact the Town Administrator/Americans with Disability Act coordinator at 781-767-4312.

Jim Curran – Town Moderator

## Town of Holbrook Virtual Town Meeting Questions and Answers

### **Is it legal to hold a Virtual Town Meeting? Will the meeting votes be legitimate?**

Yes. The Massachusetts Acts of 2020 Chapter 92 allow for this method. You can read the full detail here <https://malegislature.gov/Laws/SessionLaws/Acts/2020/Chapter92>

### **What do I need to do in order to attend Virtual Town Meeting?**

In order to attend as a Town Meeting Member, you need to:

- Create a Zoom account (if you do not already have one with the same email provided below) at [www.zoom.us](http://www.zoom.us)
- Download the Zoom app at [www.zoom.us/download](http://www.zoom.us/download)
- Register through the portal at <https://forms.gle/RkngtJRbVUgmzKZD6>, or send an email from the same email address used to create the Zoom account to [selectmen@holbrookmassachusetts.us](mailto:selectmen@holbrookmassachusetts.us) containing your first and last name, address, phone number, and precinct number. After validation you will be sent registration and meeting information.

### **How will members be validated?**

Town Meeting Members will register ahead of time for the Town Meeting on Zoom. Registration requires first and last name, address, and precinct number. The Town Clerk or Administrator will verify each member's registration and the member will receive a confirmation email with a link to the Meeting. In order to join the meeting, members must log in with their registered email address. This process prevents non-members from joining the meeting, even if they have the meeting link.

### **How do I register?**

The Town Clerk or Administrator's email address will send a response to your request to participate email (above section) with a link to register for Town Meeting. If you have a Zoom account, you can click the link in the email to register for Town Meeting. You may again be asked for some information, including your address and precinct number. If you do not have a Zoom account, clicking the link will prompt you to create a Zoom account. Create your account with the same email you have registered with the Town. You will then be able to register for Town Meeting.

### **How can I attend one of the planned training/practice sessions?**

You will receive an invitation from [info@hcamtv.org](mailto:info@hcamtv.org) to attend.

### **How will members receive meeting materials?**

The Town Meeting Warrant is delivered to Town Meeting Members by mail at least two weeks before the meeting. Other materials will be available on the Town Website and at Town Hall prior to the meeting.

### **Why will Town Meeting members not appear on video?**

Technical limitations of Zoom prevent us from showing all Town Meeting Members on video while also allowing them to vote. Showing fewer people on video also puts less strain on users' Internet connection.

### **I have another member of my household who is a Town Meeting Member. Can we register and participate together?**

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

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No. You must register and participate on your own device so that Town Meeting administrators can confirm your participation and your vote.

**How can members of the public participate or watch the meeting?**

Members of the public can watch the meeting on Cable Channels Verizon 39 or Comcast 9 live streaming on [www.hcamtv.org](http://www.hcamtv.org). Members of the public who wish to participate or speak must contact the Town Clerk/Administrator in advance.

**How do I...**

**Get technical support BEFORE the meeting?**

Email [info@hcamtv.org](mailto:info@hcamtv.org) or call HCAM at 781-767-7487

**Get technical support DURING the meeting?**

Call HCAM at 781-767-7487, technical support will be on hand to help with any issues.

**Speak about an article?**

After the moderator asks: "Is there anyone who wishes to speak to the article?" Use the Raise Hand action. This is the equivalent of approaching the microphone in a typical Town Meeting. The Moderator will recognize hands in the order in which they are raised.

**Make a point of order?**

Use the QA function and enter "**point of order**". The QA is monitored and your request will be relayed to the moderator.

**Make a motion to amend?**

Holbrook Town By-Laws requires that a Motion to amend an article (other than simple or procedural motions) must be submitted in writing. To comply with this bylaw for the purposes of the Remote Virtual Town Meeting please submit your motion(s) to amend an article at least 2 days before Town Meeting in writing to [townmoderator@holbrookmassachusetts.us](mailto:townmoderator@holbrookmassachusetts.us) During the Virtual Town Meeting the Moderator will recognize you after he introduces the article you wish to amend.

**Second a motion?**

Use the QA function and enter "**seconded**". The QA is monitored and this will be noted by the moderator.

**Vote?**

Use the Poll on Zoom. The Moderator will call for a vote and a poll will display on your screen. You will have 30 seconds to vote and click the Submit button to submit your vote.

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

---

ARTICLE 1: Reports of Town Officers

To hear reports of the Town Officers and act thereon.

**MOTION: I move that the Town accept the reports as presented.**

ARTICLE 2: Reports of Committees

To hear reports of the Committees and act thereon, to choose committees, and act upon any other business that may legally come before said meeting.

**MOTION: I move that the Town accept the reports as presented.**

ARTICLE 3: Massachusetts Department of Transportation (DOT) Funds Authorization

To see if the Town will authorize the Board of Selectmen, upon the recommendation of the Superintendent of Public Works, to accept and enter into contracts for the expenditure of any/all funds allotted by the Commonwealth (including its Department of Transportation) and/or Norfolk County for the construction, re-construction and improvements of Town streets, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town authorize the Board of Selectmen, upon the recommendation of the Superintendent of Public Works, to accept and enter into contracts for the expenditure of any/all funds allotted by the Commonwealth (including its Department of Transportation) and/or Norfolk County for the construction, re-construction and improvements of Town streets**

ARTICLE 4: Authorize Public Library Use of State Aid

To see if the Town will vote to authorize the Library Board of Trustees to retain and expend a sum of money to be received by the Town Treasurer under "Public Libraries, Massachusetts General Laws Chapter 78 Section 19A," during the twelve (12) month period beginning July 1, 2021 and any other unexpended sums previously received from the same source, the sums to be held and carried forward, for the general use of the library, or take any other action thereon.

Submitted by the Library Board of Trustees

**MOTION: I move that the Town authorize the Library Board of Trustees to retain and expend a sum of money to be received by the Town Treasurer under "Public Libraries, Massachusetts General Laws Chapter 78 Section 19A," during the twelve (12) month period beginning July 1, 2021 and any other unexpended sums previously received from the same source, the sums to be held and carried forward, for the general use of the library**

ARTICLE 5: Town Budget

To see if the Town will raise such sums of money as may be required for the operation of the Town as recommended by the Finance Committee, and appropriate money for the same, or take any other action thereon.

Submitted by the Finance Committee

**MOTIONS by the Finance Committee**

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

---

ARTICLE 6: Roadway Improvements – Public Works Department

To see if the town will vote to raise and appropriate, borrow, transfer from available funds, and/or otherwise provide a sum of money for the construction, reconstruction, maintenance, repair and improvement of accepted Town roads as authorized by the Massachusetts Department of Transportation (Mass DOT) under MGL Chapter 90, with reimbursement from Mass DOT under MGL Chapter 90, Section 34, or such other funding source from Mass DOT, or take any other action thereon.

