

MINUTES

Holbrook Select Board Open Session

June 14, 2023 at 7pm | *Meeting called to order by* Chair Katie Goldrick

In Attendance

Chair Katie Goldrick
Vice Chair Pam Campanella
Clerk Patty Conway
Associate Member Dave Reilly
Associate Member William Watkins
Town Administrator Greg Hanley
Assistant to the Town Administrator Kara Nyman
Town Counsel Peter Mello
Town Counsel Michael Macarro
Steve Olson H2Olsen Engineering by Zoom
Treasurer/Collector Tiffany Sheehan
Residents

Agenda Items 2

The minutes for the Select Board meeting of June 5, 2023 were read and approved.
Conway motioned to approve the minutes, Reilly seconded. Motion passes 4-0

Agenda Items 3-13

Vice Chair Campanella joined the meeting at 7:10pm

Item 3: Swearing in of new Officers

Chief Smith presented to Officers to be sworn in: Officer Zachary Martineau and Officer James Micchiche. Town Clerk Tarara performed the swearing in of both Officers.

Item 4: Discussion/Vote Call to the Civil Service

Chief Smith reviewed the need for authorization to call for 2 people from the Civil Service List
Conway motioned that the Select Board vote to authorize a Call for the new Civil Service List for July 1, 2023. Campanella Seconded. Roll Call vote: Conway yes, Watkins yes, Campanella yes. Reilly yes, Goldrick yes. Motion passes 5-0

Item 5 Appointment Special Police Officers

Chief Smith requested the Select Board vote to approve the appointments of three Special Police Officers. The Board asked about age limitations, certifications, physical fitness test requirements and needs.

Conway made a motion that the Board vote to approve the appointments of Armando Soto, Rick Reuss, and Retired Officer Robert McNamara and Leonard Lilly pending successful application and background check. Motion was seconded by Reilly. Roll Call vote: Conway yes, Watkins yes, Campanella yes, Reilly yes, Goldrick yes. Motion passes 5-0

Item 6: Crossing Guard Safety Training

The Chair requested Chief Smith stay to participate in the discussion on Crossing Guard Training and Public Safety Concerns, The Chair discussed the increase in residents concerns with the training issues with the existing Crossing Guards. The Chief agreed to have a conversation with the School Superintendent regarding taking on the training of the School Guards, working with them on getting the appropriate clothes and signage. The Board put forth suggestions to the Chief on better messaging and teaching with the students and signage in the Square with the electronic signboard. Goldrick asked if the Town could put up a No Turn on Red during School Hours sign in the Town Square. Goldrick requested that the TA ask the DPW Supt to investigate the legality of put out a sign and to see if MA DOT would track the traffic volume during the school time window.

Item 7 Discussion/Vote Sycamore Street Standpipe IMA Modification

Attorney Peter Mello from Murphy, Hesse, Toomey, and Lehan, LLP reviewed the status of the Sycamore Street Standpipe IMA Modification request from the Town of Randolph. He explained the difference in thought on the process for replacing the standpipe and the necessity of moving forward with the IMA as the Town of Randolph was not going to agree to any other process.

The TA requested to have Steve Olsen present on the replacement of the Standpipe and the DEP permit. Ms. Goldrick deferred to hear from Mr. Olson until the Board had finished their questions.

Mr. Watkins asked for the records that he had requested at the prior meeting that showed the need for the replacement of the Standpipe and the lack of a need to replace the Randolph Standpipe within the next two years. When informed that those reports were not available for review at the meeting, Watkins reinforced his frustrations with the lack of response to requests by the Select Board members for needed information to make informed decisions.

Attorney Mello presented the members with a copy of the IMA Modification request. Ms. Conway asked why the IMA Modification presented differed from the one that was presented at the meeting on 6/5/23. Attorney Mello explained the changes were necessitated by the Town of Randolph amending the proposed IMA at their Town Counsel meeting and had voted on the approval. Mr. Watkins again brought up the Town of Randolph not being required to put 50% into replacing the Sycamore Standpipe and then moving forward it would be 100% each Town's responsibility.

