

**SELECT BOARD OPEN SESSION MINUTES
OF WEDNESDAY, DECEMBER 13, 2023**

In attendance: Chair Katie Goldrick, Vice Chair Pam Campanella (on zoom), Clerk Patty Conway, Associate William Watkins, Associate David Reilly, Interim Town Administrator Peter Morin and Assistant Town Administrator Kara Nyman.

1. Call to Order – Chair Goldrick called the meeting to order in the Noel C. King Meeting Room and via Zoom.
2. Approval of Minutes – MOTION to approve the open session minutes of October 25, 2023, and November 1, 2023 by Patty Conway, 2nd by David Reilly. Roll Call Vote: 4-0 with Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.
3. COA Grant Acceptance – Cindy Brennan received a \$25,000 grant to modernize the Senior Center. She said the funds will be used to widen the doors, add electric buzzer door openers, and widen the back ramp.

MOTION to accept a grant from the Massachusetts Association of Council on Aging and Senior Center Directors, Inc (MCOA), in the amount of \$25,000 to the Holbrook Council on Aging by Patty Conway, 2nd by David Reilly. Roll Call Vote: 4-0, with Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

4. Appointments: Town Forest Committee, COA Building Advisory Committee, Civic Holiday Celebration Committee – The Board reviewed submittals and discussed appointments to each committee.

MOTION to appoint Lauren Raece to the Town Forest Committee by Patty Conway, 2nd by David Reilly. Roll Call Vote: 4-0 with Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

MOTION to appoint Beth Tolson to the COA Building Advisory Committee by Patty Conway, 2nd by David Reilly. Roll Call Vote: 4-0 with Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

Mr. Watkins had questions regarding the DEI committee and any potential conflict with the Civic Holiday Celebration Committee

MOTION to appoint Holly Rose to the Civic Holiday Celebration Committee by Patty Conway, 2nd by David Reilly. Roll Call Vote: 4-0 with Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

5. License Renewals: Auto Dealer Class II & Class III, Common Victualler, Entertainment, Amusement – Inspectional Services Director Eric Erskine was on Zoom and provided information regarding inspections.

Mr. Watkins asked for the information regarding the inspections to have been released earlier. Chair Goldrick inquired about a business on South Street that had received complaints. Ms. Conway asked for clarification about a noted business who is going to delay their paperwork.

Mr. Erskine confirmed that the businesses are not given advanced notice when inspection(s) will take place. The owners have typically held their licenses for many years and know when to expect an inspection.

Mr. Reilly asked if the businesses were checked to make sure their taxes/etc. were up to date.

Vice-Chair Pam Campanella joined meeting via Zoom.

MOTION to approve the following license renewals for 2024, pending all obligations have been met, with a 60-day re-inspection on auto-dealer class II and III locations:

Auto Dealer Class II

Eagle Auto Sales, LLC - 57 Plymouth Street
Friends Automotive - 399 North Franklin Street
O'Brien Car Care Inc - 472 South Franklin Street
Pine Hill Service Station Inc - 776 South Franklin Street
Best Auto Mart LLC DBA Kafco Motors - 383 Union Street
Revitalize Auto Reconditioning - 236 Plymouth Street
RK Auto Sales - 210 Union Street - 210 Union Street
T & D Classic Cars Inc - 782 Plymouth Street
Union Service Center - 78 Union Street
Exoticar Inc. DBA Padula Auto Sales - 742 S. Franklin Street

Auto Dealer Class III

Holbrook Auto Body - 200 South Street

Common Victualler

Northeast Foods, LLC dba Burger King - 769 South Franklin Street
Brookville Restaurant Group dba Brookville House of Pizza - 777 South Franklin Street
Sweet Tooth LLC dba Coldstone & Planet Smoothies - 176 South Franklin St.
Karline, Inc. dba Corner Pizza - 2 South Franklin Street
Holbrook Donuts LLC dba Dunkin Donuts - 57 South Franklin Street
South Franklin Donuts, Inc. dba Dunkin' Donuts - 30 Union Street
Sparta Foodservices, Inc dba Holbrook House of Pizza - 31 North Franklin Street
Holbrook Pizza Company, Inc. dba Domino's - 2 Norfolk Road
Marylou's News - 251 Centre Street
134 South Franklin St. Inc. dba Summit's Place - 134 South Franklin Street
MEEDO, Inc. dba Sara's Pizza Palace - 424 North Franklin Street
Stanney's - 300 Union Street

Entertainment

The Brook Kitchen & Tap - 200 South Franklin Street
Donahue's Pub - 783 South Franklin Street
Golden Pacific Restaurant - 470 North Franklin Street
The Viking Club - 220 South Franklin Street
Lucky's 777 Bar & Grill - 777 Plymouth Street

Amusement

Donahue's Pub - 783 South Franklin Street
Golden Pacific Restaurant - 470 North Franklin Street

By Patty Conway, 2nd by David Reilly. Roll Call Vote: 5-0 with Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

6. FY25 Budget Sub-Committee – Interim TA Peter Morin explained that the Select Board would like to be more proactive in the budgetary process. He said the Chair's initial thought was to form a subcommittee. He suggested that the Board have departments under their purview come before them with their proposed budgets.

Ms. Conway asked Mr. Morin if the board could have a discussion amongst themselves regarding budget priorities, prior to asking the department heads to submit their budgets. Mr. Morin said it would be surprising if the board's priorities and the department heads' priorities were different.

Chair Goldrick asked to schedule a meeting with all department heads for after the new year.

7. Citizens' Forum –

Chuck Greely had a question about the joint water plant – previous test to check level of PFAS and was curious about outcome.

Ms. Conway stated that she and the Chair of the Board of Health met with 4-5 reps of local community service groups that are responsible for providing services to Holbrook; they are going to partner up. Willing and able to do some outreach with some of the people in the various encampments in town.

Mr. Watkins stated he had been asked by residents why the Board can't tap in to MWRA to have water go directly in to resident homes until the new tri-county set up. Mr. Reilly replied that he believed a study had been done that the cost was much higher than what is currently being charged. Mr. Morin stated that there is a connection available to tri-town through MWRA. Mr. Watkins would like a confirmed answer for residents.

8. Executive Session – MOTION to enter into executive session pursuant to M.G.L. c. 30A, § 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with

nonunion personnel (HRECC Assistant Director and Interim Town Administrator) and pursuant to M.G.L. c. 30A, § 21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than the professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual (Two Holbrook Town Officials) and pursuant to M.G.L. c. 30A, § 21(a)(7) for the purpose of reviewing and determining whether to approve Executive Session minutes of the Holbrook Select Board meetings of 7/19/23, 8/2/23, 10/25/23 pursuant to M.G.L. c. 30A, § 22 and not to return to open session, by Katie Goldrick, 2nd by Patty Conway. Roll Call Vote: 5-0 with Conway voting yes, Reilly voting yes, Watkins voting yes, Campanella voting yes, and Goldrick voting yes.