Date: 10/20/2022

Time: 7PM

Location: Holbrook Town Hall

Members in Person: Brian, Mike, Barry, Peter

Members on Zoom: Scott, Nakeya

Chair calls the meeting to order and takes roll call

**Meeting Minutes**

* Motion to Approve 9/21 meeting minutes. Brian/Barry 6-0-0
* Motion to approve 10/13 meeting minutes. Brian/Barry 6-0-0

**Warrant Articles**

* Skipping articles 6, 13-18, Not voted. Will put a paper at the desk at town meeting. Printing will reflect "Fincom Vote Not Available at Time of Print."
* Motion to Recommend Article 1
  + Make HCAM to revolving fund. Contract between Holbrook and HCAM.
  + Brian/Pete 6-0-0
* Motion to Recommend Article 2
  + Unpaid Bills
  + Brian/Pete 6-0-0
* Motion to Recommend Article 4
  + Changed to 190 from Holbrook, 190 from Randolph. Pfas filter request. Voted by the joint water board. The funding source is from the Holbrook Water Enterprise fund.
  + Brian/Pete 6-0-0
* Motion to Recommend Article 5
  + Opioid settlement feeds. Already started receiving funds. Education of students and the public. Requirement from the state. Selectmen worked with the school committee work through the schools.
  + Brian/Pete 6-0-0
* Motion to Recommend Article 7
  + Rescind the borrowing for the school. Pete mentioned that the debt did not impact the borrowing capacity. Town Accountant said its excluded debt which is in addition to taxation. If we need a debt exclusion, it shows that we are acting responsibly and makes other excluded debt. Building is expandable but these funds cannot be used for that purpose.
  + Brian/Pete - 6-0-0
* Motion to Recommend Article 8
  + Close the school funds balance and close to the general fund for FY 23. Used for engineering design. Need to wait for the certification of free cash to use. FY 24.
  + Brian/Pete - 6-0-0
* Motion to ATM Article 9,10,10A
  + Reallocation of DPW STM 22, Net give back of 83k. Funding the bucket truck, F150 for Animal Control.
  + Put the remaining back to the capital improvement
  + Clarify the articles with Animal Control, Bucket truck
  + Brian/Pete - 6-0-0
* Motion to Recommend Article 11
  + Normal Replacement cycle, 18 months to order. Pete asks if the same equipment can be used. Chief said that the recommendation is to reuse the bare minimum
  + Brian/Pete - 6-0-0
* Motion to Recommend Article 12
  + Police deputy chief, Final contractual increase. Retirement 2025. Mike asks if overtime could be used. Pete recommends that it comes from the Police budget. Town Accountant recommends against using one time source. Pete said we put it in the Fincom Reserve.
  + Brian/Pete - 5-1-0

**Article Number 3**

* Motion to recommend item 123 Town Administrator Salaries
  + Brian/Pete 5-1-0
* Motion to recommend item 135 Town Accountant Salaries
  + Brian/Barry 1-5-0
* Motion to recommend item 145 Treasurer/Collector Expenses
  + Brian/Pete 0-6-0
* Motion to recommend item 161 Town Clerk Salary
  + Brian/Pete 5-1-0
* Motion to recommend item 162 Election/Town Meeting Salaries
  + Brian/Pete 4-2-0
* Motion to recommend item 200 Public Safety Expenses
  + Brian/Pete 2-4-0
* Motion to recommend item 210 Police Department Salaries
  + Brian/Pete 5-1-0
* Motion to recommend item 210 Police Department Expenses
  + Brian/Pete 0-6-0
* Motion to recommend item 220 Fire Department Salaries
  + Brian/Pete 5-1-0
* Motion to recommend item 220 Fire Department Expenses
  + Brian/Pete 1-5-0
* Motion to recommend item 225 Dispatch Expenses
  + Brian/Pete 1-5-0
* Motion to recommend item 230 EMT Expenses
  + Brian/Pete 1-5-0
* Motion to recommend item 292 Animal Control Salaries
  + Brian/Pete 5-1-0
* Motion to recommend item 292 Animal Control Expenses
  + Brian/Pete 1-5-0
* Motion to recommend item 240 inspectional services salaries
  + Brian/Pete 5-1-0
* Motion to recommend item 240 inspectional services expense
  + Brian/Pete 0-6-0
* Motion to recommend item 400 Public works salaries
  + Brian/Pete 5-1-0
* Motion to recommend item 400 Public works expenses
  + Brian/Pete 2-4-0
* Motion to recommend item 422 Roads & Sidewalks Fields
  + Brian/Pete 0-6-0
* Motion to recommend item 541 Council on Aging Salaries
  + Brian/Pete 3-3-0
* Motion to recommend item 541 Council on Aging Expenses
  + Brian/Pete 2-4-0
* Motion to recommend item 610 Public Library Salaries
  + Brian/Pete 4-2-0
* Motion to recommend item 610 Public Library Expense
  + Brian/Pete 3-3-0
* Motion to recommend item 691 Historical Commission Expenses
  + Brian/Pete 5-1-0
* Motion to recommend item 820 State Assessments
  + Brian/Pete 6-0-0
* Motion to recommend item 911 Employee Benefits
  + Brian/Pete 4-2-0

