

## **SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY, APRIL 26, 2023**

In attendance: Chair Katie Goldrick, Vice Chair Pamela Campanella, Clerk Patty Conway, Associate William Watkins, Associate David Reilly, Town Administrator Gregory Hanley, Assistant Town Administrator Kara Nyman

1. Call to Order – Chair Goldrick called the meeting to order in the Noel C. King Meeting Room and via Zoom.

Chair Goldrick requested a moment of silence for Mr. Bill Bagley.

2. Approval of Minutes – MOTION to approve the open session minutes of April 12, 2023, by William Watkins, 2<sup>nd</sup> by Patty Conway. Roll Call Vote: 4-0. Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

3. Town Administrator's Report –

- Council on Aging TRIAD program
- Memorial Day Festivities
- Planning Board closed the Public Hearing on the MBTA Overlay District
- MAPC grant opportunity

4. Appointments: Spear Fund, Hazardous Mitigation Plan Committee, Historical Commission – Chair Goldrick read a letter of interest from Catherine Nieves to join the Historical Commission. MOTION to appoint Catherine Nieves to the Historical Commission, by David Reilly, 2<sup>nd</sup> by Katie Goldrick. Roll Call Vote: 3-0-1. Conway voting to abstain, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

MOTION to appoint Patricia Conway as the Select Board representative for the Spear Fund, by Katie Goldrick, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 4-0. Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

MOTION to appoint David Reilly to the Hazardous Mitigation Plan Committee, by Katie Goldrick, 2<sup>nd</sup> by Patty Conway. Roll Call Vote: 4-0. Conway voting yes, Watkins voting yes, Reilly voting yes, and Goldrick voting yes.

5. FY24 Budget Changes – The Board discussed changes to the FY24 Budget.

Chair Goldrick introduced the idea of a Conservation Agent/Code Enforcer to assist the Inspectional Services Department. Mr. Watkins raised concerns about where they are in the budget process and not being able to make this change in the current budget. He also wants to maintain the green space we have. Ms. Conway suggested increasing the rate of pay/hours for the conservation agent and making the code enforcer a separate part-time position. Chair Goldrick said this position will make money for the town with fines and fees. Mr. Reilly asked about a mutual aid agreement with other towns. Chair Goldrick said Director Erskine will draft a job description and rate of pay for future discussion.

Chair Goldrick also suggested \$20-25k for a new town website. There was a discussion about who will manage the website.

Vice Chair Pam Campanella arrived at the meeting.

Treasurer/Collector Tiffany Sheehan said the Finance Committee cut her budget by 25k.

Patty Conway asked if Zack Gorman could present the HCAM supplemental budget at the next meeting.

6. Citizens' Forum – Treasurer/Collector Tiffany Sheehan relayed a suggestion from a resident about a Town Hall Open House where people could visit different departments and find out what services are offered.
7. Review Town Meeting Articles –

There was a lengthy discussion about the Open Town Meeting Form of Government Article.

Ms. Conway asked how the town budget would be voted; by department or bottom line.

There was a discussion on the Health Agent's salary and the proposed FY24 Wage & Salary.

Mr. Watkins said the Library Board of Trustees did not submit article 10.

Ms. Conway asked if the DPW Superintendent could attend the meeting when the Board votes on capital articles.

The Board requested inspection reports for the Sycamore Street Standpipe.

Chair Goldrick asked for citizens petitions to be included for their review.

8. Town Insurance Bid Process – Chair Goldrick said that Holbrook residents are asking for fiscal responsibility so she would like to evaluate all town services and contracts. The Board was provided with the Town's insurance premiums.

There was a lengthy discussion amongst the Board about the process.

Chair Goldrick would not recognize Mr. Watkins to speak further.

MOTION for a 10-minute recess, by Pamela Campanella, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 4-0. Campanella voting yes, Reilly voting yes, Conway voting yes, and Goldrick voting yes.

Mr. Watkins left the meeting.

9. Old Business –

The Board reviewed applications for committee appointments.

MOTION to appoint Zachary Kontra to the DEI Committee and Alison Bowden, Patricia Greely and Denise Louis to the Open Space Committee, by Patty Conway, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 4-0. Conway voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.

10. Citizens' Forum –

Chris Eddington asked about legal counsel reviewing citizen petition articles. There was a discussion on this topic. Chair Goldrick said she will put this on a future agenda.

Elaine Hyland inquired about her citizen petition article which earmarked \$48K for the COA Building project. There was discussion about opening the warrant to include this article as there was a defect with her submission. She also asked about the status of the feasibility study and mentioned that the contact information on the volunteer form was incorrect.

Library Director Kim Usselman said the article submitted by the Board of Trustees was not approved.

11. Adjourn – MOTION to adjourn by Patty Conway, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 4-0. Conway voting yes, Campanella voting yes, Reilly voting yes, and Goldrick voting yes.