

## **SELECT BOARD OPEN SESSION MINUTES OF MONDAY, JUNE 5, 2023**

In attendance: Chair Katie Goldrick, Clerk Patty Conway, Associate William Watkins, Associate David Reilly, Town Administrator Gregory Hanley, Assistant Town Administrator Kara Nyman  
Absent: Vice Chair Pamela Campanella

1. Call to Order – Chair Goldrick called the meeting to order in the Holbrook Middle-High School Auditorium.
2. Joint Water, Sycamore Street Update & Randolph/Holbrook Intermunicipal Agreement –

Town Administrator Gregory Hanley provided an update on the Randolph/Holbrook Joint Water Board and the responsibilities of each community with respect to the repair and replacement of water towers.

He read the motion that was recently adopted by the Joint Water Board: “For the Joint Water Board to vote in favor of the replacement of the riveted steel water storage tank located on Sycamore Street in Holbrook and the repair/replacement of the riveted steel water storage tank located on South Main Street in Randolph. Also, that the Joint Water Board vote in favor that all costs for the proposed Sycamore Street tank project be funded by the Town of Holbrook and that all costs relative to any future proposed project associated with the South Main Street Tank be funded by the Town of Randolph.

This Motion shall not become effective until both the Randolph Town Council and the Holbrook Select Board vote to approve an amendment to the RANDOLPH/HOLBROOK INTERMUNICIPAL AGREEMENT (“IMA”), paragraph 2c., approving the change in cost sharing as reflected herein. The parties agree to work in good faith to obtain the necessary approvals for the amendment to the IMA.”

Associate Member David Reilly arrived at the meeting.

There was a lengthy conversation about the costs, bids, and procurement process for the Sycamore Street Standpipe.

TA Hanley explained that this vote is to allow an amendment to the IMA between Randolph and Holbrook.

Chair Goldrick said that if the Board doesn’t vote for this, they won’t be able to replace the standpipe and it will delay the process as construction costs rise.

Mr. Watkins spoke in favor of the current agreement to share 50% of the costs. He requested more information on the life expectancy of the tank in Randolph.

Chair Goldrick stated that the tank has lived beyond its life expectancy and that the tanks were built within two years of each other.

Attorney Peter Mello provided further clarification to the Board and said he still needs to work with counsel to draft the language for the amendment.

Mr. Watkins said he would rather have information on the tank in Randolph before deciding.

MOTION to authorize an amendment to the IMA between the Town of Holbrook and Randolph relating to the operation of the Joint Water Board subject to final language approved by the Select Board, by David Reilly, 2<sup>nd</sup> by Patty Conway. Roll Call Vote: 3-1. Reilly voting yes, Conway voting yes, Watkins voting no, and Goldrick voting yes.

Ms. Conway said she will vote for this but requested that this issue be addressed at a later meeting.

3. Vacation Carry-Over Requests from FY23 to FY24 – The Board reviewed vacation carry-over requests from the following department heads:

- Accountant Elizabeth Zaleski to carry forward 20 days
- Director Steve Hooke to carry forward 7 days
- Deputy Lauren Mielke to carry forward 5 days
- Ops Manager Kenneth Terrill to carry forward 5 days
- IT Coordinator Joe Gracia to carry forward 5 days
- Supt. Keith Nastasia to carry forward 24 days
- Fire Chief McFadden to carry forward 10 days
- Benefits Coordinator Diane Haley to carry forward 20 days
- Deputy Chief Bill Marble to carry forward 7 days
- Town Administrator Greg Hanley to carry forward 12 days

Chair Goldrick stated that all of these individuals have contracts; some are requesting what is stated in their contract and some are requesting above and beyond that. Mr. Hanley said that some department heads were prohibited from taking vacation for the good of the Town.

MOTION to authorize only the contractual obligations for vacation carry over, by Patty Conway, 2<sup>nd</sup> by William Watkins.

Mr. Hanley explained that with this vote, the Board is telling people that they must use their vacation time or lose it.

Mr. Reilly recommended that the Board approve it but put a policy in place next year.

Attorney Maccaro provided clarification on the ramifications of this motion.

Town Accountant Elizabeth Zaleski informed the Board that she has been requesting guidance regarding vacation carry-over since May.

Ms. Conway withdrew her motion and requested more information.

4. Adjourn to Annual & Special Town Meeting – Chair Goldrick recommended that the Board adjourn and continue the rest of the items at the next meeting.

MOTION to adjourn by Patty Conway, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-0. Reilly voting yes, Conway voting yes, Watkins voting yes, and Goldrick voting yes.