

SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY, DECEMBER 21, 2022

In attendance: Chairman Daniel Lee, Vice Chair Pamela Campanella (on Zoom), Clerk Lindsay Vayda (on Zoom), Associate David Reilly, Associate William Watkins, Town Administrator Gregory Hanley.

1. Call to Order – Chairman Daniel Lee called the meeting to order in the Noel C. King Meeting Room and via Zoom.
2. Approval of Minutes – MOTION to approve the minutes as written for Wednesday, December 7, 2022, by William Watkins, 2nd by Lindsay Vayda. Roll Call Vote: 4-0-1. Watkins voting yes, Vayda voting yes, Reilly voting to abstain, and Lee voting yes.
3. Confirm Future Meeting Dates – The Board confirmed meeting dates for Wednesday, January 4, 2023 and Wednesday, January 25, 2023.
4. Intermunicipal Agreement with the Town of Norwood (HRECC) – Director Hooke addressed the Board about two IMAs.

MOTION to enter into an Intermunicipal Agreement with the Town of Norwood for the Holbrook Regional Emergency Communications Center to provide dispatch services and assume the PSAP for the Town of Norwood by William Watkins, 2nd by David Reilly. Roll Call Vote: 5-0. Watkins voting yes, Reilly voting yes, Vayda voting yes, Campanella voting yes, and Lee voting yes.

5. Intermunicipal Agreement with the Town of Holliston (HRECC) – MOTION to enter into an Intermunicipal Agreement with the Town of Holliston for the Holbrook Regional Emergency Communications Center to provide dispatch services and assume the PSAP for the Town of Holliston by William Watkins, 2nd by Lindsay Vayda. Roll Call Vote: 5-0. Watkins voting yes, Reilly voting yes, Vayda voting yes, Campanella voting yes, and Lee voting yes.

Chairman Lee recognized Director Hooke for his 30 years of service to the Town of Holbrook and presented him with a plaque from the Board.

6. Town Administrator's Report – TA Hanley reported on the following:
 - Award of loan forgiveness in the amount of \$796,800
 - 12/13 Tri-Town Water Treatment Plant Groundbreaking Ceremony
 - Cyber Security Compliance Grant

Superintendent Keith Nastasia provided an update on DPW:

- New boiler for Town Hall up & running
- Upgraded the gas service to Town Hall
- Grants
- Sewer & Stormwater Maps
- Snow Contractors

He also answered questions from the Board.

7. Police Department Grant Acceptance – Chief William Smith submitted a grant from the Massachusetts Emergency Management Agency (MEMA) for \$3,500 to purchase two 4000-watt generators.

MOTION to accept a grant from the Massachusetts Emergency Management Agency (MEMA) to the Holbrook Police Department in the amount of \$3,500 to purchase two 4000-watt generators, by William Watkins, 2nd by Lindsay Vayda. Roll Call Vote: 5-0. Watkins voting yes, Reilly voting yes, Vayda voting yes, Campanella voting yes, and Lee voting yes.

8. Fire Department Grant Acceptance – Chief Luke McFadden submitted a grant from the Massachusetts Executive Office of Public Safety (EOPS) and the Department of Fire Services (DFS) in the amount of \$18,975.15 for the purposes of procuring and offsetting costs related to procurement of Ballistic Vests, Helmets, Medical Equipment, and Litters.

MOTION to accept a grant from the Massachusetts Executive Office of Public Safety (EOPS) and the Department of Fire Services (DFS) in the amount of \$18,975.15 for the purposes of procuring and offsetting costs related to procurement of Ballistic Vests, Helmets, Medical Equipment, and Litters, by William Watkins, 2nd Lindsay Vayda. Roll Call Vote: 5-0. Watkins voting yes, Reilly voting yes, Vayda voting yes, Campanella voting yes, and Lee voting yes.

9. DPW Laborer Hire – TA Hanley said that Superintendent Nastasia is recommending to hire John Steele as a Laborer as he has extensive experience with operating equipment.

MOTION to table the item until the Superintendent is available to answer questions from the Board, by Pamela Campanella, 2nd by David Reilly. Roll Call Vote: 5-0. Watkins voting yes, Reilly voting yes, Vayda voting yes, Campanella voting yes, and Lee voting yes.

10. Energy Audit – Facilities Manager Bill Hall and Consultant David Cohen from Power Logix presented findings on the energy audit and recommendations on energy conservation measures.

11. License Renewals – Coldstone & Planet Smoothies, 176 South Franklin Street and Holbrook House of Pizza, 31 North Franklin Street submitted applications for a Common Victualler License renewal.

MOTION to approve the following license renewals for 2023 pending all obligations have been met: Coldstone & Planet Smoothies, 176 South Franklin Street and Holbrook House of Pizza, 31 North Franklin Street, by William Watkins, 2nd by Lindsay Vayda. Roll Call Vote: 4-1. Watkins voting yes, Reilly voting no, Vayda voting yes, Campanella voting yes, and Lee voting yes. The Board agreed that a letter should be sent to all licensees about maintaining their property.

12. Executive Session – MOTION to enter into Executive Session per M.G.L. c.30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Human Resources Director) and not to return to open session, by William Watkins, 2nd by David Reilly. Roll Call Vote: 5-0. Watkins voting yes, Reilly voting yes, Vayda voting yes, Campanella voting yes, and Lee voting yes.