

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, June 26, 2019

Present: Daniel R. Lee, Chairman  
Joshua Reilly, Vice-Chairman  
Lindsy Vayda, Clerk  
Richard B. McGaughey, Associate

Absent: Pamela E. Campanella, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Christopher Pellitteri, Superintendent of Public Works  
Eryc Courmac, Trustee of the Public Library  
Cynthia Brennan, Coordinator, Council on Aging

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Heritage Room, 1st Floor, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

Mr. Gordon reported that:

- The Veterans' Agent's position has been posted
- There is a meeting with Randolph coming up to discuss the financing for emergency repairs
- He recognized the Public Works Department for their work on Mary Wales Holbrook Park and getting ready for Memorial Day

Mrs. Brennan announced that the Norfolk County Sheriff has invited all seniors, and the Board of Selectmen, to a barbeque at Holbrook Court on July 9th at noon. It was also announced that Mrs. Barbara Moriarty is the Triad Liaison for the Council on Aging.

Board members discussed the responses to the Request for Proposals issued for the sale of the former South School at 719 South Franklin Street. Mr. Reilly said the Board needs to think about the future of the Town and which project would be a better fit at that location.

MOTION: By Ms. Vayda, second by Mr. McGaughey, to accept the proposal for the Purchase of Town Owned Real Estate, known as the Former South School, located at 719 South Franklin Street, from Properties R.E. Company, Inc., at a bid price of \$1,010,000.

VOTE: 4:0

It was discussed that the Board of Assessors needs authorization to sign a contract with Environmental Partners Group for map updates. The agreement comes under the Community Compact. The vote is a best practice policy and good internal control. All contracts should flow through the Board of Selectmen.

MOTION: By Mr. Reilly, second by Mr. McGaughey, that the Board of Selectmen authorize the Board of Assessors to enter into an Agreement with Environmental Partners Group for 2019 Assessor Map Updates, for a total sum not to exceed \$9,300.

VOTE: 3:0:1 (Mr. Lee abstained)

The Board considered the renewal agreement for the SoftRight accounting software, as requested by Town Accountant Bethiny Moseley.

MOTION: By Mr. Reilly, second by Ms. Vayda, that the Board of Selectmen authorize the Chairman to execute an agreement with Springbrook Holding Company, LLC for the purchase of the FY20 SoftRight accounting software licenses and subscriptions, maintenance, hosting and support, for a total sum not to exceed \$7,725.00

VOTE: 4:0

Ms. Pamela Vayda reported that Holbrook Cares applied for a \$10,000 innovation grant which will be used for youth prevention work with middle-high school age students. Events will be held throughout the community from October 7 – 11, 2019. The Greater Brockton Health Alliance and Signature Health will be conducting focus groups to see what the community's needs are. They would like 10 – 20 people to attend a meeting at 6:30 pm on July 16th. The Selectmen were invited to participate.

MOTION: By Mr. Lee, second by Mr. McGaughey, that the Board of Selectmen appoint Pamela Vayda as the Health Alliance Grant Coordinator

VOTE: 3:0:1

An update on the solid waste program for FY20 was given. Mr. Gordon said prices are being received for barrels, and there will be a town meeting article to fund the purchase of an estimated 2,800 barrels to provide to the residents in the program. A senior discount was discussed. Supt. Pellitteri said they are looking at a 32 gallon commercial grade barrel with a lid. There are 2,300+ residents using the trash program. There will be a discussion and vote on the program on July 10th.

The Inspectional Services Director's position has been posted, and interviews will be conducted after July 10th.

A special town meeting must be held in the early fall in order to appropriate the funding for the emergency repairs at the Joint Water Treatment Plant.

MOTION: By Mr. Reilly, second by Ms. Vayda, that the Board of Selectmen schedule a Special Town Meeting to be held on Wednesday, September 11, 2019 at 7:15 pm, in the Auditorium at Holbrook Middle-High School, 245 South Franklin Street

VOTE: 4:0

MOTION: By Mr. Reilly, second by Mr. McGaughey, that the Board of Selectmen open the warrant for the September 11, 2019 special town meeting at 8:00 am on Thursday, June 27, 2019, and that the warrant close at 4:00 pm on Thursday, August 1, 2019

VOTE: 4:0

MOTION: At 7:46 pm, by Mr. Reilly, second by Mr. McGaughey, to adjourn the meeting

VOTE: 4:0

Documents: Agreement for Assessors Maps, Springbrook  
Order Form