

BOARD OF SELECTMEN'S MEETING WEDNESDAY, APRIL 7, 2021

In attendance: Chairman Daniel Lee, Vice Chair Pamela Campanella, Clerk Lindsay Vayda, Associate David Reilly, James O'Mara, Interim Town Administrator, Emily R. Martin, Assistant to the Town Administrator

Absent: Associate Richard McGaughey

This meeting was held live on Zoom, and available to the public via a Zoom link and log in information posted on the agenda. The Zoom meeting was recorded and broadcast on the Community Access Channels, and available on the Holbrook Community Access and Media (HCAM) website.

1. Chairman Daniel Lee called the meeting to order at 7:02 p.m. via Zoom. Mr. Lee congratulated Ms. Campanella on her reelection, and Mr. Reilly on his election. He also thanked Josh Reilly for his time in the Board.
2. Lindsay Vayda moved, Pamela Campanella seconded, and the board voted 2-2, with Lindsay Vayda voting yes, Daniel Lee voting no, David Reilly voting no, and Pamela Campanella voting yes, to nominate Pamela Campanella as Chair of the Board. As there was no action on the motion, Daniel Lee remains Chair.

Lindsay Vayda moved, David Reilly seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Daniel Lee voting yes, David Reilly voting yes, and Pamela Campanella voting yes, to nominate Pamela Campanella as Vice Chair of the Board.

Daniel Lee moved, Lindsay Vayda seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Daniel Lee voting yes, David Reilly voting yes, and Pamela Campanella voting yes, to nominate Lindsay Vayda as Clerk for the Board.

3. Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted 3-0-1, with Lindsay Vayda voting yes, Daniel Lee voting yes, David Reilly abstaining, and Pamela Campanella voting yes, to approve the meeting minutes of October 28, 2020, November 4, 2020, December 16, 2020, and January 20, 2021 as written.
4. The Board confirmed future meeting dates of Wednesday, April 14, 2021 and Wednesday, April 21, 2021. David Reilly requested that the Board meet weekly for the next six weeks to help him acclimate to his role.
5. Interim Town Administrator James O'Mara reported on a stimulus package to Norfolk and Plymouth counties, the Federal government has allocated \$238,000,000 for the two counties. He noted a potential use of the money towards infrastructure improvements.
6. During Citizen's Forum, Patrick Duggan of 21 Fern Road inquired about the previous discussion of water and sewer rate setting, noting that it hadn't been discussed during the Board's last three meetings. Mr. Duggan is concerned, as it is budget season, and if the

rates are not set soon it will affect the FY22 budget. Mr. Lee answered that he had some communications with the State that he will be reporting to the Board shortly, and that some of the money from the Federal stimulus package could also be utilized to help offset the proposed raises.

7. Veteran's Agent Tom Benvie attended the meeting via zoom to discuss the upcoming events of the Memorial Day Remembrance in May and the Town's 150th Anniversary in February of 2022. He noted that the current COVID-19 restrictions will severely impact the Memorial Day observance as it had last year. Mr. Benvie plans to hang banners honoring Holbrook residents that were killed in action around the Town square, and asked residents to contact him if they have a veteran they want to memorialize. He noted that at this point it is difficult to plan a celebration for Holbrook's 150th, and asked for help from the Town Administrator's office to coordinate a committee to work with his office and the Historical Society. He also noted the next Holbrook Hall of Fame ceremony will be held the Saturday after Thanksgiving, and requested any nominations be made to his office by August 1, 2021.
8. The Board discussed a request from police Chief William Smith for authorization to perform a lateral hire for a patrolman from another Department. Chief Smith informed the Board that one of his officers is leaving Holbrook, and that it is better to fill a vacancy via a lateral transfer from another force, as the transfer would already have attended the Academy and could go straight to work. Chairman Lee thanked the outgoing officer.

Lindsay Vayda moved, Pamela Campanella seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Daniel Lee voting yes, David Reilly voting yes, and Pamela Campanella voting yes, to approve the request of Police Chief Smith to perform a lateral hire from another Department to fill the vacancy on the Holbrook Police force.

9. The Board discussed a reclassification request from the Secretary in the Public Works Department, Superintendent Chris Pellitteri attended the meeting via Zoom to support the application. After questioning the workload in the office and availability of funding for the reclassification, Chair Lee determined to continue the request to a future meeting, in order to have those questions answered to decide on the matter.
10. Public Works Superintendent Pellitteri discussed the negotiations of the Solid Waste Advisory Committee with Republic Services. He noted that the rates for removal of trash and recycling have been increasing steadily over the years, therefore there would need to be a raise in the rates paid by residents. The current cost is \$280 per year, with a senior discount of \$25 annually, and the new rates would be \$355 per year, with a \$25 annual senior discount. Mr. Pellitteri also suggested an alternative to having yard waste collected by Republic for a fee. He noted that Holbrook has space in its dump to collect resident's yard waste to alleviate some of the associated costs, because the collection would be overseen by Public Works employees. He proposed having one collection day in the spring, and another in the fall.

11. Superintendent Pellitteri discussed the upcoming listening session for the Municipal Vulnerability Preparedness grant. He informed the Board he has been working with Assistant to the Town Administrator Emily R Martin to create a plan based on discussions of vulnerable areas in Town. On Tuesday, April 20, 2021, there will be a session for residents to receive information on the process, as well as to provide any recommendations for other areas to consider. He noted that this discussion will address non-Public Works areas as well.
12. The Board discussed the upcoming May 2021 Annual and Special Town Meetings. The warrant closing date for article submissions is Friday, April 9, 2021 at 12:00 p.m. As the venue has not yet been established, Chair Lee inquired about the use of a tent in the school parking lot to facilitate holding the meeting in-person. Superintendent Pellitteri stated that the cost is prohibitive at \$11,000, and that permission would need to be granted by the School Department to install hardware in the parking lot to anchor the tent. Vice Chair Campanella inquired about the possibility of holding a virtual meeting as was done in November. Chair Lee agreed it is an option, and the Board will revisit the conversation at its April 14, 2021 meeting.
13. An acceptance of licensing fees from Verizon and Comcast paid to HCAM was on the agenda, however after a brief discussion it was determined by the Chair that since it is determined where the money will go, a vote on it was not needed.
14. The Board received notice that Human Resources Director Bobbie Lee Curry is resigning from her position on Monday, April 5, 2021.

David Reilly moved, Lindsay Vayda seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Daniel Lee voting yes, David Reilly voting yes, and Pamela Campanella voting yes, to accept the resignation of Human Resources Director Bobbie Lee Curry, effective April 30, 2021.
15. The Board discussed the search for a permanent Town Administrator. Previous conversations were held regarding the potential to hire a consulting company to help with the search. Vice Chair Campanella stated that if an outside company was not engaged, the Board will need to work on the job description and determining the salary range offered. Chair Lee suggested that Ms. Campanella and Mr. Reilly serve on the Town Administrator Search Committee, they agreed to participate as the Board's designees.
16. Chairman Lee asked if any Department Heads in attendance at the meeting would like to provide any information to the residents. Superintendent Pellitteri provided a brief update on the Union Street project, the Holbrook Dam project, and the Shared Streets initiative.
17. Lindsay Vayda moved, David Reilly seconded, and the Board voted unanimously, with Lindsay Vayda voting yes, Daniel Lee voting yes, David Reilly voting yes, and Pamela Campanella voting yes, to adjourn at 8:48 p.m.