Submitted by the Superintendent of Public Works

**MOTION: I move that the Town raise and appropriate, borrow, transfer from available funds, and/or otherwise provide a sum of money, for the construction, reconstruction, maintenance, repair and improvement of accepted Town roads authorized by the Massachusetts Department of Transportation (MassDOT) under MGL Chapter 90, with reimbursement from MassDOT under MGL Chapter 90, Section 34 or such other funding source from MassDOT.**

ARTICLE 7: Personnel Board Wage and Salary Adjustments

To see if the Town will vote to amend the Town By-Laws, Section 10, Salary Administration Plan, Article III, Section 10.5(g), Schedule B, or take any other action thereon.

Submitted by the Board of Selectmen/Personnel Board

**MOTION: I move that the Town amend the Town By-Laws, Section 10, Salary Administration Plan, Article III, Section 10.5(g), Schedule B, by:**

**1. Increasing the Maximum Hourly rates as follows:**

- **Veteran's Agent - \$10,607.27 Annually**
- **Council on Aging Van Driver - \$15.09/hour**
- **Election Warden - \$281/day**
- **Election Clerk - \$261/day**

**2. Providing a 2% increase in the Salary or Hourly Rate of the following positions for FY22, effective 7/1/21:**

**Veterans Agent Part-Time  
Plumbing and Gas Inspector  
Wiring Inspector  
Health Agent  
Laborer Part-Time  
Principal Clerk Part-Time  
COA Coordinator  
Assistant COA Coordinator  
Van Driver  
Public Safety Dispatchers  
Special Officers**



TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

---

**Assistant Building Inspector**  
**Assistant Plumbing/Gas Inspector**  
**Assistant Wiring Inspector**  
**Plow Drivers**  
**Election Wardens**  
**Election Clerks**

ARTICLE 8: Fund Amendments to the Wage and Salary Plan

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a certain sum of money to provide pay raises, pay adjustments, new positions, and any other benefits resulting from amendments to the Salary Administration Plan, and to authorize the Town Accountant to allocate such payments and the transfer of any portion of said sum to any department budget where it may be required for payment of the aforesaid, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town raise and appropriate the sum of Three Thousand Four Hundred Fifty-Five Dollars and zero cents (\$3,455.00), said sum to provide pay raises, pay adjustments, new positions, and any other benefits resulting from amendments to the Salary Administration Plan, and to authorize the Town Accountant to allocate such payments and the transfer of any portion of said sum to any department budget where it may be required for payment of the aforesaid**

ARTICLE 9: Salary Increase for Town Clerk

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide the sum of One Thousand One Hundred Forty Dollars and zero cents (\$1,140.00) for the fiscal year ending on June 30, 2022, to provide a 2% pay increase for the elected Town Clerk, or take any other action thereon.

Submitted by the Town Clerk

**MOTION: I move that the Town raise and appropriate the sum of One Thousand One Hundred Forty Dollars and zero cents (\$1,140.00), said sum to be used to provide a pay increase for the elected Town Clerk for the fiscal year ending on June 30, 2022.**

ARTICLE 10: Salary Increase for Town Treasurer

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide the sum of Three Thousand Eight Hundred Thirty-Seven Dollars and zero cents (\$3,837.00) for the fiscal year ending June 30, 2022, to provide a pay increase of five percent (5%) for the Holbrook Treasurer/Collector. Said funds to be added to the department budget under Treasurer/Collector Salary 01-145-5100-5112 in the amount of Three Thousand Eight Hundred Thirty-Seven Dollars and zero cents (\$3,837.00) or take other action thereon.

Submitted by the Treasurer/Collector

**MOTION: I move that the Town raise and appropriate the sum of Three Thousand Eight Hundred Thirty-Seven Dollars and zero cents (\$3,837.00), said sum to be used to provide a pay increase for the elected Town Clerk for the fiscal year ending on June 30, 2022.**

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

---

ARTICLE 11: Fund Collective Bargaining Agreement – International Association of Firefighters

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a sum of money to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the International Association of Firefighters, Local 1452, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town raise and appropriate the sum of (TO BE DETERMINED), said sum to be used to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the International Association of Firefighters, Local 1452, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid.**

ARTICLE 12: Fund Collective Bargaining Agreement – Police Patrolmen’s Association

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a sum of money to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the New England Police Benevolent Association, Inc., Holbrook Patrolmen’s Association, Local 88A, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town raise and appropriate the sum of (TO BE DETERMINED), said sum to be used to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the New England Police Benevolent Association, Inc., Holbrook Patrolmen’s Association, Local 88A, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid.**

ARTICLE 13: Fund Collective Bargaining Agreement – Police Superior’s Association

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a sum of money to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the New England Police Benevolent Association, Inc., Holbrook Superiors’ Association, Local 88B, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town raise and appropriate the sum of (TO BE DETERMINED) said sum to be used to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the New England Police Benevolent Association, Inc., Holbrook Superiors’ Association, Local 88B, effective July 1, 2021, and**

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

---

**that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid.**

ARTICLE 14: Fund Collective Bargaining Agreement – Public Safety Dispatchers

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a sum of money to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the American Federation of State, County, and Municipal Employees, Local 1395, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town raise and appropriate the sum of (TO BE DETERMINED) said sum to be used to provide pay raises, pay adjustments, new positions, or other benefits to meet the cost of the collective bargaining agreement negotiated between the Town of Holbrook and the American Federation of State, County, and Municipal Employees, Local 1395, effective July 1, 2021, and that the Town Accountant be instructed to allocate the funds provided under this article to the proper line items in all department budgets where it may be required for the payment of the aforesaid.**

ARTICLE 15: Create Water Stabilization Fund

That the Town vote to authorize the creation of a special purpose stabilization fund called “Water Capital Improvement Stabilization Fund” under MGL Ch40, sec 5b, as amended, for the purpose of funding capital improvements to the Town’s water related infrastructure, specifically the Water Treatment Plant and pertinent structures.

Submitted by the Board of Selectmen

**MOTION: I move that the Town vote to authorize the creation of a special purpose stabilization fund called “Water Capital Improvement Stabilization Fund” under MGL Ch40, sec 5b, as amended, for the purpose of funding capital improvements to the Town’s water related infrastructure, specifically the Water Treatment Plant and pertinent structures**

ARTICLE 16: Amend General By-Laws Section 10.5 (3)

To see if the Town will vote to amend the General By-Laws Section 10.5 (3) to add the observance of the Juneteenth holiday on June Nineteenth annually.

