

BOARD OF SELECTMEN'S MEETING WEDNESDAY, MAY 26, 2021

In attendance: Chair Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate David Reilly, James O'Mara, Interim Town Administrator, Emily R. Martin, Assistant to the Town Administrator

1. Chair Daniel Lee called the meeting to order at 7:04 p.m. via Zoom, and held moment of silence was observed for Selectman Richard McGaughey, who had passed away two weeks prior, and expressed his condolences to Mr. McGaughey's family.
2. The Board confirmed future meeting dates of Wednesday, June 9, 2021 and Wednesday, June 23, 2021.
3. At 7:10 p.m., Chair Lee read the public hearing notice for a liquor license for Lucky's 777 Bar & Restaurant. Lindsay Vayda moved, David Reilly seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to open the public hearing for Lucky's 777 Bar & Restaurant liquor license request at 7:11 p.m.

Business owner Lori Catrambone introduced herself to the Board and gave her background in the restaurant industry. Chair Lee questioned Ms. Catrambone on the sprinkler system in the building, she informed him that she is working on installing one. He stated that if that system is installed, the capacity of the restaurant could be increased. Vice Chair Campanella questioned if patio of the building is up to code and approved by Inspectional Services to be used permanently. Building Inspector Eric Erskine attended the meeting via Zoom and answered that the patio had been approved by the Board as a measure to help keep businesses open during Covid. He had inspected the space prior to the concrete being poured, but gave recommendations of features that would be needed in order for the patio to become approved for permanent use. The Board also discussed the request for an entertainment license, as Ms. Catrambone had also petitioned for approval to have entertainment outside on the patio in addition to indoors. Health Agent Abbey Meyers attended the meeting via Zoom and informed the Board that the property is in a commercially zoned area, so the noise ordinance is different than residential, and therefore could be allowed later, depending on the decibel level at the property line.

Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the application of Lori Catrambone of Lucky's 777 Bar & Grill, LLC, dba Lucky's 777 Bar & Grill at 777 Plymouth Street for an all alcohol license, for the hours of Sunday through Saturday, 10:00 a.m. through 1:00 a.m.

Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the application of Lori Catrambone of Lucky's 777 Bar & Grill, LLC, dba Lucky's 777 Bar & Grill at 777 Plymouth Street for a Common

Victualler's license, for the hours of Sunday through Saturday, 10:00 a.m. through 1:00 a.m.

Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the application of Lori Catrambone of Lucky's 777 Bar & Grill, LLC, dba Lucky's 777 Bar & Grill at 777 Plymouth Street for an entertainment license, for the following descriptions of amusements to be conducted: Inside ONLY: a Juke Box, Live Trivia Quiz Game with a CD player, microphone, and amplifier system. Thursday – Saturday, 9 pm to midnight. DJ, live entertainment, including bands with percussion.

Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the application of Lori Catrambone of Lucky's 777 Bar & Grill, LLC, dba Lucky's 777 Bar & Grill at 777 Plymouth Street for an entertainment license, for the following descriptions of amusements to be conducted: outside: acoustic entertainment with a small amplifier no later than 10:30 p.m., consistent with State Covid guidelines.

Lindsay Vayda moved, David Reilly seconded, and at 7:35 p.m. the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to close the public hearing on Lucky's 777 Bar & Restaurant all alcohol license application.

4. During Citizen's Forum, Patrick Duggan of 21 Fern Road expressed his concern over the resignation of the Town Accountant, as the fiscal year is coming to an end, and the Interim Town Accountant's agreement ends June 16, 2021. Chair Lee stated that the Assistant Town Accountant will be helping to settle for year end.
5. The Board discussed a Principle Clerk position at the Council on Aging. The posting had been approved prior to Covid, however it went unfilled during the pandemic. Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to appoint Katherine Fabian as Principle Clerk at the Holbrook Council on Aging for 12 hours per week at the rate of \$20.03 per hour, to be funded by the State Formula Grant.
6. Assistant to the Town Administrator Emily R Martin provided an update on the Diversity & Inclusion Committee. The Board requested that moving forward that the Committee post a notice of any meetings online, and request and post a Zoom link through HCAM for broadcast and remote participation.
7. The Board discussed a vacancy on the Board of Health, left by David Reilly, who resigned when he was elected to the Select Board. Health Agenda Abbey Meyers discussed the process to find a replacement with Chair Lee, noting that the BOH has

followed all required steps of informing the Select Board a new member is needed, doing outreach and selecting the candidate, recommending that candidate to the Board, and then holding a joint vote with the Board of Health.

The Board of Health members voted unanimously, with Allyson Pinkhover voting yes, and Kat Tribulski voting yes, to appoint Catherine Goldrick to the Board of Health vacancy.

David Reilly moved, Lindsay Vayda seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to appoint Catherine Goldrick to the Board of Health vacancy.

8. Daniel Lee moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to accept the resignation of Bethiny Mosley as Town Accountant, effective June 4, 2021.
9. The Board discussed the reopening of the State on Saturday, May 29, 2021, and what that meant under the CDC guidelines to reopen, as well as how it would affect the four temporary CARES Act workers. Police Chief Smith was at the meeting, and advised the Board to be cautious as to how CARES Act funding is utilized, as if it used in an unauthorized manner, Holbrook will be responsible for paying back those funds. Chair Lee asked the Board if it was okay with tabling this item until its next meeting and asking Chief Smith to look into continuing the employ of these temporary workers past the June 15, 2021 date when the State of Emergency will be rescinded. Vice Chair Campanella requested further information for any temporary employee continuing after June 15, including why their appointment is needed, and exactly what work will be completed. Treasurer Tiffany Sheehan proposed adding a temporary worker in her office outside of the CARES Act, Chair Lee advised her to look at the Clerical Union contract to ensure the correct process is followed.
10. Vice Chair Campanella and Member Reilly discussed their nominations to the Town Administrator Search Committee. Ms. Campanella recommended Deputy Director of Communications Lauren Mielke, and Mr. Reilly recommended former Randolph Town Administrator David Murphy and former MA Inspector General Robert Cerasoli. Daniel Lee moved, Lindsay Vayda seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to appoint Pamela Campanella, David Reilly, Lauren Mielke, David Murphy, and Robert Cerasoli to the Holbrook Town Administrator Search Committee.

Clerk Lindsay Vayda noted that the position should be reposted, as it had last been advertised in December 2020, it was determined that all four vacancies should be posted (Town Accountant, Public Works Superintendent, and Human Resources Director). The Board also discussed how it would like the search and hiring process to transpire. The consensus was for the Search Committee to narrow down the applicants to a final three candidates to be presented to the Board for interview. Mr. Reilly stated that he believed

that the new Town Administrator's contract should be for one year with an option to extend, which he proposed be the standard for all new contracts moving forward.

11. Lindsay Vayda moved, David Reilly seconded, and at 8:47 p.m. the Board voted unanimously, with Lindsay Vayda voting yes, David Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to enter into Executive Session to Conduct Strategy Sessions in Preparation for Negotiations with Non-Union Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Non-Union Personnel (Holbrook Police Chief), and to not return to Open Session.