

AGENDA

TOWN CLERK

Holbrook Housing Authority, One Holbrook Court, Community Room

April 27, 2023 at 5:30 p.m.

APR 24 PM 2:48 '23

1. Roll Call
 2. Pledge of Allegiance
 3. Approval of Minutes from March 23, 2023
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1. Motion to Approve Change Order Proposal Request No. CP-0003 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding a heat detector in the basement due to a beam that exceeds 18" and will result in an increase of \$1,829.11 and an extension of ten (10) calendar days to the contract time. (See attached Engineer's letter and Change Order Proposal)
 2. Motion to Approve Change Order Proposal Request No. CP-0004 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding devices for the hearing-impaired units and will result in an increase of \$8,077.29 and an extension of thirty (30) calendar days to the contract time. (See attached Engineer's letter and Change Order Proposal)
 3. Motion to Approve Change Order Proposal Request No. CP-0005 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for testing the family housing units to determine if they are tied into the fire alarm panel in the community room and will result in an increase of \$2,605.68 with no change to the contract time. (See attached Engineer's letter and Change Order Proposal)
 4. Motion to Approve Change Order Proposal Request No. CP-0006 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding 3 attic heat detectors next to the mechanical equipment, add 1 heat detector in the attached garage, add 1 smoke detector in the recreation room and add 1 exterior beacon and will result in an increase of \$2,480.37 and an extension of thirty (30) calendar days to the contract time. (See attached Engineer's letter and Change Order Proposal)

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5. Motion to Approve Change Order Proposal Request No. CP-0007 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding 9 relay modules and 9 monitor modules to make the function of dual apartment smoke activation per the Fire Department requirements and will result in an increase of \$5,482.95 and an extension of thirty (30) calendar days to the contract time. (See attached Engineer's letter and Change Order Proposal)
6. Motion to Approve Change Order Proposal Request No. CP-0008 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding 1 additional loop card due to the quantity of detection devices, this also requires an additional underground cable be installed from the community room to all buildings and back to the community room and will result in an increase of \$6,433.64 and an extension of thirty (30) calendar days to the contract time. (See attached Engineer's letter and Change Order Proposal)
7. Motion to Approve Change Order Proposal Request No. CP-0009 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for the deletion of 1 radio master box and the addition of 1 module and surge protector to reuse the existing master box and the installation of 1 cellar dialer with additional programming and will result in a decrease of (\$4,711.40) with no change to the contract time. (See attached Engineer's letter and Change Order Proposal)
8. Motion to Approve Change Order Proposal Request No. CP-00010 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding 1 heat detector over each Hot Water tank and will result in an increase of \$7,525.33 with no change to the contract time. (See attached Engineer's letter and Change Order Proposal)
9. Motion to Approve Change Order Proposal Request No. CP-00011 to the contract with Laracy Electrical Contractors, Inc. for the ARPA Fire Alarm System at 667-1 and 667-2. This Change Order Proposal Request is for adding devices for 1 additional hearing-impaired unit per HHA request and will result in an increase of \$2,338.02 and an extension of thirty (30) calendar days to the contract time. (See attached Engineer's letter and Change Order Proposal)

10. Motion to Approve the contract with Action Energy, Inc. to perform the following Energy Efficiency projects under the Low-Income Energy Affordability Network (LEAN) program funded by National Grid at Holbrook Court, 667-2:

1. Install in unit air sealing, red flow aerators National Grid Cost \$16,256.00
2. Install 140 LED light fixtures or bulbs National Grid Cost \$82,092.00
3. Install R-20 cellulose insulation and air sealing National Grid Cost
 \$57,788.80

The total value of this LEAN Award is \$156,136.80. This work will be performed at no cost to the Holbrook Housing Authority.

11. Motion to adopt proposed Holbrook housing Authority Logo.

12. Executive Director's Report

13. Adjournment