Submitted by the Board of Selectmen

**MOTION: I move to amend the General By-Laws Section 10.5 (3) to add the observance of the Juneteenth holiday on June Nineteenth annually.**

ARTICLE 17: Capital Improvements Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a sum of money to be deposited in the Capital Improvements Fund, or take any other action thereon.

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

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Submitted by the Board of Selectmen

**MOTION: I move that the Town transfer the sum of Two Hundred Seventy-Nine Thousand One Hundred Ninety-Six Dollars and zero cents (\$279,196.00) from Capital Stabilization 20-123-2020-5963, said sum to be deposited in the Capital Improvements Fund**

ARTICLE 18: Capital Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, and/or otherwise provide a certain sum of money for the purchase or the lease/purchase of capital items as recommended by the Capital Improvements Planning Committee, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION: I move that the Town appropriate the sum of Two Hundred Seventy-Nine Thousand One Hundred Ninety-Six Dollars and zero cents (\$279,196.00), for the purchase of capital items for Fiscal Year 2022, as recommended in the FY21 Capital Improvement Planning Committee Report**

ARTICLE 19: Amend General Bylaws – Board of Selectmen Change to Select Board

To see if the Town will vote to amend the General By-Laws, Zoning By-Law, Personnel By-Law, and any Rules, Regulations, or communications put forward by the Town of Holbrook, as follows:

1. To delete the words “Board of Selectmen,” “Selectmen” and “Selectman” wherever they appear and insert in their place the words “Select Board”, “Members of the Select Board” or “Select Board Members” and “Member of the Select Board” or “Select Board Member”, respectively.
2. To delete the word “Chairman” wherever it appears and to insert in its place the word “Chair.”
3. To insert the following provision: “The Select Board shall be the entity historically known as the Board of Selectmen. The Select Board shall have and exercise all legal rights, authority, duties and responsibilities vested in a Board of Selectmen by the laws of the Commonwealth and by vote of the Town. For the purposes of these Bylaws, words “Board of Selectmen” shall mean “Select Board”; and
4. To adopt the following provision; “In all currently active Town communications and official documents, such as policies and regulations, where reasonably practical, and in all future Town communications and documents, the words “Board of Selectmen”, “Selectmen”, “Selectman”, and “Chairman” shall be deleted and replaced with “Select Board”, “Members of the Select Board” or “Select Board Members”, “Member of the Select Board” or “Select Board Member”, and “Chair”, respectively. It is the intent of this provision that in all future Town communications and documents the foregoing gender-neutral terminology and other gender-neutral language shall be used, and that with respect to currently active Town communications and official documents where it is not reasonably practical to change the foregoing terminology as provided, such documents shall be interpreted to impute gender neutral language”;

Submitted by the Board of Selectmen

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

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**MOTION: I move that the Town amend the General By-Laws, Zoning By-Law, Personnel By-Law, Rules, Regulations or communications as noted above to reflect the change in distinction of the Board of Selectmen to Select Board**

ARTICLE 20: Board of Health Change in Membership

To see if the Town will vote to increase the membership of the Board of Health from three (3) members to five (5) members in accordance with M.G.L. c.41 Section 2.

Submitted by the Board of Health

**MOTION: I move that the Town increase the Board of Health from three (3) members to five (5) members in accordance with M.G.L. c.41 Section 2.**

ARTICLE 21: Petition the General Court – Land Swap

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition.

**AN ACT authorizing the Town of Holbrook to convey and acquire certain property**

SECTION 1. Notwithstanding the provisions of Chapter 30B, section 16 (c), (d), (e) and (f) of the General Laws, Chapter 132A, Section 11 of the General Laws, or any other general or special law to the contrary, the Board of Selectmen, on behalf of the Town of Holbrook, is authorized to convey to George R. Andrews, Jr. or his designee approximately 240,398 square feet of land from a 77.33+/- acre parcel owned by the Town of Holbrook recorded with the Norfolk Registry of Deeds at Book 4163, Page 522 and known as 245 South Franklin Street in the Town of Holbrook shown on a site plan filed with the Norfolk Registry of Deeds Book 229, Page 681 recorded May 20, 1971. and shown on Assessor’s Map/Parcel 27-028-01-0 reserving to the Town of Holbrook and its successors in interest an easement shown as a Proposed Roadway consisting of approximately 36,477 square feet shown on “Proposed Conceptual Subdivision 175-183 Plymouth Street, Holbrook, MA”, prepared by Hardy Design Group, dated December 18, 2019 for all purposes for which streets are commonly used in the Town of Holbrook.

and

SECTION 2. Notwithstanding the provisions of Chapter 30B, Sections 16 (c), (d), (e) and (f) of the General Laws, or any other general or special law to the contrary, the Board of Selectmen, on behalf of the Town of Holbrook, in consideration for the conveyance authorized in Section 1 above is authorized to accept a conveyance from George R. Andrews, Jr. of two (2) parcels of land located off Plymouth Street in the Town of Holbrook. Said parcels of land are a portion of 2 parcels of land shown as lots 6 and 7 conveyed to George R. Andrews by deed of Catherine Mavilia dated December 29, 1997 recorded with the Norfolk Registry of Deeds at Book 12176, Page 402, and shown on Holbrook Assessor’s Map/Parcel 22-218-02-0 and 22-218-01-0, containing approximately 114,642 square feet square feet as shown on “Proposed Conceptual Subdivision 175-183 Plymouth Street Holbrook, MA” , prepared by Hardy Design Group 1285 Washington Street Weymouth, MA. dated December 18, 2019.

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

---

Said conveyance shall include an access easement to the Town of Holbrook and its successors in interest over and under the portion of parcels 22-217-02-0 and 22-217-01-0 retained by Andrews shown as a 36,500 sq. ft. Access Easement from Plymouth Street to the aforementioned 2 parcels of land to be acquired by the Town of Holbrook as shown on the Hardy Design Group Plan dated December 19, 2019.

SECTION 3                      This act shall take effect upon its passage

Submitted by the Board of Selectmen

**MOTION: I move that the town approve the Board of Selectmen to petition the General Court to enact legislation as indicated in the warrant, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition.**

ARTICLE 22: Drainage Pipe Repair Appropriation

To see if the Town will appropriate Five Hundred Thousand Dollars and Zero Cents (\$500,000.00), or any other amount, to pay costs of the repair and/or replacement of the drainage pipe between Revere Street and Rindon Street (approximately 400 feet), including design, bidding and construction costs, and any other costs incidental or related thereto, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing, or otherwise provided; or to take any other action relative thereto.

