

AMENDED AGENDA

TOWN OF HOLBROOK

NOTICE OF MEETINGS OF TOWN DEPARTMENTS AND TOWN BOARDS POSTED IN
ACCORDANCE WITH THE PROVISIONS OF MGL c30A §18-25

Board of Selectmen

(Name of Committee/Board/Commission, Authority, etc.)

ON

Wednesday, May 1, 2019 at 7:00 p.m.

LOCATION OF MEETING: Selectman Noel C. King Meeting Room, Floor 3R,
50 North Franklin Street, Holbrook

*AGENDA OR ANTICIPATED TOPICS TO BE DISCUSSED

- A. Open the meeting
- B. Meet Jointly with the Finance Committee:
 - 1. Vote on FY2019 Year-End Appropriation Transfer Requests
 - 2. Review the Annual & Special Town Meeting Warrants of May 7, 2019, and vote as necessary
- C. Vote to Adjourn the meeting to Executive Session (may relocate to another room) to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual (PWD), and NOT return to Open Session

Board Member/Clerk Posting Notice: _____

Marjorie E. Godfrey, Assistant Town Administrator

DATE/TIME RECEIVED BY TOWN CLERK: _____ DATE/TIME POSTED: _____
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NOTE: Except in an emergency, public bodies shall file meeting notices and agendas at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time.

*Per changes to the Open meeting Law effective July 1, 2010, "A listing of topics that the chair reasonably anticipates will be discussed at the meeting are to be listed on the agenda.

“The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.”

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public’s need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The last item on every Selectmen’s agenda is “Citizens Concerns”. Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.
- 6) All Citizens who exhibit disrespectful or unruly behavior will be asked to leave the meeting room and building.
- 7) Any Citizens who relay any threat, either verbally or physically, will be removed from meeting room and building.
- 8) The Safety of the Board and Meeting Attendees will be taken very seriously, and behavior that compromises their Safety will not be tolerated, and will be dealt with accordingly.

Voted: 03/23/2004

Amended: 01/09/2019