

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, October 23, 2019

Present: Daniel R. Lee, Chairman
Joshua Reilly, Vice-Chairman (Arrived approx. 6:25 pm)
Lindsay Vayda, Clerk
Richard B. McGaughey, Associate
Pamela E. Campanella, Associate (Arrived approx. 6:10 pm)

In attendance: Luke McFadden, Fire Chief
William Smith, Chief of Police
Stephan Hooke, Director of Communications
Lauren Mielke, Deputy Director of Communications
Christopher Pellitteri, Superintendent of Public Works
Eric C. Erskine, Assistant Building Inspector

The meeting was called to order at 6:00 p.m. by Chairman Lee in the Heritage Room, 1st Floor, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

Announcements:

- There will be Yard Waste Drop-Off available on November 2 and December 7, 2019
- The new trash and recycle carts are being distributed to the residents with Town trash service. Instructions will be included with the carts.
- There are vacancies on the Town Forest Committee, Capital Improvements Planning Committee and the Holbrook Local Cultural Council
- The Town Scholarship Committee is requesting donations toward scholarships for Holbrook students. The Town Scholarships are fully funded by donations only.

A resident, Ms. Janet Page, requested an appointment to the Holbrook Cultural Council, and the Chairman, Nancy Murphy, has indicated support for the appointment. Ms. Page was present, introduced herself as a 25 year resident with a big interest in cultural events.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen appoint Janet Page to the Holbrook Cultural Council, with a term to expire on October 23, 2022

VOTE: 3:0

The contract for the annual grant allocation from the Massachusetts Cultural Council has been received for the Holbrook Cultural Council, and requires a vote of the Board of Selectmen.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen accept the annual Local Cultural Council Allocation from the Massachusetts Cultural Council, authorize Chairman Lee to sign the contract documents, and authorize the Holbrook Cultural Council to expend the \$6,800.00 grant

VOTE: 3:0

Chief Smith, the Emergency Management Director, reported that the department has been awarded a Mass. Emergency Management Agency grant for emergency equipment, including a generator, lighting,

gas containers, tables, etc., to be used to set up a Command Post in the event of an emergency in Holbrook. The grant needs the approval of the Selectmen.

Ms. Campanella arrived during the discussion.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen accept an Emergency Management Performance Grant from the Massachusetts Emergency Management Agency (MEMA) for Emergency-Related Equipment for the Police Department (EMD), authorize Police Chief William Smith to execute the grant-related documents, and authorize the expenditure of \$3,500 for the purchase of the equipment

VOTE: 4:0

It was discussed that the water and sewer rates should be reviewed annually, and increased if necessary, in order to avoid having to make large increases. The water and sewer enterprise accounts have been in deficit, and it is fiscally responsible to make small increases at this time. Ms. Vayda said that the recommendation is to increase the Water Rate by 2%, with the rate changing from \$6.83 to \$6.97, and the Sewer Rate by 1%, with the rate changing from \$7.78 to \$7.86.

MOTION: By Ms. Vayda, second by Ms. Campanella, to accept the proposed increases of 2% on the Water Rates and 1% on the Sewer Rates, effective for FY2020

VOTE: 3:0:1 (Mr. McGaughey abstained)

Mr. John Moriarty, representing the Holbrook Rotary Club, explained that the Rotary Club would like to build a 16'x12' pavilion in the spring of 2020 on Town property on North Shore Road. The closest house is about 250 feet away. 84 Lumber will donate the lumber, and contractors will build it. Mr. Lee explained that Town Counsel will be consulted. The Inspectional Services Director was given a copy of the plan for the pavilion.

The 99 Spring Street agenda item will be placed on an upcoming agenda when information is available for the Board members.

CITIZEN CONCERNS:

A resident spoke about her concern with the building at 55 High Street, stating that the sheets of plastic over the openings of the building are not good enough. Director Erskine said he was there on Monday, and it is in compliance with the EPA. Mr. Erskine told them to keep the plastic up or board it up. In addition, Mr. Erskine recommended to the property owner that they should put up a chain link fence with blinders to hide the front of the building. No work will be done on the building until they are cleared by the EPA.

In response to a question from Ms. Janet Page about the old recycle bins, now that the Town has issued new trash carts, she was told that they can be put out to be recycled.

Ms. Patricia Greely asked about the parcel adjacent to the Town Forest that was approved to become part of the Forest at an annual town meeting a couple of years ago, and Mr. Lee said it is being worked on and should be completed soon.

Cynthia Brennan, the Council on Aging Coordinator, said that there is a rumor that the Council on Aging vans are not safe. She assured everyone that they are maintained and both are cleaned and washed every Saturday. The COA will be hosting a course to re-certify its members in CPR at 9 am next Tuesday. Food is brought in each Thursday for a senior luncheon.

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of October 23, 2019*

MINUTES:

MOTION: By Ms. Vayda, second by Mr. McGaughey, to accept the minutes of the regular session of Wednesday, September 11, 2019, as printed

VOTE: 5:0

MOTION: By Ms. Vayda, second by Mr. McGaughey, to accept the minutes of the regular session of Wednesday, September 18, 2019, as printed

VOTE: 4:0:1 (Mr. Reilly abstained)

ADJOURN:

MOTION: At 6:35, by Ms. Vayda, second by Mr. Reilly, to adjourn the meeting

VOTE: 5:0

Lindsay Vayda, Clerk

Documents:

Minutes

Cultural Council grant acceptance form

Water/Sewer rate info

Request for appointment to Cultural Council

Emergency Management grant acceptance form