Submitted by Public Works

**MOTION: I move that the Town appropriates Five Hundred Thousand Dollars and Zero Cents (\$500,000.00) to pay costs of the repair and/or replacement of the drainage pipe between Revere Street and Rindon Street (approximately 400 feet), including design, bidding and construction costs, and any other costs incidental or related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.**

ARTICLE 23: Townhouse Overlay District

To see if the Town Meeting will vote to amend the Zoning By-Law by making the following changes regarding the new "Townhouse Overlay District" as follows:

**Item 1. Add "Townhouse Overlay District" to the list of districts in Section 2.3.**

**Item 2. Add the following new Section 9.7:**

**9.7 TOWNHOUSE OVERLAY DISTRICT (THOD)**

**9.7.1 Purpose.** The purpose of the Townhouse Overlay District (THOD) is to promote a diversity of housing types in the Town, including smaller dwelling units for seniors and those starting a family.

**9.7.2 Establishment.** The TCOD is an overlay district having a land area of approximately 60 +/- acres, being Assessor's Map 09, Lots 47, 82 and 86; Map 10, Lots 001 and 004; and Map 16, Lot 077.

**9.7.3 Overlay District.** The THOD is an overlay district superimposed on the underlying zoning district(s). Except as limited herein, the underlying zoning shall remain in full force and effect. When the first building permit is issued for any Townhouse Development in accordance with the regulations of the THOD, the provisions of the district(s) underlying the particular THOD shall terminate and shall no longer be applicable to any land in the particular THOD.

**9.7.4 Definitions. The following definitions shall apply in the THOD:**

"Contiguous open space" shall mean open space suitable, in the opinion of the Planning Board, for the purposes set forth in Section 9.5.12, herein. Such open space may be separated by the road(s) constructed within the Townhouse Development. Contiguous open space shall not include required yards. "Townhouse Development" shall mean a development awarded a special permit as set forth in this Section.

"Open Space" shall mean all areas not within the "Contiguous open space" area that are not covered by either buildings or pavement, such as required yards and common areas.

**9.7.5 Parcel Minimum Size.** In order to be eligible for inclusion in the THOD by Town Meeting, a parcel or set of contiguous parcels held in common ownership shall have at least 30 acres, and be located entirely within the Town.

**9.7.6 Procedures.** A Townhouse Development may be authorized upon the issuance of a special permit by the Planning Board. Applicants for a Townhouse Development shall file with the Planning Board seven (7) copies of the following:

1. A development plan conforming to the requirements for a preliminary plan as set forth in the Subdivision Rules and Regulations of the Planning Board.
2. Where wetland delineation is in doubt or dispute, the Planning Board may require appropriate documentation.
3. Data on proposed wastewater disposal, which shall be referred to a consulting engineer for review and recommendation.
4. A Traffic Impact and Access Study or report approved as to form by the Planning Board.
5. If the Development is to be phased, a phasing plan explaining the proposed sequence of construction, including infrastructure installation capable of serving the phase(s) as completed and available for occupancy.

6. The Planning Board may also require as part of the development plan any additional information necessary to make the determinations and assessments cited herein.

**9.7.7 Lot Requirements.** A Townhouse Development may be developed as a condominiums on a single lot. No dwellings shall be located less than 100 feet from neighboring dwellings.

**9.7.8 Maximum Number of Dwelling Units.** The Maximum Number of Dwelling Units allowed in a Townhouse Development shall not exceed one unit per 10,000 square feet of lot area.

**9.7.9 Types of Buildings.** The Townhouse Development shall consist of multifamily residential structures. A multifamily structure shall not contain more than four dwelling units. The Planning Board may waive this requirement to allow up to twelve (12) units per residential structure upon a determination that such design is appropriate for the neighborhood. The architecture of all multifamily buildings shall be residential in character, particularly providing gabled roofs, predominantly wood siding, an articulated footprint and varied facades. Residential structures shall be oriented toward the street serving the premises and not the required parking area.

**9.7.10 Roads and Utilities.** The principal roadway(s) serving the site shall be adequate for the intended use and vehicular traffic and shall be maintained by an association of unit owners or by a condominium association. Minimum travel width of principal roads shall be twenty four (24') feet. All electric, gas, telephone, cable, and water distribution lines shall be placed underground.

**9.7.11 Parking.** Each dwelling unit shall be served by two (2) off-street parking spaces. Parking spaces in front of garages may count in this computation.

**9.7.12 Contiguous Open Space.** A minimum of thirty percent (30%) of the parcel shown on the development plan shall be contiguous open space. Any proposed contiguous open space, unless conveyed to the Town or its Conservation Commission, shall be subject to a recorded restriction enforceable by the Town, providing that such land shall be perpetually kept in an open state, that it shall be preserved for exclusively agricultural, horticultural, educational or recreational purposes, and that it shall be maintained in a manner which will ensure its suitability for its intended purposes. Underground utilities to serve the Townhouse Development site may be located within the contiguous open space.

**9.7.13 Ownership of the Contiguous Open Space.** The contiguous open space shall, at the Planning Board's election, be conveyed to

1. the Town or its Conservation Commission;
2. a nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above;



TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

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3. a corporation or trust owned jointly or in common by the owners of lots within the Townhouse Development or a condominium association composed of the unit owners. Maintenance of such open space and facilities shall be permanently guaranteed by such corporation or trust or condominium which shall provide for mandatory assessments for maintenance expenses to each lot. Each such trust or corporation or condominium shall be deemed to have assented to allow the Town to perform maintenance of such open space and facilities, if the trust or corporation fails to provide adequate maintenance, and shall grant the town an easement for this purpose. In such event, the town shall first provide fourteen (14) days written notice to the trust or corporation as to the inadequate maintenance, and, if the trust or corporation or condominium fails to complete such maintenance, the town may perform it. Each individual deed, and the deed or trust or articles of incorporation, shall include provisions designed to effect these provisions. Documents creating such trust or corporation or condominium shall be submitted to the Planning Board for approval, and shall thereafter be recorded.

**9.4.14 Buffer Areas.** A buffer area of fifty feet (50') shall be provided at the perimeter of the property where it abuts residentially zoned or occupied properties, except for driveways necessary for access and egress to and from the site. No vegetation in this buffer area will be disturbed, destroyed or removed, except for normal maintenance. The Planning Board may waive the buffer requirement (i) where the land abutting the site is the subject of a permanent restriction for conservation or recreation so long as a buffer is established of at least twenty-five feet (25') in depth which may include such restricted land area within such buffer area calculation; or (ii) where the land abutting the site is held by the Town for conservation or recreation purposes; or (iii) the Planning Board determines that a smaller buffer will suffice to accomplish the objectives set forth herein.

