

**SELECT BOARD OPEN SESSION MINUTES  
OF WEDNESDAY, AUGUST 30, 2023**

In attendance: Chair Katie Goldrick, Vice Chair Pamela Campanella (on Zoom), Clerk Patty Conway, Associate William Watkins. Absent: Associate David Reilly.

1. Call to Order – Chair Goldrick called the meeting to order in the Noel C. King Meeting Room and via Zoom.
2. Temporary Clerk/Intern Hire (Treasurer/Collector's Office) – Treasurer-Collector Tiffany Sheehan said they recently posted for a 45-day emergency hire. She is recommending to hire Alex Stigas who was the only candidate who applied and interviewed. The rate of pay is \$23.70 an hour.

MOTION to hire Alex Stigas as the Temporary Clerk/Intern in the Treasurer-Collector's Office, by Patty Conway, 2<sup>nd</sup> by Pamela Campanella. Roll Call Vote: 3-0. Conway voting yes, Campanella voting yes, and Goldrick voting yes.

3. Principal Clerk (Treasurer/Collector's Office) – Treasurer-Collector Tiffany Sheehan said she and Select Board Member Patty Conway interviewed a total of 5 candidates for the available positions in her office.

Mr. Watkins arrived at the meeting.

Treasurer-Collector Tiffany Sheehan is recommending to hire Jessica Garner for the Principal Clerk position. The rate of pay is \$23.70 an hour.

MOTION to hire Jessica Garner as a Principal Clerk in the Treasurer-Collector's Office, by Patty Conway, 2<sup>nd</sup> by Pamela Campanella. Roll Call Vote: 4-0. Conway voting yes, Watkins voting yes, Campanella voting yes, and Goldrick voting yes.

4. Assistant to the Collector (Treasurer/Collector's Office) – Treasurer-Collector Tiffany Sheehan is recommending to hire Juliana Smith for the Assistant to the Collector position. The rate of pay is \$25.60 an hour.

MOTION to hire Juliana Smith as the Assistant to the Collector in the Treasurer-Collector's Office, by Patty Conway, 2<sup>nd</sup> by Pamela Campanella. Roll Call Vote: 4-0. Conway voting yes, Watkins voting yes, Campanella voting yes, and Goldrick voting yes.

5. Housing Authority Appointments – The Board received applications from the following individuals: Leanna Green, Sana Banks, Richard Evans, Terry Wnek and Mary Ellen Creutz.

Mr. Watkins asked about the role of the Housing Authority and the composition. Clerk Patty Conway provided clarification. The Board discussed the applicants' background and experience.

MOTION to accept the appointment of Banks and Green to the Holbrook Housing Authority, by William Watkins, 2<sup>nd</sup> by Patty Conway. Roll Call Vote: 3-1. Conway voting yes, Watkins voting yes, Campanella voting no, and Goldrick voting yes.

Vice Chair Campanella said she had to leave the meeting.

6. Interim Town Administrator Appointment – Chair Goldrick said the Board interviewed Peter Morin, Emily Martin and Michael Toole for the Interim Town Administrator position.

Mr. Watkins said this is an important role and the decision should be made by all five members. He asked to set a date to stop interviews and decide on an Interim TA.

Clerk Patty Conway said the Board has had this discussion multiple times and agreed on a process. She said that having participated in all of the interviews and reviewed all of the applications, she was comfortable moving forward. MOTION to hire Peter Morin as the Interim TA by Patty Conway.

Mr. Watkins left the meeting.

Chair Goldrick announced that they lost quorum because a Select Board member left the room. The Board recessed due to lack of quorum.

Chair Goldrick asked the Board to consider tabling the vote and to make sure all members of the Board are in attendance next week to vote and hire an Interim TA.

7. Adjourn – MOTION to adjourn by William Watkins, 2<sup>nd</sup> by Patty Conway. Roll Call Vote: 3-0. Conway voting yes, Watkins voting yes, and Goldrick voting yes.