

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, July 10, 2019

Present: Daniel R. Lee, Chairman  
Joshua Reilly, Vice-Chairman (Arrived at 7:08 pm)  
Lindsay Vayda, Clerk  
Richard B. McGaughey, Associate  
Pamela E. Campanella, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Treasurer/Collector Paul Digirolamo  
Luke McFadden, Fire Chief  
William Smith, Chief of Police  
Stephan Hooke, Director of Communications  
Christopher Pellitteri, Superintendent of Public Works  
Eric Erskine, Assistant Building Inspector

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

A moment of silence was held, and condolences were offered, in response to the recent sudden passing of Mr. William (Bill) Carpenter, the Mayor of the City of Brockton.

MINUTES:

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the regular session of May 1, 2019, as printed

VOTE: 2:0:2 (Mr. Lee & Mr. McGaughey abstained)

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the regular session of May 6, 2019, as printed

VOTE: 2:0:2 (Mr. Lee & Mr. McGaughey abstained)

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the executive session of May 6, 2019, as printed

VOTE: 2:0:2 (Mr. Lee & Mr. McGaughey abstained)

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the regular session of May 13, 2019, as printed

VOTE: 2:0:2 (Mr. Lee & Mr. McGaughey abstained)

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the executive session of May 13, 2019, as printed

VOTE: 2:0:2 (Mr. Lee & Mr. McGaughey abstained)

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the regular session of May 22, 2019, as printed

VOTE: 3:0:1 (Mr. McGaughey abstained)

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Of July 10, 2019*

MOTION: By Ms. Vayda, second by Ms. Campanella, to approve the minutes of the executive session of May 22, 2019, as printed

VOTE: 3:0:1 (Mr. McGaughey abstained)

Supt. Pellitteri reported that the pressure at the Joint Water Treatment Plant dropped below a safe level recently, and a precautionary boil water order was issued. The pressure is recovering slowly. Braintree Mayor Sullivan was thanked for allowing Holbrook to temporarily connect to Braintree for additional water, which is helping Holbrook's pressure to recover.

7:08 pm: Selectman Reilly arrived.

Mr. Gordon announced that:

- There are vacancies to be filled in several Town committees – Council on Aging, Town Forest Committee, Capital Improvement Planning Committee, and Permanent Cable Television Advisory Committee.
- The Friends of the Library are conducting the Summer Book Sale Open House July 22nd – 25<sup>th</sup>.
- The Holbrook Cultural Council's Summer Concert Series at the Gazebo at 97 South Franklin Street will include concerts on the Sunday evenings from July 14<sup>th</sup> – August 18<sup>th</sup>.
- The Tractor Supply Company will be closing on the purchase of the property at 800 South Franklin Street mid-August, and plans to open the beginning of 2020. Other small retail shops may be included at that location.

Anwar and Omar Laroussi of Laroussi Restaurant Group, Inc., explained that they have owned Maria's Pizzeria for about 7 months. They are requesting to change the DBA to Pizzings. The menu will change, but the restaurant will remain the same.

MOTION: By Mr. Reilly, second by Ms. Campanella, that the Board of Selectmen grant the request of Laroussi Restaurant Group, Inc. to change the DBA on the Common Victualler's License for the premises at 134 South Franklin Street from Maria's to Pizzings

VOTE: 5:0

Board of Health Chairman Katie Goldrick introduced Ms. Abbey Myers, the recommended candidate for the position of Health Agent. A recent graduate of the University of Massachusetts Lowell with a Bachelor of Science in Public Health, Ms. Myers was highly recommended by the towns of Lexington, Randolph and Avon. The Braintree Health Agent participated in the interview process.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the recommendation of the Board of Health to hire Abbey Myers to fill the full-time position of Health Agent for the Town of Holbrook, with the salary and benefits per the Town of Holbrook By-Laws, Section 10 – the Salary Administration Plan, effective Monday, July 15, 2019

VOTE: 4:0:1 (Mr. Reilly abstained)

Mr. Digirolamo spoke about the past experience of Ms. Christine M. Kelly, who he recommended for the position of Assistant Treasurer for the Town. There were 6 candidates for the position, including 2 with municipal experience.

MOTION: By Ms. Campanella, second by Ms. Vayda, that the Board of Selectmen accept the recommendation of Town Treasurer/Collector Paul Digirolamo to appoint Ms. Christine M. Kelly to the full-time permanent position of Assistant Treasurer, effective on July 15, 2019, in accordance with MGL Chapter 41, Section 39A and the collective bargaining agreement between the Town of Holbrook and the International Union of Public Employees, Local 151 (Clerical Union)

VOTE: 4:0:1 (Mr. Reilly abstained)

Mr. Thiago Barros was present, seeking a Permit to Solicit Door-to-Door on behalf of Vivint Solar. He introduced himself and explained his approach. Discussion among the Board members took place. Questions were asked of Mr. Barros, and a few residents of the Town expressed opinions opposing door-to-door sales. Other forms of advertising were suggested. Chief Smith spoke in opposition. Mr. Reilly explained that the Town does not have a by-law prohibiting door-to-door sales, but it does have one that requires a permit from the Board of Selectmen. Mr. Barros was advised that the Board would not be taking any action, and no permit would not be granted.

