**Council on Aging Building Advisory Committee**

**Minutes 3/12/2024**

Attendees: Elaine Hyland, Susan Murray, Patty Conway, Christopher Eddington, Beth Tolson, Cindy Brennan

Absent: Tiffany Sheehan

1. Minutes from 2/20/2024 were unanimously approved.
2. Elaine and Beth combined their funding source resources. Beth will create and print a combined Google Doc for next meeting so we can review and discuss.
3. Elaine made copies of the first few pages of the Adaptive Reuse Study by Habeeb and Associates to handout to potential donors when needed.

* Chris suggested that Cindy and Elaine work now on a letter requesting donations from charitable organizations requesting the $20million.
* Beth reminded us that the $20million is for the entire school project, not just the COA.

1. Patty explained that there are two separate articles being considered for the Warrant.

* From the Selectboard / COA to transfer cash from Free Cash to the COA Stabilization Fund. We are waiting for Free Cash to be certified to decide how much that should be. The article with a placeholder for the funds needs to be in by Wednesday.
* Capital Planning article. They are first trying to figure out what the vote was at the last meeting for the $100,000 slated for the COA. They are unsure if it was for FY24 or 25. They will also determine what account the money was put in. They may need to transfer from Capital Planning to the COA Stabilization Fund.
* Capital Planning will also request that another $100,000 funding be moved from Free Cash to the COA Stabilization Fund as the second installment of their 5 year plan (Assuming the last voted on sum was for FY24.) Capital Planning articles need to be in by Friday.

1. Patty informed us that the JFK repurpose committee will be set up after we hire a permanent Town Administrator. We hope to have that position filled by next month. But if not, the Selectboard will revisit the issue and decide what to do.

* Patty says the Committee will be citizen focused with representatives from as many town organizations as possible, our Committee, School Department, Board of Health, sports, citizens, etc.

1. Our next two meetings are scheduled for April 16th and May 21st at 7pm.

Respectfully Submitted,

Susan Murray – Secretary