

**SELECT BOARD OPEN SESSION MINUTES
OF WEDNESDAY, SEPTEMBER 27, 2023**

In attendance: Chair Katie Goldrick, Vice Chair Pamela Campanella, Clerk Patty Conway, Associate William Watkins, Associate David Reilly, Interim Town Administrator Peter Morin, Assistant Town Administrator Kara Nyman.

1. Call to Order – Chair Goldrick called the meeting to order at 7pm in the Noel C. King Meeting Room and via Zoom.

Chair Goldrick welcomed the new Interim Town Administrator Peter Morin.

2. Approval of Minutes – MOTION to approve the minutes of September 13, 2023 and September 20, 2023 by David Reilly, 2nd by Patty Conway. Roll Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

Mr. Watkins said he's asked a number of times to have conversations around the funding for the assistant town administrator placed on the agenda. He said if the Board doesn't address it, there could be serious issues for the Town going forward. He would like to have it on the next agenda so the Board can have a robust conversation. Chair Goldrick said his request is under consideration and will be reviewed at the proper time.

3. Town Administrator's Report – Interim TA Peter Morin said people have been very supportive in welcoming him to the Town. He's playing catch up on a number of issues. At the next meeting, the Board will have to set a date for a November Special Town Meeting to address several issues that have been brought to his attention.
4. CDBG: Request to Waive Municipal Payment Requirement – Program Director Wayne Darragh said the homeowner qualifies for assistance through the housing rehabilitation program but is behind on water and sewer bills. He requested that the Board consider waiving the municipal lien requirement for this applicant so they can move forward.

Mr. Darragh answered a few questions from the Board.

MOTION waive the municipal payment requirement and approve the Housing Rehabilitation Program (HRP) assistance for Case #21-066 under the FY21 grant, by Patty Conway, 2nd by Pam Campanella. Roll Call Vote: 4-1. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting no, and Goldrick voting yes.

5. HRECC Part-Time Employee Hire – Director Hooke addressed the Board about a part-time hire for the Communications Center. He said the applicant Alexa Joyce comes from an existing communications center.

MOTION to hire Alexa Joyce as a part-time employee for the Holbrook Regional Emergency Communications Center, by Patty Conway, 2nd by Pam Campanella. Roll

Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

6. Intermunicipal Agreement with the Town of Sudbury – Director Hooke addressed the Board about an IMA with the Town of Sudbury which won't take effect until FY25. He reiterated that the Communications Center is expanding very rapidly and the Board will need to decide soon on future plans.

MOTION to approve the Intermunicipal Agreement for Dispatch Services with the Town of Sudbury, by Patty Conway, 2nd by Pam Campanella. Roll Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

7. 7:15pm Public Hearing – Common Victualler License: Summit's Place, 134 S. Franklin Street – Chair Goldrick read the following notice that was printed in the Patriot Ledger on September 13, 2023:

COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOLBROOK
HEARING NOTICE

Notice is hereby given under Chapter 140 of the Massachusetts General Laws that the Holbrook Select Board will hold a public hearing on Wednesday, September 27, 2023 in the Noel C. King Meeting Room at the Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA at 7:15 p.m., on the application of 134 South Franklin Street Inc. DBA Summit's Place for a Common Victualler's License at 134 South Franklin Street.

MOTION to open the public hearing on the Common Victualler's License for Summit's Place at 134 South Franklin Street, by Patty Conway, 2nd by Pam Campanella. Roll Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

Owner Hitesh Saini introduced himself and answered questions from the Board. There were no abutters in attendance.

MOTION to close the public hearing on the Common Victualler's License for Summit's Place at 134 South Franklin Street, by Patty Conway, 2nd by Pam Campanella. Roll Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

MOTION to approve the Common Victualler's License for Summit's Place at 134 South Franklin Street, by Patty Conway, 2nd by David Reilly. Roll Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

8. Town Hall Closure 9/29 – Interim TA Peter Morin said there was a plan to close Town Hall on Friday 9/29 so that work could be done to install a new generator. He was concerned that the Board wasn't notified of this plan prior to it being initiated. He said he would rather not close town hall during regular business hours. He shared these concerns with Mr. Nastasia who said it would cost an additional \$3,500 to complete the project after hours. As a result, National Grid has cancelled for Friday and the next available day to do the work after 12pm is Friday 10/6. The Board had no objections.

Mr. Reilly said it would be a good drill to have people work while the power was out.

9. Adjourn – MOTION to adjourn, by Patty Conway, 2nd by Pam Campanella. Roll Call Vote: 5-0. Conway voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.