

BOARD OF SELECTMEN'S MEETING WEDNESDAY, MARCH 10, 2021

In attendance: Chair Daniel Lee, Vice Chair Joshua Reilly, Clerk Lindsay Vayda, Associate Richard McGaughey, Associate Pamela Campanella, James O'Mara, Interim Town Administrator, Emily R. Martin, Assistant to the Town Administrator

1. Chair Daniel Lee called the meeting to order at 7:00 p.m. via Zoom.
2. At Citizen's Forum, Building Inspector Eric Erskine spoke as a member of the Blue Hills Regional Technical School Committee, and introduced Taryn Mohan, who is the newest member of the Committee and Holbrook's representative. Ms. Mohan attended Blue Hills as a culinary student, and said she is honored and proud to represent Holbrook.

Patrick Duggan of 21 Fern Road and Vice Chair of the Finance Committee addressed the Board regarding the item of setting new water and sewer rates from its last meeting. He stated he wanted to bring attention to why FinCom supports the rate increases because they will help cover upcoming construction costs of the new Tr-Town plant, and if the rates don't change the Town will have to increase taxes or decrease services to make up for the difference. He noted the large increase in 2017 was due to years of stagnant rates, and if the Board doesn't act now, the Town will pay later. Chair Lee replied that he and Mr. McGaughey have been speaking with Representative Mariano, who may be able to help the Holbrook with the costs of the new Tri-Town plant.

3. At 7:14 p.m., Chair Lee read the public hearing notice for Verizon to install a conduit from an existing pole to connect a new development on Ford Avenue. Lindsay Vayda moved, Richard McGaughey seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to open the public hearing for the Verizon conduit request at 7:15 p.m.

Mr. Lee asked if anyone had any comments for or against this request. Todd Sandler, real estate agent for the development looking for this connection, addressed the Board. He informed the members that the underground conduit already exists, and was on the original plans, but needs to be approved by the Board of Selectmen as well. Currently two of the seven homes are occupied, and would like to connect to cable and internet service.

Lindsay Vayda moved, Richard McGaughey seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the petition request by Verizon to place one new four-inch (4") PVC conduit approximately 20 feet northeasterly from existing pole P.71, on the northerly side of South Street, to private property.

Lindsay Vayda moved, Richard McGaughey seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes,

Pamela Campanella voting yes, and Daniel Lee voting yes, to close the public hearing at 7:17 p.m.

4. Public Works Superintendent Christopher Pellitteri attended the meeting via Zoom to discuss the Municipality Vulnerability Preparedness Grant the has been awarded by the State, and the need to assemble a Core Team to help identify areas of need in Town where preparation and mitigation can occur to counteract the effects of climate change. Resident Allison Bowden also attended via Zoom, noting that residents could join, or just provide input to the Team. Mr. Pellitteri stated he is looking for community involvement beyond Public works to identify other areas that should be considered. He asked HCAM to post a notice looking for volunteers, who can contact him or Assistant to the Town Administrator Emily R. Martin to get involved.
5. Superintendent Pellitteri addressed the Board regarding a request he had to post an opening for a Supervisor position in Public Works. He stated he would like to fill it as soon as possible, but would defer to the Board as to how the process would go. Chair Lee stated that the Superintendent and Interim Town Administrator could work together to select and interview candidates. Mr. Pellitteri said he would post the notice at Town Hall and the other required buildings, and would check with Human resources to see if any other steps are necessary.
6. Communications Director Stephen Hooke attended the meeting via Zoom to discuss an Intermunicipal Agreement for Dispatch Services to be provided to the Abington Police Department. The Holbrook Regional Emergency Communications Center already provides dispatch services for the Abington Fire Department, so the Center will now answer and dispatch for all of Abington's 911 calls. Director Hooke noted this agreement is worth \$572,000 between assessment fees and 911 support funding, and by taking on this account the Center will hire four full-time dispatchers, an Operations Manager, and a full-time trainer/quality assurance role, all of which will be funded through this agreement and at no cost to the Town.