**9.7.15 Stormwater Management.** Stormwater management shall be consistent with the requirements for subdivisions set forth in the Rules and Regulations of the Planning Board and the DEP's Stormwater Management Policy.

**9.7.16 Decision.** The Planning Board may approve, approve with conditions, or deny an application for a Townhouse Development after determining whether the Development has been designed in conformance with this Section, and application of the criteria set forth in Section 10.5. The Planning Board may waive any substantive requirement contained herein, except for the minimum lot area requirement, as part of the issuance of a special permit.

**9.7.17 Relation to Other Requirements.** The submittals and permits of this Section shall be in addition to any other requirements of the Subdivision Control Law or any other provisions of this Zoning By-Law.

**or take any other action thereon**

**MOTION: I move that the Town amend the Zoning By-Laws to "Townhouse Overlay District" to the list of districts in Section 2.3, and to add Section 9.7 – Townhouse Overlay District (THOD) as**

ARTICLE 28: Citizen's Petition – Move to Open Town Meeting Form of Government

Shall the following ballot question be placed on the next election of Town officers:

"Shall the Town of Holbrook adopt an Open Meeting form of government?" or take any action thereon.

Submitted by Citizen Petition

TOWN OF HOLBROOK  
ANNUAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

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**MOTION: I move that the Town include the following ballot question on the next election of Town officials: "Shall Holbrook adopt an Open Meeting form of government?"**

And you are hereby directed to serve this warrant by posting attested copies thereof at three (3) public places in said Town, at least seven (7) days prior to the day of the actual meeting.

Hereof fail not, and have you there this warrant with your doings thereon.

Given under our hands this 28<sup>th</sup> day of April in the year 2021.

Holbrook Board of Selectmen

Daniel R. Lee, Chairman  
Pamela E. Campanella, Vice-Chairman  
Lindsay Vayda, Clerk  
David Reilly  
Richard B. McGaughey

Pursuant to the foregoing warrant, I the undersigned, one of the Constables of the Town of Holbrook, have notified and warned the inhabitants of the Town qualified to vote in Town affairs, to meet at the time and place for the purpose of aforesaid by posting attested copies thereof at three public places in said Town seven days at least before the day of said meeting.

Ralph J. Colarusso  
Constable

Job Title	FY 21 Salary/ Hourly Rate	Current TM Voted Maximum	Rate of Pay	AMENDMENTS	ARTICLE #
Veterans' Agent/Part Time	10,399.28	\$ 10,607.27	Annual	2% increase to FY21 Salary/Raise Maximum by \$75.63	
PWD Supervisor	66,332.24	\$ 67,622.63	Annual	No changes - not a currently filled position under wage and salary	
Town Counsel	-	\$ 27,626.81	Annual	No changes - not a currently filled position	
Building Inspector	20,105.73	\$ 30,632.28	Annual	No changes - not a currently filled position under wage and salary	
Plumbing and Gas Inspector	16,296.40	\$ 20,771.59	Annual	2% increase to FY21 Salary	
Wiring Inspector	17,468.07	\$ 21,397.34	Annual	2% increase to FY21 Salary	
Sealer of Weights and Measures	4,504.65	\$ 4,653.22	Annual	No changes - not a currently filled position under wage and salary	
Youth Coordinator		\$ 32,501.90	Annual	No changes - not a currently filled position	
Parking Clerk		\$ 283.24	Annual	No changes - not a currently filled position	
Health Agent	36.00	\$ 37.00	Hourly	2% increase to FY21 Hourly Rate	
Laborer Part Time	23.93	\$ 25.00	Hourly	2% increase to FY21 Hourly Rate	
Principal Clerk Part Time	20.03	\$ 20.69	Hourly	2% increase to FY21 Hourly Rate	
COA Coordinator	23.82	\$ 25.00	Hourly	2% increase to FY21 Hourly Rate	
Assistant COA Coordinator	20.81	\$ 22.00	Hourly	2% increase to FY21 Hourly Rate	
Van Driver	14.79	\$ 15.09	Hourly	2% increase to FY21 Hourly Rate/Raise Maximum by \$0.11	
Public Safety Dispatcher/PT	22.00	\$ 25.00	Hourly	2% increase to FY21 Hourly Rate	
Information Technology (IT) Coordinator	30.60	\$ 30.60	Hourly	No changes - not a currently filled position	
Call Men on Duty	15.37	\$ 15.37	Hourly	No changes - not a currently filled position	
Special Officers	22.00	\$ 25.00	Hourly	2% increase to FY21 Hourly Rate	
Matrons		\$ 25.82	Hourly	No changes - not a currently filled position	
Assistant ACO		\$ 13.63	Hourly	No changes - not a currently filled position	
Assistant Building Inspector	25.77	\$ 27.24	Hourly	2% increase to FY21 Hourly Rate	
Assist. Plumbing/Gas Inspector	25.77	\$ 27.24	Hourly	2% increase to FY21 Hourly Rate	
Assistant Wiring Inspector	25.77	\$ 27.24	Hourly	2% increase to FY21 Hourly Rate	
Conservation Officer/Part Time	21.34	\$ 30.00	Hourly	No changes - not a currently filled position	
Library Page	MA Minimum Wage	MA Min. Wage	Hourly	No change - per Massachusetts minimum wage	
Flow Drivers	30.60	\$ 32.00	Hourly	2% increase to FY21 Hourly Rate	
PWD Temporary Seasonal Help	MA Minimum Wage	MA Min. Wage	Hourly	No change - per Massachusetts minimum wage	
Public Health Nurse Part Time	30.00	\$30.00	Hourly	No changes - not a currently filled position	
Election Workers	MA Minimum Wage	MA Min. Wage	Hourly	No change - per Massachusetts minimum wage	
Election Wardens	275.40	\$281	Per Day	2% increase to FY21 Rate/Raise Maximum	
Election Clerks	255.00	\$261	Per Day	2% increase to FY21 Rate/Raise Maximum	
Town Meeting Workers	MA Minimum Wage	MA Min. Wage	Hourly	No change - per Massachusetts minimum wage	
Election Registrars	Per MGL 41:19G	Per MGL 41:19G	Quarterly	No Change - per MGL	

Hourly Increase	Funding Needs for FY22 Budget	Proposed FY22 Salary	Change
N/A	207.99	10,607.27	2%
N/A	325.93	16,622.33	2%
N/A	349.36	17,917.43	2%
0.72		36.72	2%
0.48		24.41	2%
0.40		20.43	2%
0.48		24.30	2%
0.42		21.23	2%
0.30		15.09	2%
0.44		22.44	2%
0.44	2,572	22.44	2%
0.52	-	26.29	2%
0.52	-	26.29	2%
0.52	-	26.29	2%
	-	21.34	0%
0.61	-	31.21	2%
5.51	-	280.91	2%
5.10	-	260.10	2%
<b>Total:</b>		<b>3,455</b>	

