

## **SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY, NOVEMBER 16, 2022**

In attendance: Chairman Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate William Watkins, Associate David Reilly, Town Administrator Gregory Hanley

1. Call to Order – Chairman Daniel Lee called the meeting to order in Holbrook Middle-High School Auditorium.
2. Approval of Minutes – Fire Chief Luke McFadden informed the Board that the original figure that was submitted on the most recent ambulance abatement was incorrect. The correct amount is \$488,681.11. The Board accepted this as a typographical error.

MOTION to approve the Select Board Open Session Minutes of Wednesday, August 24, 2022, and October 12, 2022 by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, and Lee voting yes.

MOTION to approve the Select Board and Finance Committee Joint Meeting Open Session Minutes of Wednesday, August 10, 2022 by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, and Lee voting yes.

3. Confirm Future Meeting Dates – The Board confirmed meeting dates for Monday, November 28<sup>th</sup>, Wednesday, December 7<sup>th</sup> and Wednesday, December 21<sup>st</sup>.
4. Town Administrator's Report – The Town Administrator had nothing to report.
5. Quorum Reduction for 11/16/22 Special Town Meeting – The Board discussed reducing the quorum for the November 16, 2022 Special Town Meeting from the current quorum of 119 to 100. This was the number used for previous Town Meetings.

MOTION to reduce the quorum to 100 for the November 16, 2022 Special Town Meeting, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, and Lee voting yes.

6. License Renewals – The Board discussed and voted on the annual alcoholic beverage licenses for 2023.

William Watkins asked from a procedural standpoint why the Board would deny any of these licenses. Chairman Lee said the Board could vote not to approve a license if the paperwork wasn't in order or if the insurance wasn't up to date. He said the renewals are procedural and different than a new license application.

Town Administrator Hanley said there was a question on one license in particular and mentioned the need for a liquor inspector for compliance reasons. This will be discussed at a future meeting.

Vice Chair Campanella questioned the General-on-Premise license for Donahue's Pub. She said the Board didn't want just a bar in Town and required that they serve food. She asked if this could be looked into.

David Reilly arrived at the meeting.

MOTION to approve the following annual (All Alcohol – Common Victualler) license renewals for 2023 pending all obligations have been met: The Brook Kitchen & Tap - 200 South Franklin Street, The Connection Cafe - 40 Union Street, Golden Pacific Restaurant - 470 North Franklin Street, Lucky's 777 Bar & Grill - 777 Plymouth Street, Donahue's Pub - 783 South Franklin Street, The Viking Club - 220 South Franklin Street, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Lee voting yes.

MOTION to approve the following annual (All Alcohol – Package) license renewals for 2023 pending all obligations have been met: Holbrook Liquors - 4 South Franklin Street, Highland Liquors - 464 North Franklin Street, Holbrook Community Package - 807 South Franklin Street, Holbrook Food Mart - 855 South Franklin Street, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Lee voting yes.

MOTION to approve the following annual (Wines & Malt – Common Victualler) license renewals for 2023 pending all obligations have been met: Union Street Lanes LLC - 229-231 Union Street, On The Way General Store - 1 Beach Road, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Lee voting yes.

MOTION to approve the following annual (Wines & Malt Package) license renewals for 2023 pending all obligations have been met: Fast Lane Convenience - 230 Union Street, Holbrook Market - 247 Plymouth Street A, T Square Food Shop - 31 North Franklin Street, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Lee voting yes.

MOTION to approve the following annual (Entertainment) license renewals for 2023 pending all obligations have been met: The Brook Kitchen & Tap - 200 South Franklin Street, Donahue's Pub - 783 South Franklin Street, Golden Pacific Restaurant - 470 North Franklin Street, Lucky's 777 Bar & Grill - 777 Plymouth Street, The Viking Club - 220 South Franklin Street, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Lee voting yes.

MOTION to approve the following annual (Automatic Amusement) license renewals for 2023 pending all obligations have been met: Donahue's Pub - 783 South Franklin Street, Golden Pacific Restaurant - 470 North Franklin Street, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-1. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting no, and Lee voting yes.

7. DPW Laborer Hire – This item will be carried over to the next scheduled meeting.
8. COA Feasibility Award – Facilities Manager Bill Hall discussed the results for the COA Feasibility Study and his recommendation to award Habeeb & Associates as the best overall bid.

Chairman Lee said this is a milestone and the project is coming to fruition. He also mentioned that the JFK School was cleaned out this past week and the Speaker of the House and legislative delegation will be coming for a tour after the holidays.

Vice Chair Campanella asked about reimbursable expenses. Town Administrator Hanley asked about the timeline.

MOTION to accept the recommendation of Facilities Manager Bill Hall and award Habeeb & Associates Architects with the COA Feasibility Study, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, Reilly voting yes, and Lee voting yes.

9. Ratification of the International Union of Public Employees, Local 151 - Town Clerical Employees Collective Bargaining Agreement – Town Administrator Hanley thanked Vice Chair Campanella for her leadership during negotiations and explained the Memorandum of Agreement that was signed by the union.

William Watkins asked about Section C; removing the Assistant Treasurer and adding the position of Inside Deputy Treasurer/Collector. TA Hanley explained the reasoning behind this and mentioned that this specific language was given directly by the Massachusetts Treasurer/Collector's Association. David Reilly recused himself.

MOTION to approve the Collective Bargaining Agreement between the Town of Holbrook and the International Union of Public Employees, Local 151 – Town Clerical Employees for the period of July 1, 2022 through June 30, 2025, by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, and Lee voting yes.

#### 10. Citizens Forum' –

- Christopher Eddington provided information to the Board on Article 5 of the STM Warrant.
- Lindsay Vayda also talked about the importance of Article 5 and asked her colleagues to be prepared for solid conversations about this moving forward.
- William Watkins asked if it had already been agreed upon that the School Dept. will handle the funds. Mr. Hanley elaborated on this.
- Patricia Greeley asked about her appointment to the Open Space Committee and the Quorum Requirements.

11. Adjourn to Special Town Meeting – MOTION to adjourn to the Special Town Meeting by Lindsay Vayda, 2<sup>nd</sup> by William Watkins. Roll Call Vote: 4-0. Vayda voting yes, Watkins voting yes, Campanella voting yes, and Lee voting yes.