Pamela Campanella moved, Lindsay Vayda seconded, and the Board voted 4-0-1, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly abstaining, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the Intermunicipal Agreement for Dispatch Services between the Town of Holbrook and the Town of Abington.

7. Fire Chief Luke McFadden attended the meeting via Zoom to discuss a proposed Memorandum of Agreement with the firefighter's union. State rules and guidelines regarding vaccination sites are continuously evolving, recently there was a raise in the minimum quota of vaccines to be administered in order to receive vials of inoculations from the State. The IGCC in Randolph was not at that level, and has had to increase the number of appointments available in order to be compliant. The Holbrook Fire Department will assist Randolph to help meet those numbers. The MOA presented is to ensure members of the HFD are covered for any illness or injury incurred in this work, and to change the detail rate of the firefighters working at the clinic to match what is paid

in Randolph. Per Chief McFadden, the details will be reimbursed by Randolph, this agreement is at a net zero cost to the Town. The MOA clarifies the mutual aid, and is the cleanest way to handle the situation.

Lindsay Vayda moved, Joshua Reilly seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the Memorandum of Agreement between the Town of Holbrook and the International Association of Firefighters (Local #1452).

8. Chief McFadden discussed a request from Super Petroleum at 845 South Franklin Street to increase the volume of its underground fuel storage tanks. He informed the board that he had spoken to the Department of Environmental Protection and the Department of Fire safety throughout the process, and the Fire Department has no concerns with this request. Building Inspector Eric Erskine informed the Board that the Planning Board oversaw the whole project, and the Conservation Commission was also involved, and both groups support the request. Board of Health Chair Katie Goldrick provided the Board with further information that the new tanks are made of double walled fiberglass, as opposed to the steel tanks that had previously existed there, which were susceptible to elements that could break down the steel but do not affect the fiberglass. She stated there is an interior monitor so if there is any change in volume in the tank, an alarm will sound, and that the DEP had overseen the removal of the prior tanks where there was no evidence of tank breakage or leakage at the site.

Lindsay Vayda moved, Joshua Reilly seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the request of Super Petroleum at 845 South Franklin Street to increase the total volume of its underground fuel storage tanks from 24,000 gallons to 30,000 gallons.

9. Town treasurer Tiffany Sheehan attended the meeting via Zoom to discuss her request for the Board to approve Bond Anticipation Notes (BAN) for the Town. A BAN is a short-term interest-bearing security issued in advance of a larger, future bond issue. Bond anticipation notes are smaller short-term bonds that are issued by governments, such as local municipalities, wishing to generate funds for upcoming projects.

Lindsay Vayda moved, Richard McGaughey seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to approve the sale of \$8,343,000 1.50 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated March 17, 2021, and payable March 17, 2022, to BNY Mellon Capital Markets LLC at par and accrued interest, if any, plus a premium of \$106,967.27.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 24, 2021, and a final Official Statement dated March 3, 2021, each in such form

as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Notes (collectively, the "Documents"), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a ".pdf" file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

10. The Board discussed the upcoming May 2021 Annual and Special Town Meetings, determining that the meetings would be held outside of the school, as it would be the least intrusive. Chair Lee inquired about renting a tent for the event, Superintendent Pellitteri stated that last year he had looked into a 100' x 80' tent, which was very expensive. He cautioned the Board to secure a tent sooner than later as other Towns will likely be looking into an outdoor option as well.
11. The Board discussed the process for Town Administrator Search Committee. Interim Town administrator O'Mara recapped the quotes he had received from two of the four consulting companies he had contacted. Ms. Campanella stated that utilizing such a company could be worthwhile for the Board to help create a job description and provide a better pool of candidates. Clerk Vayda made, but then rescinded a motion to hire a consulting company to aid the Town in its search for a Town Administrator. Chair Lee recommended the Board review the proposals and come to the next meeting with any questions.

12. Lindsay Vayda moved, Richard McGaughey seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Richard McGaughey voting yes, Joshua Reilly voting yes, Pamela Campanella voting yes, and Daniel Lee voting yes, to adjourn at 8:41 p.m.