Ms. Goldrick asked Steve Olson to present to the Select Board. Mr. Olson explained the benefit and need for the replacement, the type of tank that would be needed for the replacement, and the condition of the Randolph standpipes. Ms. Goldrick asked about the transmission main on Union Street and if Randolph would be responsible for its maintenance. Mr. Watkins asked for further details on the surveys of the Randolph standpipes and verification that it would not need replacement in the next two years. Mr. Olson could not provide definitive details.

Mr. Reilly asked the TA about the ongoing discussions with the Joint Water Board and the replacement of both standpipes. Attorney Mello noted that it was unlikely that the Joint Water Board would reach a vote to authorize the standpipe replacement without this IMA Modification.

Ms. Goldrick called for a roll call vote. Watkins no, Campanella yes, Reilly yes, Conway no, Goldrick yes.

Motion passes 3-2.

Item 9: Town Administrator Report

Town Administrator had no further items to report

Item 10 Citizen's Forum

Mary Donovan, Precinct 4 asked about the status of the check that all households getting town trash pickup is signed up and paying for the service. Ms. Goldrick asked for clarification from the TA. Mr. Reilly stated the DPW Supt had checked every home in Town and wanted to know if the serial numbers were verified against the home owners. The Trash bills were relocated to the Kennedy School to keep them secure. Ms. Conway clarified that the house by house inventory had not been completed and inventoried and that the TA verified that the inventory had not been completed. Ms. Campanella asked if the TA had communicated with the Town Counsel re: charging customers for using trash barrels that they had not signed up for trash service. TA had not and stated the audit had been put on hold. Mr. Reilly asked the Town Treasurer/Collector, Tiffany Sheehan, to explain the billing process. Ms. Goldrick asked the TA to review the 2019 trash pickup regulations of 1 trash and 1 recycle barrel only with lax enforcement of the contracted Trash Collection Company. TA stated that the hiring of the summer help would allow for the audit to take place. The hiring process had not been initiated and would not be finished prior to the end of the current contract. Ms. Campanella discussed the absence of the DPW Supt from the meeting and his presence would have been helpful.

Ms. Donovan asked about any of the updates on the Blue Drop contracts and end dates. TA stated that Ms. Conway and Ms. Goldrick had been provided with the contracts. Both members clarified that they had not been provided with the full contracts on both sites. TA stated that the prior TA had initiated and signed the contracts and DPW Supt Nastasia had signed the renewal and that then caused the issues when Blue Drop signed them. Ms. Goldrick brought up the contract ending on June 2023, Ms. Conway reminded the board that the TA had been asked to speak with the Town Counsel to get a ruling on the validity and termination dates of the contracts. The TA had not completed that request. Status is still unknown. Ms. Goldrick instructed the TA to follow up on all of the requests.

Item 11 Select Board Comments

Ms. Conway invited everyone to the PrideFest on Saturday. Mr. Watkins reminded the Board members that citizen forum needs to not venture into a discussion that is not on the agenda. He requested that Old Business be made a permanent part of the agenda. He suggested that the other Board members share any documents that they have personally requested with the rest of the Board members for their benefit. Further, he suggested that individual Board members not initiate investigations, but rather leave it up to the Dept Heads. Ms. Campanella, Ms. Goldrick, and Mr. Reilly all reaffirmed that it was part of each members duties as elected officials to address issues that they come across in the Town.

Item 12/13: Vote to Adjourn to Executive Session

Ms. Conway motioned that the Select Board adjourn open session and move to Executive Session per MgL. Chapter 30A section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have detrimental effect on the bargaining or litigation position of the public body and the chair so declares, International Union Of Public Employees, Local 151, Town Clerical Union, and per MgL Chapter 30A section 21 (a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, Town Administrator, and not to return to open session.

The Chair so declares. Reilly seconded the motion. Roll Call vote: Conway yes, Watkins yes, Campanella yes, Reilly yes, Goldrick yes. Motion passes 5-0

Documents Used in Meeting

Agenda

IMA between Town of Randolph and Town of Holbrook

Next Meeting

June 21, 2023 at 7pm in the Noel C. King Meeting Room in Town Hall