

SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY, MARCH 22, 2023

In attendance: Chairman Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate David Reilly, Town Administrator Gregory Hanley. Absent: Associate William Watkins

1. Call to Order – Chairman Daniel Lee called the meeting to order in the Noel C. King Meeting Room and via Zoom.
2. Approval of Minutes – MOTION to approve the Select Board Open Session Minutes of Wednesday, March 1, 2023 and Wednesday, March 8, 2023, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.
3. Town Administrator's Report –
 - Grant Announcements by DPW Superintendent Keith Nastasia
 - Community Preservation Act Discussion
 - Superintendent Keith Nastasia requested a procedural transfer of funds

MOTION to approve the request from DPW Superintendent Keith Nastasia to transfer \$100,000 from account #68-450-5400-5790 (extraordinary/unforeseen) to account #68-450-5200-5200 (water expenditures), by Lindsay Vayda, 2nd David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

 - S&P rating on recent bond authorization
 - Plymouth County OPEB Trust
4. COA Van Driver Hire – COA Coordinator Cindy Brennan recommended that the Board hire Paul Stigas as a van driver as there was a recent resignation due to illness. The Board asked her to re-advertise the position.
5. One Day Liquor License Request – The Library requested a one-day liquor license for beer and wine tasting. The event will be held on Friday, June 9th from 4-8pm.
- MOTION to approve a one-day liquor license for the Holbrook Public Library Fund on June 9th from 4-8pm, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.
6. Holbrook Firefighters Memorandum of Agreement – A Memorandum of Agreement (MOA) was negotiated through the Impact Bargaining process in order to comply with 130 CMR 407.405 which requires that CORI checks be conducted on an annual basis for employees whose positions entail the potential for unsupervised contact with MassHealth members.

MOTION to approve the Memorandum of Agreement (MOA) between the Town of Holbrook and the International Association of Firefighters, Local 1452 to conduct annual Criminal Offender Record Information (“CORI”) checks of bargaining unit members to comply with 130 CMR 407.405, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

7. Telecommunicator Emergency Response Taskforce Grant for FY23 – The Communications Department submitted a grant from the State 911 Department for \$10,000 to reimburse Norfolk County Control (HRECC) for eligible expenses associated with the participation of credentialed TERT team members at TERT trainings and deployments.

MOTION to accept a grant from the State 911 Department for \$10,000 to reimburse Norfolk County Control (HRECC) for eligible expenses associated with the participation of credentialed TERT team members at TERT trainings and deployments, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

8. Opioid Pharmacy Settlement Acceptance – Chairman Lee stated that Massachusetts is now participating in the following settlements: Teva, Allergan, CVS, Walgreens, and Walmart. The participation form for each settlement must be executed and submitted on or before April 18, 2023.

MOTION to accept and authorize Town Administrator Gregory Hanley to execute the Settlement Participation Form on behalf of the Town of Holbrook with Teva, Allergan, CVS, Walgreens and Walmart, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

9. Opioid Settlement Committee Composition – Clerk Vayda asked the Board to discuss what the Opioid Settlement Committee should look like as the funding is coming in. She recommended that the Committee be made up of the following:

- 1 member from the BOS
- 1 member from the BOH
- 1 public member who has experienced recovery
- 2 public members from having work experience or coalition experience; one of which has a license or degree in profession
- 1 member from the school
- 1 first responder

MOTION to compose the Opioid Settlement Committee as follows, a total of 7 people: 1 from the Board of Selectmen, 1 from the Board of Health, 1 member of the public who has experienced recovery, 2 public members from work experience, one of which has a license or degree in the profession, 1 member from the school and 1 first responder, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

TA Hanley said that this Committee will do their due diligence and come up with programming that best fits the need of the community.

10. BOH Agent Hire – Chair Katie Goldrick stated that the Board of Health voted to appoint Britney Jayne as the new BOH Agent. They received over 35 applications, offered 8 interviews, and narrowed it down to 2 people. Ms. Jayne lives locally and has a Master's Degree in Public Health. She is due to start on April 24. Her starting salary will be \$67,599 and increased to \$72,000 annually on July 1st. There was a brief discussion on appointing authority and wage and salary.

MOTION to accept the recommendation of the Board of Health to hire Britney Jayne as the Health Agent for the Town of Holbrook, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

The Board recognized Ms. Vayda for her years of service and wished her the best of luck in her future endeavors.

11. Adjourn – MOTION to adjourn, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.