

SELECT BOARD OPEN SESSION MINUTES OF WEDNESDAY, MAY 18, 2022

In attendance: Chair Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate William Watkins, Associate David Reilly, Town Administrator Gregory Hanley, Assistant to the Town Administrator Kara Nyman.

1. Call to Order – Chair Daniel Lee called the meeting to order at 6:38 p.m. at the Holbrook Junior-Senior High School.
2. Confirm Future Meeting Dates – The Board confirmed meeting dates for the second and fourth Wednesdays for the month of June at 7pm.
3. Town Administrator's Report – TA Gregory Hanley reported on the following:
 - HR Consultant Marybeth Barnard's presentation to department heads
 - Update on Interim HR Director Angela Siciliano
 - Principal Clerk position in the Treasurer's Office
 - Memorial Day Parade
 - Annual Town Report

William Watkins asked questions about the cost of Memorial Day and the committee. Chairman Lee stated that it's not an actual committee appointed by the Select Board but rather volunteers who step up and help out. William Watkins requested that the Town Administrator's report be apart of the Board's packet. Town Administrator Hanley gave clarification on the Annual Report publishing.

4. Discussion/Vote – Intermunicipal Agreement with the Town of Whitman – Director Hooke requested that the Board renew the Intermunicipal Agreement for dispatch services between Holbrook & Whitman. This extends the agreement for 3 years with a 3% increase.

MOTION to renew the Intermunicipal Agreement for dispatch services between Holbrook & Whitman for FY23 through FY25, by Lindsay Vayda, 2nd by David Reilly. Roll call vote: 4-0. Vayda voting yes, Reilly voting yes, Watkins voting yes, and Lee voting yes.

Pamela Campanella joined the meeting.

5. Discussion/Vote – Director of Communications Contract – Chairman Lee explained that Director Hooke's contract has a provision in it that allows the Board look at his contract yearly prior to July 1 based on him taking on more towns. This is the first time Director Hooke has exercised that. The Board discussed the changes in executive session a few weeks prior.

MOTION to approve the employment contract changes between the Town of Holbrook and Director of Communications Stephan Hooke, by Lindsay Vayda, 2nd by David Reilly.

Roll call vote: 4-0-1. Vayda voting yes, Reilly voting yes, Watkins voting yes, Lee voting yes, and Campanella voting to abstain.

6. Discussion/Vote – Street Closure Permit – Mario Merisier of 25 Newton Ave requested permission to close down a section of his street on Sunday, June 12th from 1-6pm for a wedding reception.

Fire Chief McFadden and Police Chief Smith were present and discussed their concerns from a public safety standpoint. Board members asked the resident a few questions about the event. The Board agreed to extend the time from 12:30-6:30pm for the set up and break down of the barriers.

MOTION to approve the street closure permit for 25 Newton Ave on June 12, 2022 from 12:30pm to 6:30pm by Lindsay Vayda, 2nd by David Reilly. Roll call vote: 5-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, Watkins voting yes, and Lee voting yes.

7. Citizens' Forum – Robin MacCallum of 140 Spring Street addressed the Board regarding 55 High Street. Director of Inspectional Services Eric Erskine, Fire Chief Luke McFadden, and Police Chief William Smith were present and answered questions from the resident and Select Board about the demolition permit, process and timeline.
8. Adjourn – MOTION to adjourn to Special and Annual Town Meeting by Lindsay Vayda, 2nd by Pamela Campanella. Roll call vote: 5-0. Vayda voting yes, Reilly voting yes, Campanella voting yes, Watkins voting yes, and Lee voting yes.