Date: 4/11/2024

Time: 7PM

Location: Holbrook Town Hall

Members in Person: Barry, Brian, Mike

Members on Zoom: Anne, Susan, PJ, Scott

**Motion to Approve Meeting Minutes 4/4**

* Brian/Mike 7-0-0

**Reserve Fund Transfer**

* Library Directors Salary withdrawn, enough money in the assistant director's salary line item to move to director's salary line item.

**Department Heads Update**

* Chief McFadden gives an update that he is working on update for the committee about the proposed Deputy Fire Chief position.

**Fincom Chair’s Update**

* Certified Free Cash totals have been received as follows.
  + General Fund $4,017,198.00
  + Enterprise Fund Solid Waste $. 15,032.00
  + Enterprise Fund Sewer $. 449,163.00
  + Enterprise Fund Water $1,706,212.00
  + Enterprise Fund PEG Access $ 168,535.00
* Update on the budget book.
  + Expenses received today.
  + Revenue Tomorrow
* Numbers from the Norfolk Agricultural committee
  + For FY25, we will have a total of 9 at $4,507 or $40,563
    - 3 freshmen, 1 sophomore, 3 juniors and 2 seniors
  + For FY24, the budget is $33,952

**FY25**

* Next week (4/18), is an open week
* Next meeting (4/25); Full budget review
* Meeting on 5/2; Vote FY25 budget
* Annual Town meeting will be moved to early June.
  + Print deadline at the end of May.
* Vote Town Meeting Articles 5/9 & 5/16

**Free Cash Policy**

* Subcommittee meeting to meet this weekend. (4/13 & %4/14)
* PJ proposes that we rename Policy to Guideline.

**Warrant Articles**

* Treasurer's Article
  + Data backs up the treasurer's request in Brian's opinion.
  + Debate about if the salary question is about the role or the person. Brian indicates in his opinion that it is about the position, with performance to be judged by the voters. PJ indicates without review from someone in town hall difficult for the voters to judge performance.
  + Barry points out with higher salary might attract additional candidates.
  + Elected officials have a different route to negotiate than unions or contracted employees.
  + Anne notes that the large increase could set a precedent that could be used in future negotiations against the town.
    - Anne noted that other departments are held to 2 1/2%.
  + PJ Notes that we ~~notes, we~~ need to pay our employees fairly.
  + Treasurer Sheehan says this increase will put her salary in-line and will not require large increase provided stable economic conditions.

 =

**Update from Selectboard Chair**

* Wage and salary study estimates with the town administrator
* Update on PFAS
  + Cyclopure, free pilot study, passed DEP approval.
    - Pilot would take 6 months, filter on join water plant.
    - Approved to move forward.
    - Identified a better way to filter more of the water.
    - Will remove PFAS from the water.
    - Costs associated with continued operation after 6 months.
      * 25k per community per quarter
      * \*\*I thought It was $50k/yr.?\*\*
    - Target mid-May for installation
  + Competitor quote $4.8M
  + Will elevate the need to add anything to the warrant.
  + The new water plant is 35% complete.
  + The Selectboard Chair will share documents when we have them from the company.

**Next Steps for the Finance Committee**

* Not meeting next week.
* Received expense book, revenue for next meeting.
* Full budget Review 4/25.
* Vote budget 5/2.
* Warrant on 5/9, vote on 5/16.

**Motion to Adjourn**

* Motion to Adjourn Brian/Mike 7-0-0