

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, March 4, 2020

Present: Daniel R. Lee, Chairman  
Joshua Reilly, Vice-Chairman  
Lindsy Vayda, Clerk  
Richard B. McGaughey, Associate  
Pamela E. Campanella, Associate

In attendance: Timothy Gordon, Town Administrator  
Cynthia Brennan, Council on Aging Coordinator

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343.

Kevin Costa, representing the Town Field Committee, said that they will be back to present further information at an upcoming meeting, but that the Capital Improvement Planning Committee will be recommending \$639,000 to get the project to 75% design. Then, bids and grants can be pursued.

Mr. Gordon reported town meeting is being prepped, including an article for an act of the legislature for a land swap. The Town's birthday party was a success, and he thanked everyone who helped. Mr. Lee said he passed the citation from the state delegation for the Town's birthday on to Tom Benvie of the Historical Society.

There is one vacancy on the Council on Aging board, due to the resignation of Mr. Paul Stigas. The vacancy was posted and there was one applicant.

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen appoint Roseanne M. Carlo as a member of the Council on Aging, with a term to expire on June 30, 2020  
VOTE: 5:0

The Board of Health requested use of the former JFK school grounds for a hazardous waste day on June 13, 2020.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen grant the request of the Board of Health to conduct a hazardous waste day at the former JFK school at 339 Plymouth Street on Saturday, June 13, 2020 from 8:00 am to 12:00 pm  
VOTE: 4:0:1 (Mr. Reilly abstained)

The Board considered a proposal for a fraud risk assessment, which is recommended by the auditors.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen authorize the Town Administrator to execute a Proposal for Fraud Risk Assessment from Eric A. Kinsherf, CPA, with a fee of \$9,500.00  
VOTE: 4:0:1 (Mr. Reilly abstained)

Mr. Gordon advised that the former convent at St. Joseph Church could be leased from the Archdiocese, to be used as a Council on Aging building. The offer is \$35,000 a year to lease the entire building. A lease agreement would need to be approved at town meeting.

Mr. John Moriarty explained that the building is 4,000 square feet, and in great shape. There is a kitchen, dining room, and a common room that could seat 60. Just the doors would need to be made handicap accessible. Ms. Vayda suggested considering leasing for 5 years while building a new facility for the COA. The Board will tour the convent next week.

The Common Victualler License hearing for Domino's at 2 Norfolk Road was continued to this meeting:

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen re-open the hearing on the application of Holbrook Pizza Company, Inc. dba Domino's (Halil Gozalici, President) for a Common Victualler's License to serve prepared food at 2 Norfolk Road

VOTE: 5:0

The new owner took over on January 6, 2020. The abutters have been notified. Two people spoke about concerns. Ms. Sheila Sterling said her mother owns a home on Norfolk Road, and they are concerned about deliveries between 10 pm and 7 am. Mr. Gozalici assured her there would be none. Ms. McInerney was concerned about cars idling at the back of the building with their lights on, near the fence. Domino's was asked to park in the lined parking spots at night.

MOTION: By Mr. Reilly, second by Ms. Vayda, that the Board of Selectmen grant the request of Holbrook Pizza Company, Inc. dba Domino's, for a Common Victualler License at 2 Norfolk Road

DISCUSSION: Ms. Campanella mentioned that the line on the application asking what the license is for is not filled in. That line will be completed.

VOTE: 5:0

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen close the hearing on the Common Victualler's License for Domino's at 2 Norfolk Road

VOTE: 5:0

MOTION: Made and seconded, that the Board of Selectmen adjourn to executive session to discuss strategy and conduct contract negotiations with non-union personnel (HR Director), and not return to open session

ROLL CALL VOTE: Ms. Vayda – Yes  
Mr. McGaughey – Yes  
Mr. Reilly – Abstain  
Mr. Lee – Abstain  
Ms. Campanella – Yes

Documents: request for use of JFK,  
request for appointment, fraud risk  
proposal