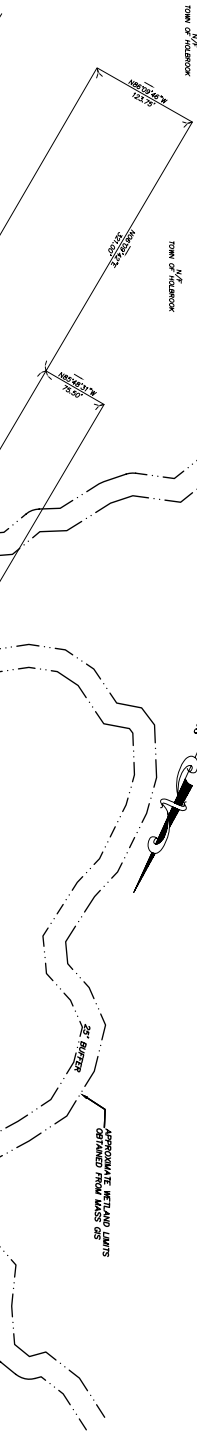
TOWN OF HOLBROOK

TOWN OF HOLBROOK

TOWN OF HOLBROOK

MA D 83

APPROXIMATE LOTS AND LOTS  
OBTAINED FROM MASS GIS



OWNER/DESIGNER:  
GEORGE A. ANDERSON JR.  
1287 WASHINGTON STREET  
WEYMOUTH, MA 02198

DRAWING REFERENCES:  
LOT AREA MAPS: SF.  
LOT AREA EASIES: SF.  
ASSUMPTION: LOT

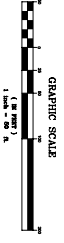
ASSUMPTIONS: LOT  
222' BOUNDARY FROM MA D 83  
LOT AREA 14,171 SF.  
ZONE: R3

NETLAND NOTE:  
NETLAND DEDICATION BY IVINS ENVIRONMENTAL, OCTOBER 2007.  
FIELD REFERENCE:  
BASED UPON 2011 AERIAL PHOTOGRAPHY, 30-THIRD-FLOOR, WITH A 20% A.M.P.  
BASED UPON 2011 AERIAL PHOTOGRAPHY, 30-THIRD-FLOOR, WITH A 20% A.M.P.  
2011 AERIAL PHOTOGRAPHY, 30-THIRD-FLOOR, WITH A 20% A.M.P.

ZONE	MINIMUM LOT AREA	MINIMUM LOT WIDTH	MINIMUM FRONT YARD SETBACK	MINIMUM SIDE YARD SETBACK	MINIMUM REAR YARD SETBACK	MINIMUM LOT COVER
R3	10,000 SF	30 FT	10 FT	5 FT	5 FT	25%

