

**SELECT BOARD OPEN SESSION MINUTES
OF WEDNESDAY, SEPTEMBER 20, 2023**

In attendance: Chair Katie Goldrick, Vice Chair Pamela Campanella, Associate William Watkins, Associate David Reilly. Absent: Clerk Patty Conway

1. Call to Order – Chair Goldrick called the meeting to order in the Noel C. King Meeting Room and via Zoom.
2. Approval of Minutes – MOTION to approve the minutes of May 17, 2023 and June 28, 2023, by David Reilly, 2nd by William Watkins. Roll Call Vote: 3-0. Watkins voting yes, Reilly voting yes, and Goldrick voting yes.
3. Permanent Police Sergeant Appointment – Jim Hurley has been Acting Sergeant for almost a year and Chief Smith would like to make him a permanent sergeant.

MOTION to appoint Police Sergeant Jim Hurley to Permanent Sergeant, by David Reilly, 2nd by William Watkins. Roll Call Vote: 3-0. Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

Chief Smith provided a brief update on a missing person. Mr. Reilly asked about the accreditation.

Mr. Watkins said he doesn't see old business on the agenda. He also asked that the next agenda have funding for the assistant town administrator.

4. COA Van Driver Hire – COA Coordinator Cindy Brennan said she has two applicants for the van driver position and would like to consider both pending a CORI check and driving record.

Vice Chair Campanella arrived at the meeting.

5. Open Space Committee Grant Acceptance – The Town received a grant on behalf of the Open Space Committee which they submitted in May.

There was a discussion about the amount. Mr. Watkins asked what process is used to determine the need for grants. Vice Chair Campanella said maybe the new incoming Town Administrator can help clarify the procedures to Mr. Watkins.

MOTION to accept a grant from the Executive Office of Energy and Environmental Affairs in the amount of \$40,000 to update the Town's Open Space and Recreation Plan, by David Reilly, 2nd by William Watkins. Roll Call Vote: 4-0. Watkins voting yes, Reilly voting yes, Campanella voting yes, and Goldrick voting yes.

6. Interim Town Administrator Employment Contract – Chair Goldrick said executive session is not required as the candidate already signed and submitted the contract they negotiated.

The Interim Town Administrator Employment Contract for Mr. Peter Morin will begin on Monday, September 25 and end on December 31, 2023. It will be 18 hours a week, \$75 an hour.

MOTION to approve the Employment Agreement between the Town of Holbrook and Peter Morin as Interim Town Administrator, by Pamela Campanella, 2nd by William Watkins. Roll Call Vote: 4-0. Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

7. Citizens' Forum –

Elaine Hyland announced that the COA Building Advisory Committee is in the process of setting up a meeting with the architect to finalize things.

8. Adjourn – MOTION to adjourn by William Watkins, 2nd by David Reilly. Roll Call Vote: 4-0. Watkins voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.