Next Meeting 11/3

Motion to Adjourn

Brian/Pete 6-0-0

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Motion | 2nd | Yes | No | Abstain | Result |
| **Meeting Minutes** |  |  |  |  |  |  |
| Motion to Approve 9/21 meeting minutes | Brian | Barry | 6 | 0 | 0 | Approved |
| Motion to Approve 10/13 meeting minutes | Brian | Barry | 6 | 0 | 0 | Approved |
| **Special Town Meeting** |  |  |  |  |  |  |
| Motion to Recommend Article 1 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to Recommend Article 2 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to Recommend Article 4 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to Recommend Article 5 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to Recommend Article 7 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to Recommend Article 8 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to ATM Article 9,10, 10A | Brian | Pete | 6 | 0 | 0 | ATM |
| Motion to Recommend Article 11 | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to Recommend Article 12 | Brian | Pete | 5 | 1 | 0 | Recommended |
| **Article 3** |  |  |  |  |  |  |
| Motion to recommend item 123 Town Administrator Salaries | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 135 Town Accountant Salaries | Brian | Pete | 1 | 5 | 0 | Not Recommended |
| Motion to recommend item 145 Treasurer/Collector Expenses | Brian | Pete | 0 | 6 | 0 | Not Recommended |
| Motion to recommend item 161 Town Clerk Salary | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 162 Election/Town Meeting Salaries | Brian | Pete | 4 | 2 | 0 | Recommended |
| Motion to recommend item 200 Public Safety Expenses | Brian | Pete | 2 | 4 | 0 | Not Recommended |
| Motion to recommend item 210 Police Department Salaries | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 210 Police Department Expenses | Brian | Pete | 0 | 6 | 0 | Not Recommended |
| Motion to recommend item 220 Fire Department Salaries | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 220 Fire Department Expenses | Brian | Pete | 1 | 5 | 0 | Not Recommended |
| Motion to recommend item 225 Dispatch Expenses | Brian | Pete | 1 | 5 | 0 | Not Recommended |
| Motion to recommend item 230 EMT Expenses | Brian | Pete | 1 | 5 | 0 | Not Recommended |
| Motion to recommend item 292 Animal Control Salaries | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 292 Animal Control Expenses | Brian | Pete | 1 | 5 | 0 | Not Recommended |
| Motion to recommend item 240 inspectional services salaries | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 240 inspectional services expense | Brian | Pete | 0 | 6 | 0 | Not Recommended |
| Motion to recommend item 400 Public works salaries | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 400 Public works expenses | Brian | Pete | 2 | 4 | 0 | Not Recommended |
| Motion to recommend item 422 Roads & Sidewalks Fields | Brian | Pete | 0 | 6 | 0 | Not Recommended |
| Motion to recommend item 541 Council on Aging Salaries | Brian | Pete | 3 | 3 | 0 | Tie |
| Motion to recommend item 541 Council on Aging Expenses | Brian | Pete | 2 | 4 | 0 | Not Recommended |
| Motion to recommend item 610 Public Library Salaries | Brian | Pete | 4 | 2 | 0 | Recommended |
| Motion to recommend item 610 Public Library Expense | Brian | Pete | 3 | 3 | 0 | Tie |
| Motion to recommend item 691 Historical Commission Expenses | Brian | Pete | 5 | 1 | 0 | Recommended |
| Motion to recommend item 820 State Assessments | Brian | Pete | 6 | 0 | 0 | Recommended |
| Motion to recommend item 911 Employee Benefits | Brian | Pete | 4 | 2 | 0 | Recommended |
| **Motion to Adjourn** |  |  |  |  |  |  |
| Motion to Adjourn | Brian | Pete | 6 | 0 | 0 | Recommended |