# PLAN OF LAND 175-183 PLYMOUTH STREET HOLBROOK, MASSACHUSETTS

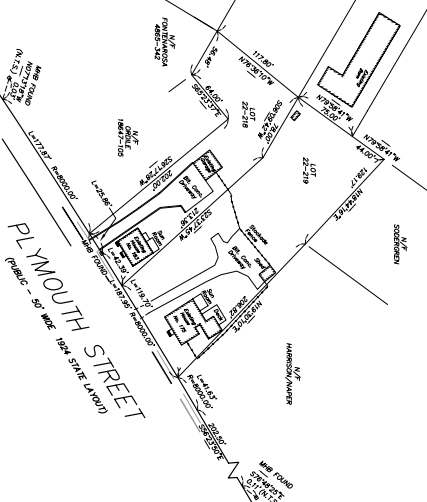
SCALE 1" = 50' MARCH 12, 2019

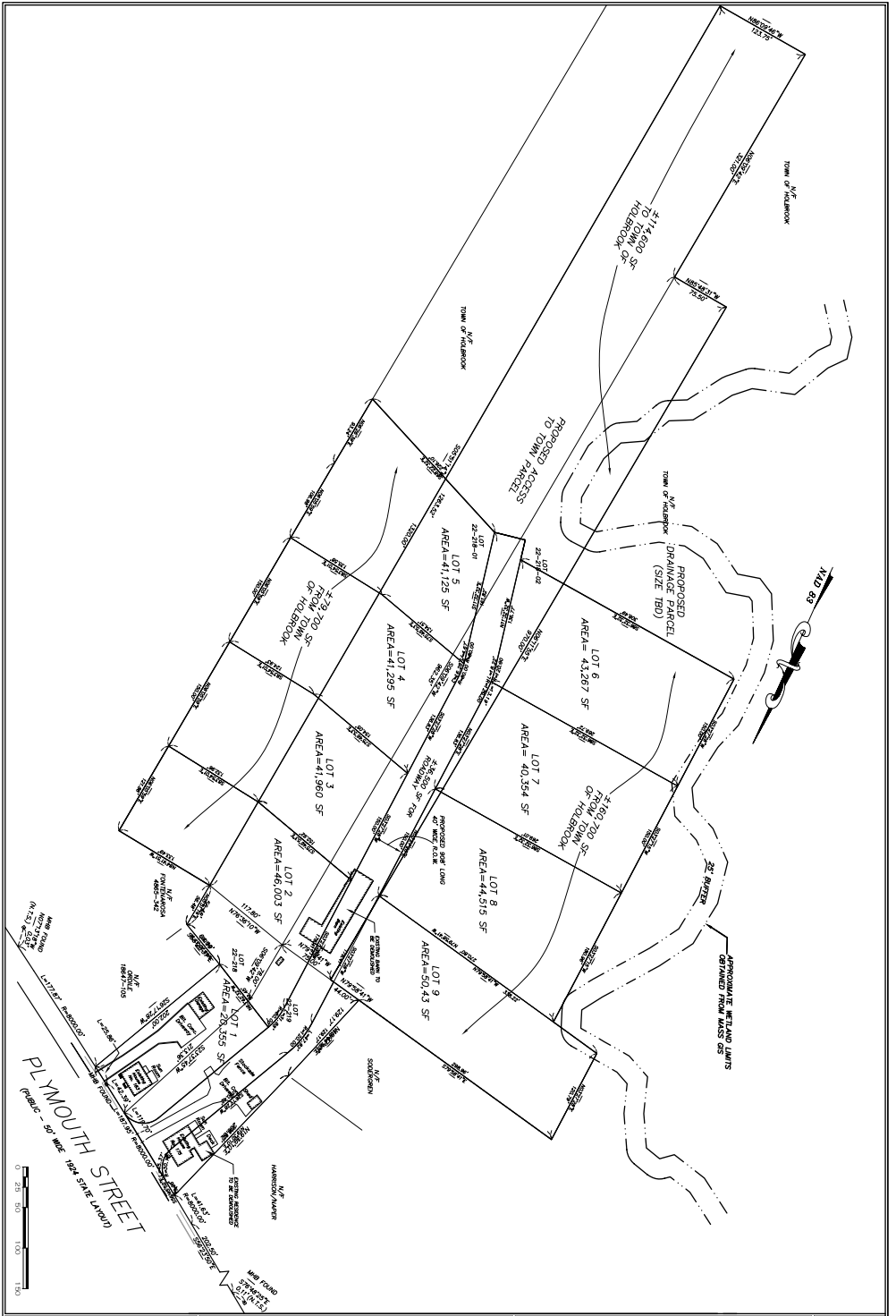


I HEREBY CERTIFY THAT THIS PLAN WAS THE RESULT OF AN  
ANALYSIS BY THE ENGINEER'S SERVICE.







REGISTERED PROFESSIONAL ENGINEER

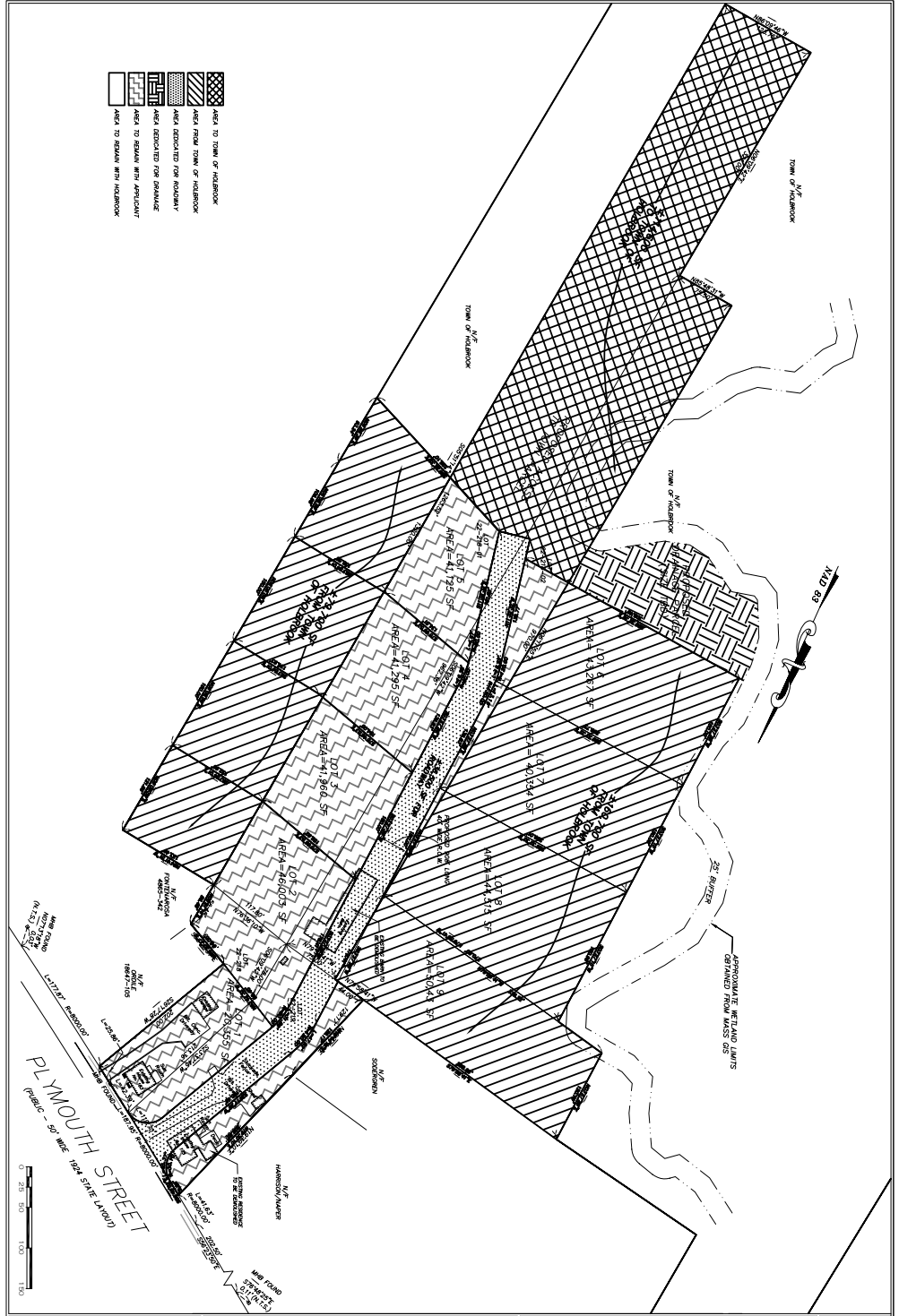
**HOYT LAND SURVEYING**  
1287 WASHINGTON STREET  
WEYMOUTH MA 02191  
781-682-9197





REVISIONS: NO.      COMMENTS      DATE			1285 WASHINGTON STREET NEW MOUTH, MA (781) 335-1464	<b>PROPOSED CONCEPTUAL SUBDIVISION</b> <b>175 - 183 PLYMOUTH STREET</b> <b>HOLBROOK, MA</b>  <b>GEORGE ANDREWS III</b>	<b>SHEET</b>  <b>1 OF 1</b>
DRAWN BY: SPH DESIGNED BY: SPH CHECKED BY: SPH					

-  AREA TO REMAIN OF HIGHBROOK
-  AREA TO REMAIN WITH HIGHBROOK
-  AREA EXCEPTED FOR DRAINAGE
-  AREA EXCEPTED FOR ROADWAY
-  AREA TO REMAIN WITH HIGHBROOK
-  AREA TO REMAIN WITH HIGHBROOK



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HOLBROOK  
WARRANT FOR THE MAY 2021 SPECIAL TOWN MEETING

NORFOLK, SS.

GREETING

To any Constable of the Town of Holbrook, in said County:

You are hereby directed and required to notify and warn the inhabitants of the Town of Holbrook, qualified to vote in town affairs, to meet via a Zoom webinar on:

Wednesday, May 19, 2021

at 8:15 p.m. in the evening, then and there to act on the articles contained within:

**ARTICLE 1: Unpaid Bills from Prior Fiscal Years**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or otherwise provide a sum or sums of money, to be expended by the departments indicated, in order to pay for unpaid bills from Fiscal Years 2020 and 2021, or take any other action thereon.

