Date: 4/6/2022

Time: 7PM

Location: Holbrook Town Hall

Members in Person: Scott, Brian, Barry, Anne

Members on Zoom: Mike, Susan, PJ

Chair calls the meeting to order and takes roll call

**Meeting Minute Approval**

* Motion to approve 3/9 Brian/Scott 7-0-0
* Motion to approve 3/23 Brian/Anne 6-0-1

**Reserve Fund Transfers**

* No reserve Fund transfers for this week, may have small transfer next week.

**Blue Hill Regional Technical School**

* Eric Erskine introduces the Superintendent Jill Rossetti
* Budget goals are brought to the school board in November
* High number of students in poverty
* High number of special education students
* Building items needed to be taken care of, 5 year capital plan
* Salary was built with knowledge of the contractual increases
* .5 Nurse were moved into the general budget
* Next year will be a negotiation year for 5 units
* School security is fully staffed
* Custodial staff had a lot of retirees and replaced with lower cost.
* 2000 Expenses moving to the correct codes, increase just a reclassification
* Money saved on water due to the renovation
* Locked in electrical cost due to the electrical agreements
* Increase in vehicle costs which take students to externships
	+ Some vehicles were from the 1980s
* Foundation Budget, what Holbrook can pay. Statutory method of assessments.
	+ 1.013M required contribution
* Holbrook enrollment went down by 11
* Cost per pupil $14,763
* Holbrook decrease 10.9%

**Norfolk Agricultural School**

* Town Accountant to send budget book
* $77k expected
* 8 enrolled, 10 Applications
* Still looking at for information on acceptance rate.

**Capital Planning Committee**

* Selectboard member Conway is the member appointed to the committee
* Meeting to be scheduled for Tuesday 4/11

**Town Meeting**

* Town meeting proposed to be moved to the first week in June. Possibly 6/7.
* PJ states objection to moving the meeting. States that the print deadline is arbitrary.
* Raised question if the school would need to pink slip, Town accountant to confirm.
* Barry and Anne notes that the warrants not are ready to be voted.
* Anne notes that there might be shifting priorities with new selectboard.
* Susan also notes that capital should be light and there is a deadline.
* Town Accountant says that the administration is in support of moving the date.
* Barry states the committee is split.

**Enterprise Accounts**

* Still in flux
* Information sent to the selectboard
* Biggest issue is the solid waste
* Change in Joint water budget today, Reduction, needs to be voted on.
* Sewer is in good standing
* Solid waste could have a budgetary impact. If we need to go to taxation, then there will be a transfer on the budget.

**Indirect Costs**

* We could not charge the enterprise accounts indirect, but it's all or nothing.
* Indirect costs won't change

**Other Updates**

* Substantial local receipts increased due to Communications.
* Governors cherry sheet being finalized

**Citizens Comments**

* Resident Greely asks about the Granulated Activated Carbon filters. States that there was money in the budget for a study. States that the EPA has revised the PFAS standards.
* Asks about how this gets paid for.
* PJ states that this might need to be put into the capital stabilization plan.
* Town Accountant states that choices need to be funded by both towns.
* Susan states that there doesn't need to be a firm bid to include it in the budget.
* PJ Suggests that it might be better to put it in the reserve fund.
* Town Accountant to do analysis on how to include it in the budget.
* Household filters don't require Randolph.

**DPW Presentation**

* Barry mentions that there was some feedback from a town meeting member.
* Town Accountant to follow up with the Superintendent

**Other Business**

* Anne requests department heads and Town Administrator Hanley attend budget review.
* Not using free cash to fund the budget.
* Bonding wants to see more money in OPEB, and then there will be free cash.

**Upcoming Meetings**

* Review the final budget, suggest any changes (4/13)
* Vote final budget recommendation (4/20)
	+ Review of the Capital and Enterprise funds
* Review Warrants (4/27)
	+ Warrants reopened till next week.
	+ Ask the planning board to come the night that is reviewed
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* Target to be complete by 5/4
* Next meeting 4/13

**Motion to Adjourn**

* Motion to adjourn Brian/Anne 6-0-1