

SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY, OCTOBER 5, 2022

In attendance: Chairman Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate William Watkins, Associate David Reilly, Town Administrator Gregory Hanley

1. Chairman Daniel Lee called the meeting to order in the Noel C. King Conference Room and via Zoom.
2. Approval of Minutes – MOTION to approve the minutes of Wednesday, September 7, 2022, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.
3. Confirm Future Meeting Dates – The Board confirmed meeting dates for Wednesday, October 12th for discussion on water and PFAS, and a regularly scheduled meeting on Wednesday, October 19th. The Board also confirmed a meeting for the first Wednesday of November.
4. Town Administrator's Report –
 - Distributed quarterly financials to the Board
 - Extend interim HR consultant Mary Beth Bernard or one of her representatives
 - Designation of Environmental Certifying Officer for the CDBG program
 - Performance of newly appointed Animal Control Officer Aaron Movsessian

MOTION to appoint Gregory Hanley, Town Administrator as the new Environmental Certifying Officer (ECO) to assist in the administration of the Town's FY21 Community Development Block Grant (CDBG) program, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

5. Discussion/Vote – COA Announcements – COA Coordinator Cindy Brennan addressed the Board about upcoming events at the COA.
6. Discussion/Vote – Ambulance Abatements – Fire Chief Luke McFadden submitted an ambulance abatement request for the quarter beginning April 1, 2022 through June 30, 2022.

MOTION to approve an ambulance abatement in the amount of \$493,297.90 for the period of January 1, 2022 – March 31, 2022, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

7. Discussion/Vote – Animal Control Vehicle – The Board discussed purchasing a new vehicle for the Animal Control Officer (ACO) as the current one is unsafe. DPW Superintendent Keith Nastasia said he will be requesting to repurpose money that was

previously approved at Town Meeting for capital equipment and use a portion of that to purchase a new vehicle for the Animal Control Officer.

8. Discussion/Vote – 150th Parade – Katie Goldrick, Chair of the 150th Committee addressed the Board and provided details about the 150th Parade which will be happening on Saturday, October 15th.
9. Discussion/Vote – Relocation of Cat Shelter – The Board discussed donating the cat shelter at the upper compound on Maple Ave to the South Shore Humane Society. They agreed to keep it at the current location until both parties can find another spot for it. Chief Smith, DPW Superintendent Keith Nastasia, and a representative from the South Shore Human Society were also in attendance.
10. Discussion/Vote – Police Department Grant Acceptance – Chief Smith submitted a grant from the Executive Office of Public Safety and Security (EOPSS) for traffic enforcement and to purchase traffic speed equipment for the department.

MOTION to accept a grant from the Executive Office of Public Safety and Security (EOPSS) to the Holbrook Police Department in the amount of \$15,918.00 for traffic enforcement and speed equipment for the department, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

11. Discussion/Vote – Call for Civil Service Lists – Chief Smith requested permission to call for both the current active sergeants list and also the active civil service hiring list.

MOTION to authorize Police Chief William Smith to call for the current active sergeants list and the active civil service hiring list, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

Chief Smith gave a brief update about the digital sign boards for the parade.

12. Discussion/Vote – Communications Center Part-Time Employee Hires – Chairman Lee recognized and congratulated Director Hooke for recently becoming the Vice Chair of the Massachusetts State 911 Commission. Director Hooke announced that Deputy Director Lauren Mielke was named the Atlantic Director of the Year and Supervisor Kevin Austin and Group C was named the Atlantic Team of the Year.

Director Hooke requested to hire part-time personnel to fill position vacancies and in preparation for the partnership with Sherborn.

MOTION to accept the recommendation of the Communications Department to hire Dennis Manning, Matthew Kirves, Rashid Jeremie, Amanda Sullivan Silvia, Molly Larrivee, Michelle Buckley, Christopher Landy, Cynthia Hickey and William Barclay as part-time dispatchers at the Holbrook Regional Emergency Communications Center, by

Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

13. Discussion/Vote – DPW Equipment Operator Hire – DPW Superintendent Keith Nastasia requested to hire Ruben Valentin for the open equipment operator’s position (grade 3, step 3).

Mr. Watkins asked why there wasn’t a resume included in the packet. The Board agreed that going forward all Department Heads should provide a resume for the recommended hire in their packets.

MOTION to accept the recommendation of DPW Superintendent Keith Nastasia to hire Ruben Valentin as an equipment operator in the Department of Public Works, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

14. Discussion/Vote – Winter Plow Rates for Contractors – DPW Superintendent Keith Nastasia submitted winter plow rates for contractors for FY23 and answered questions from the Board.

MOTION to accept the Contractor Snow Removal Rates for FY23 as presented, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

15. Other Business Not Reasonably Anticipated – Ms. Vayda asked for an update from her colleagues on the HR process. There was a brief discussion.

TA Hanley said he needs authorization to use the Town’s credit card to advertise the HR Director position on NEHRA as they don’t take purchase orders.

MOTION to approve the use of the Town credit card to enter the posting on NEHRA, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

16. Citizens’ Forum – Mary Donovan asked if the rat birth control program, also known as “Contrapest” is adequately funded and if it can be publicized. There was a brief discussion on the topic and the liability associated with it.

17. Executive Session – MOTION to enter into Executive Session per M.G.L. c.30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Deputy Police Chief Contract) and not to return to open session, by Lindsay Vayda, 2nd by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.