ANNUAL APPOINTMENTS:

MOTION: By Mr. Reilly, second by Ms. Vayda, that the Board of Selectmen approve the following appointments to the Council on Aging, effective July 1, 2019 through June 30, 2020:

Louise Currie  
William Currie  
Sandra Lemieux  
Barbara Moriarty  
Gary Newton  
Mary E. Pacuska  
Pauline Smith  
Paul Stigas

VOTE: 5:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen approve the following appointment to the Local Emergency Planning Committee, effective July 1, 2019 through June 30, 2020: Catherine Goldrick (Board of Health)

VOTE: 4:0:1 (Mr. Reilly abstained)

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen approve the following appointments to the Stormwater Advisory Committee, effective July 1, 2019:

Board of Selectmen – Daniel R. Lee  
Public Works Department – Christopher Pellitteri  
Planning Board – Christopher Golden  
Board of Health – Catherine Goldrick

The Conservation Commission appointment will be made on July 24<sup>th</sup>.

VOTE: 4:0:1 (Mr. Reilly abstained)

The Board considered authorizing the Superintendent of Public Works to hire the Temporary Summer Help. Mr. Pellitteri said that there are three summer help employees.

MOTION: By Mr. Reilly, second by Ms. Vayda, that the Board of Selectmen authorize the Superintendent of Public Works to hire Temporary Summer Help for the Public Works Department at an hourly wage equal to the Massachusetts Minimum Wage

VOTE: 5:0

The SOLID WASTE PROGRAM was discussed. Mr. Gordon explained that Selectman Campanella did the research and that there will be a special town meeting article to fund the purchase of barrels for each participant in the Town's trash program. Mr. Pellitteri reported that the barrels will be delivered to the Town six weeks after town meeting approval. Blue bags will still be used if a resident has more trash than what fits in their barrel. The approx. \$126,000 deficit in the Enterprise fund will be passed on to the taxpayers. Further discussion included the possibility of the blue bags being sold out of the town hall, the fee being \$280 with the use of the barrels, a \$25 senior discount, if a provision that could be put in place for someone only using the program for six months of the year, the possibility of also issuing a separate barrel for recycling, and a question about the weight limit of the trash that will be in the barrels. The Town will supply covers for the barrels, and covers must be in place curbside. Barrels will not be able to be overfilled. Blue bags will be necessary for additional trash, and another container would be used for extra recycling.

MOTION: By Ms. Campanella, second by Ms. Vayda, that the Board of Selectmen set the FY20 Solid Waste Fee at \$280 annually, with a senior citizen discount of \$25 for those 65 and over

VOTE: 5:0

In summary, Chairman Lee said that an article will be placed on the special town meeting warrant to transfer an estimated \$150,000 from Stabilization in order to pay for 35-gallon barrels (2) for each residence in the trash program, one for trash and one for recycling.

Ms. Campanella suggested that a search committee should be set up to make a recommendation on an appointment to fill the position of Director of Inspectional Services. There are seven applicants for the position. Mr. Gordon explained that he and the HR Director have reviewed the applications, identified four that meet the qualifications, and agreed that there are three they would recommend. Discussion about the composition of a screening committee took place.

MOTION: By Mr. McGaughey, second by Mr. Reilly, to nominate Daniel Lee and Lindsay Vayda as the two Selectmen on the Director of Inspectional Services Screening Committee, along with Human Resource Director Bobbie Lee Curry

VOTE: 5:0

This committee will meet as soon as possible in order to get the Director in place quickly. Board of Health Chairman Katie Goldrick asked that the job descriptions of the office staff be created or updated with the new Health Agent and Inspectional Services Director in place. The Board indicated it will be addressed after the new Director is hired.

Director Hooke reported on grants his department has received from the 911 Department for supplemental labor and training and emergency medical dispatch because they are a regional center. Additionally, some funding was received for new dispatch software. Deputy Director Mielke was recognized for being instrumental in applying for the grants. Bids were due for the construction of the

new communications center building on July 2<sup>nd</sup>. The architect and OPM are going over them currently. The general contractor's name will be brought to the Board, and a groundbreaking could be scheduled by mid August. The construction will be paid for through grants from the state. Director Hooke encouraged residents to sign up for Code Red for their cell phones (reverse 911) on the Town's website, the Holbrook Police website, or the Communications Department's Facebook page.

Chief McFadden reported on a serious accident on Plymouth Street today that required the closing of the street, he met with new Firefighter/Paramedic Dan Daly before he comes on board, and thanked the Public Works Department for mowing the lawn and transitioning over to do the cleaning of the public areas of the Public Safety Building.

Chief Smith reported on the FEMA/MEMA reimbursement of expenses the Town will receive due to storms in March 2018. One officer is resigning from the department and moving out of state, so the Chief will be asking the Board to call for the list that will be coming out early in September in order to fill the vacancy as soon as possible. He will be bringing an updated Police towing policy before the Board for approval.

Assistant Building Inspector Erskine was asked about the noise issues at 84 Lumber and the T.L. Edwards properties in the Spring Street/High Street area. He said that the by-law is about excessive or unreasonable noise, but he said it is not excessive to go on the property to get your truck or return your truck. The loading, unloading, or doing work can be stopped. As far as Old Castle goes, the Planning Board has to do an order, with the enforcement through the building inspector. Noise issues are dealt with by the Board of Health. Mr. Gordon said it has been in court, and he will get a status report from Town Counsel.

Chief McFadden reported that the remediation of the asbestos at the former Avon Custom Mixing building has been completed.

#### Citizen Concerns:

Sheila Hartwell asked that the trash bills be sent out quarterly, rather than semi-annually. She asked about the future of the former JFK School and was told that it is being discussed that a senior center/youth center might go there with the PWD out back on the property. The school would be demolished. Nothing has been decided at this time.

MOTION: At 9:05 pm, by Mr. Lee, second by Mr. Reilly, to adjourn the meeting  
VOTE: 5:0

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Lindsay Vayda, Clerk

#### Documents:

Minutes

Request for DBA change from Maria's to Pizzings

Request to hire the Health Agent

Request to Solicit

Request to appoint Assistant Treasurer