Department	Vendor	Amount	Description	FY20 Funding Source Account No.
Fire	Leelhan, P.C.	\$1,442.00	Medical Payment/Physicals	Fire Medical Payments/Physicals 01-220-5200-5304
Fire	iRhythm Technologies, Inc.	\$395.00	Medical Payment/Physicals	Fire Medical Payments/Physicals 01-220-5200-5304
Schools	JW Pepper	\$84.90	School Supplies	DW Curriculum Supplies 01-3-2410-9-500-00-1
Town Clerk	LHS Associates	\$5,343.50	2020 Annual Town Election Supplies & Services	Election/Town Meeting 01-162-5200-5380

Submitted by the Departments Listed

**MOTION: I move that the Town transfer Amounts of money indicated in the warrant from the budgets appropriated for the fiscal year ending on June 30, 2021, as indicated, said sums to be expended by the departments listed, in order to pay for unpaid bills from Fiscal Years 2020 and/or 2021**

**ARTICLE 2: Supplemental Appropriation – PEG Access Enterprise Fund**

To see if the Town will appropriate the sum of Forty Thousand Dollars and zero cents (\$40,000), said sum to be added to the existing amount already appropriated at the ATM for the fiscal year ending on June 30, 2021, under PEG Access 62-125-5200-5310, to be funded by PEG Access revenues from Comcast and Verizon not originally known.

Submitted by HCAM

TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

**MOTION:** I move that the Town appropriate the sum of Forty Thousand Dollars and zero cents (\$40,000), said sum to be added to the existing amount already appropriated at the ATM for the fiscal year ending on June 30, 2021, under PEG Access 62-125-5200-5310, to be funded by PEG Access revenues from Comcast and Verizon not originally known.

ARTICLE 3: Supplemental Appropriation – Solid Waste Enterprise Fund:

To see if the Town will transfer the total sum of One Hundred Ten Thousand, Eight Hundred Ninety-Seven Dollars and Forty-Seven Cents (\$110,897.47), said sum to be added to the existing amount already appropriated at the ATM for the fiscal year ending on June 30, 2021, under Solid Waste Enterprise Fund 60-430-5200-5200, to be funded as follows: Seventy-Two Thousand, One Hundred Forty-One Dollars and Zero cents (\$72,141.00) from retained earnings, and Thirty Eight thousand, Seven Hundred Fifty-Six dollars and Forty-Seven Cents (\$38,756.47) from the barrel capital project account (originally voted from stabilization in Sep 2019).

Submitted by Public Works

**MOTION:** I move that the Town transfer the total sum of One Hundred Ten Thousand, Eight Hundred Ninety-Seven Dollars and Forty-Seven Cents (\$110,897.47), said sum to be added to the existing amount already appropriated at the ATM for the fiscal year ending on June 30, 2021, under Solid Waste Enterprise Fund 60-430-5200-5200, to be funded as follows: Seventy-Two Thousand, One Hundred Forty-One Dollars and Zero cents (\$72,141.00) from retained earnings, and Thirty Eight thousand, Seven Hundred Fifty-Six dollars and Forty-Seven Cents (\$38,756.47) from the barrel capital project account (originally voted from stabilization in Sep 2019)

ARTICLE 4: Joint Water Retained Earnings Usage

To see if the Town will vote to transfer One Hundred Seventy-Nine Dollars and zero Cents (\$179,000.00) from FY21's Certified Joint Water Retained Earnings, said sum to be applied to the Joint Water Expense to fund FY21 appropriations, or take any other action thereon.

Submitted by the Board of Selectmen

**MOTION:** I move that the Town transfer One Hundred Seventy-Nine Thousand Dollars and Zero cents (\$179,000.00), from FY21's Certified Joint Water Retained Earnings, said sum to be applied to the Joint Water Expense for appropriations for FY21, or take any other action thereon.

ARTICLE 5: Acceptance of G.L. CH.71, section 71F to accept Local Option Statute Establishing Non-Resident or Foster Care Student Tuition Revolving Fund

To see if the Town will vote to accept the provisions of G.L. c.71, section 71F, effective immediately, to allow tuition payments received for non-resident students and state reimbursements for foster care students to be expended by the School Committee without further appropriation for expenses incurred in providing education for such non-resident or foster care students, or take any other action thereon.

Submitted by the School Department



TOWN OF HOLBROOK  
SPECIAL TOWN MEETING WARRANT  
Wednesday, May 19, 2021

**MOTION: I move that the Town accept the provisions of G.L. c.71, section 71F, effective immediately, to allow tuition payments received for non-resident students and state reimbursements for foster care students to be expended by the School Committee without further appropriation for expenses incurred in providing education for such non-resident or foster care students, or take any other action thereon.**

ARTICLE 6: FY21 Budget Line Item Transfer – Dept. 371 School Transportation – School Appropriation to Dept. 301 Holbrook Public Schools

To see if the Town will allow a budget transfer of \$ 300,000 from Dept. 371 School Transportation – School Appropriation to Dept. 301 Holbrook Public Schools, or take any other action thereon.

Submitted by the School Department

**MOTION: I move that the Town transfer \$ 300,000 from Dept. 371 School Transportation – School Appropriation to Dept. 301 Holbrook Public Schools, or take any other action thereon.**

And you are hereby directed to serve this warrant by posting attested copies thereof at three (3) public places in said Town, at least fourteen (14) days prior to the day of the actual meeting.

Hereof fail not, and have you there this warrant with your doings thereon.

Given under our hands this 28<sup>th</sup> day of April in the year 2021.

Holbrook Board of Selectmen

Daniel R. Lee, Chairman  
Pamela Campanella, Vice-Chairman  
Lindsay Vayda, Clerk  
David Reilly, Associate  
Richard B. McGaughey, Associate

Pursuant to the foregoing warrant, I the undersigned, one of the Constables of the Town of Holbrook, have notified and warned the inhabitants of the Town qualified to vote in Town affairs, to meet at the time and place for the purpose of aforesaid by posting attested copies thereof at three public places in said Town seven days at least before the day of said meeting.

Ralph J. Colarusso  
Constable





Town of Holbrook  
50 North Franklin Street  
Holbrook, MA 02343

Town Meeting will be held on  
Wednesday, May 19, 2021 and  
Thursday, May 20, 2021 (if the body votes to continue)  
Beginning at 7:15 p.m. remotely via Zoom Webinar

If the body votes to not vote to hold a virtual meeting,  
it will meet on Saturday, May 22, 2021 at 11:00 a.m.  
in the Holbrook Middle High School parking lot