

## **SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY JULY 27, 2022**

In attendance: Chairman Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate William Watkins, Associate David Reilly, Town Administrator Gregory Hanley, Assistant to the Town Administrator Kara Nyman.

1. Chairman Daniel Lee called the meeting to order in the Noel C. King Conference Room and via Zoom.
2. Approval of Minutes – MOTION to approve the Select Board Open Session Minutes of Wednesday, April 6, 2022 by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 4-0-1. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting to abstain, and Lee voting yes.
3. Town Administrator's Report –
  - Special Town Meeting in September between the 14<sup>th</sup> and 29<sup>th</sup> to approve leases for the Tri-Town Water Treatment Plant
  - Upcoming events at the Council on Aging
  - Distributed the proposed Employee Handbook for the Board's review
4. Department Head Updates – DPW Superintendent Keith Nastasia provided an update:
  - Volunteers from the Brookville Bible Church helped out around Town
  - Traffic signal at the Public Safety Building has been resolved
  - Road construction is ongoing on Pond Street, Pleasant Street and Adams Street
  - The Town has been awarded a Complete Streets Grant in the amount of \$398,807
  - The Town Hall generator bid was \$81,499.84
  - F350 was sold on Municibid for \$4,699
5. Public Hearing: Transfer of All Alcohol License – Connection Cafe, 40 Union St – At 7:15pm, Chairman Lee read the hearing notice that was printed in the Patriot Ledger on July 16, 2022:

Commonwealth of Massachusetts  
Town of Holbrook  
Hearing Notice

This is to serve as official notification that the Holbrook Select Board will hold a Public Hearing on the application for a Transfer of Alcohol License (All Alcohol Common Victualler) from Michael Caparella to Geraldo Guimaraes for The Connection Cafe, 40 Union Street, Holbrook, MA on Wednesday, July 27, 2022 at 7:15pm at Town Hall, 50 N. Franklin Street, Holbrook, MA.

Daniel Lee, Chair  
Holbrook Select Board

MOTION to open the public hearing on the application for a Transfer of Alcohol License for the Connection Cafe, 40 Union Street, by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

Mr. Caparella thanked the Town of Holbrook and the Select Board for their support over the past 6 years. Geraldo Guimaraes introduced himself. The Board had no questions.

MOTION to approve the Transfer of Alcohol License (All Alcohol Common Victualler) from Michael Caparella to Geraldo Guimaraes for the Connection Cafe, 40 Union Street by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

MOTION to close the public hearing on the application for a Transfer of Alcohol License for the Connection Cafe, 40 Union street by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

6. Discussion/Vote – Street Closure Permit for Holiday Stroll – Colleen Cahill-Vieira, Vice President of the Holbrook Rotary requested permission to close down several streets for a holiday stroll in conjunction with the tree lighting ceremony.

MOTION to approve the request from the Holbrook Rotary Club for their proposal of the holiday stroll to shut down the center of town from the hours of 4-8pm, by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

7. Animal Control Officer Introduction – The new Animal Control Officer Aaron Movsessian introduced himself to the Board and provided a brief background.
8. Discussion/Vote – Constable Appointment – MOTION to re-appoint Mark Shanly as a constable until June 30, 2023, by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.
9. Discussion/Vote – Call for Fall Special Town Meeting – The Town Accountant requested that the Board set the Fall Town Meeting date for November 16, 2022 at 7:15pm.
10. MOTION to call for a Special Town Meeting to be held on Wednesday, November 16, 2022 at 7:15pm by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

MOTION to set a follow up date for the Special Town Meeting to be Thursday November 17, 2022 at 7:15pm if needed, by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

MOTION to set the closing date for warrant article submissions as Friday October 7, 2022 at 12pm by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 5-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, Campanella voting yes, and Lee voting yes.

11. Citizens' Forum –

PJ Duggan suggested the Board pick a date of the 21<sup>st</sup> or 28<sup>th</sup> for the Special Town Meeting in September.

Patricia Greenly requested that doors to town meetings are not locked and clearly shown what way to enter.

Patricia Conway asked the Board if it's possible to work with Blue Drop to set up a sanitation schedule for the kiosks.

12. Adjourn to Executive Session – Chairman Lee recused himself. MOTION to enter into Executive Session per M.G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Teamsters Local 653 and not to return to open session, by Lindsay Vayda, 2<sup>nd</sup> by David Reilly. Roll Call Vote: 4-0. Vayda voting yes, Watkins voting yes, Reilly voting yes, and Campanella voting yes.