

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, February 26, 2020

Present: Daniel R. Lee, Chairman  
Joshua Reilly, Vice-Chairman  
Lindsy Vayda, Clerk  
Richard B. McGaughey, Associate

Absent: Pamela E. Campanella, Associate

In attendance: Timothy Gordon, Town Administrator  
Marjorie Godfrey, Assistant Town Administrator  
Luke McFadden, Fire Chief  
William Smith, Chief of Police  
Stephan Hooke, Director of Communications  
Eric Erskine, Director of Inspectional Services  
Paul Digirolamo, Town Treasurer/Collector  
Christopher Pellitteri, Superintendent of Public Works  
Jeanmarie Tarara, Town Clerk

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343.

MINUTES:

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen accept the minutes of the regular session of Wednesday, February 5, 2020, as printed

VOTE: 4:0

Mr. Gordon reported that:

- It is budget season and the Capital Improvement Planning Committee met recently to finalize its proposal to town meeting
- The Town's birthday party will be held on Saturday, February 29th, at 1:00 pm, in the Middle High School auditorium, and State Senator John Keenan and State Rep. Ron Mariano are expected to attend. The Civics Club will be recognized, and cake will be served in the cafeteria.
- There is a request for a letter of support for the Holbrook Regional Emergency Communications Center (HRECC). Mr. Gordon asked that the Board authorize him to sign it.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen grant authority to the Town Administrator to commit the participation of the Town in the Regional Emergency Communications Center construction project

VOTE: 3:0:1 (Mr. Reilly abstained)

- It was requested that the agreement for cash reconciliation services with Mr. David Leary be extended for one additional month to allow for additional training for a member of the office staff, due to short staffing.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen approve an extension of David Leary's contract for thirty days, expiring on March 31, 2020, for an additional \$1,800

VOTE: 3:0:1 (Mr. Reilly abstained)

Resident and Chairman of the Friends of the Town Forest, Patricia Greely, said that the "32" off Weymouth Street has been sold, with no notice to the Conservation Commission. She located information on what should be done about the property and will send a link to the Town Administrator. Mr. Reilly also indicated that there is a need to fill the position of Conservation Agent.

Chief Smith came forward and introduced Police Officer Michael Szczesny, a new recruit on the Department. Town Clerk Jeanmarie Tarara swore Officer Szczesny in to the position, with his family and fellow officers in attendance.

Class II Auto Dealers License Hearing:

William Sheridan, President of Sheridan Automotive, Inc., was present.

The legal notice, published in the Journal-Sun on February 5, 2020, was read.

MOTION: At 7:15 pm, by Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen open the hearing on the request of Sheridan Automotive, Inc. dba Friends Automotive (William Sheridan, President) for a Class II Auto Dealers License for the Sale of Second-Hand Motor Vehicles at 399 North Franklin Street

VOTE: 4:0

Mr. Sheridan explained that he would like to be able to have 2 – 4 cars available for sale on his lot, so that he can accommodate his customers who would like to sell their cars.

Ms. Kathleen Chisholm of 411 North Franklin Street, an abutter, expressed a concern about how many cars would be there, and where and when. She said she has no problems with the business yet, but is concerned because there is no fence, and people might come to look at the cars at night. She wanted to know who would watch the conditions if the license is granted. It was explained that the Director of Inspectional Services would be the person overseeing it, and that the cars would be stored in the right front part of the property. The hours of the repair shop will remain the same as they currently are.

MOTION: By Mr. McGaughey, second by Ms. Vayda, that the Board of Selectmen grant the request of Sheridan Automotive, Inc. dba Friends Automotive (William Sheridan, President) for a Class II Auto Dealers License at 399 North Franklin Street, with a limit of four (4) motor vehicles to be kept on the premises at one time, and displayed on the property as indicated on the plan dated 4/26/2018 and submitted with the original application

VOTE: 4:0

MOTION: At 7:36 pm, by Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen close the hearing on the Class II Auto Dealers License for Sheridan Automotive, Inc.

VOTE: 4:0

Common Victualler's License Hearing for Holbrook Pizza Company, Inc. dba Domino's

The legal notice, published in the Journal Sun on February 5, 2020, was read.

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of February 26, 2020*

MOTION: At 7:38 pm, by Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen open the hearing on the request of Holbrook Pizza Company, Inc. dba Domino's for a Common Victualler License at 2 Norfolk Road

VOTE: 4:0

No one was present from Domino's. The Board discussed continuing the hearing to the next meeting. It was discussed that without a Common Victualler's license they are not allowed to offer seating.

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen continue the hearing on Holbrook Pizza Company's request for a Common Victualler License until next Wednesday, the 4th of March at 7:20 pm

VOTE: 4:0

Director Erskine explained that he received complaints about the condition of a Town-owned parcel and sent a notice to Mr. William Nichols and Ms. Ellen Foulsham, the owners of 22 Newton Ave., directing them to remove their items from the property at 18 Newton Ave., and to cease using the property as their own. Mr. Nichols told him that they have been trying to purchase the property from the Town, but the property has to go to auction. Treasurer/Collector Digirolamo said that the property has gone up for auction twice, the last time on July 15, 2015, but the abutters said the minimum price was too high. They were only willing to pay \$5,000 for the 4,290 sq. foot lot. Mr. Digirolamo was asked to compile a list of properties that can be auctioned. Resident Roberta Mankus spoke about the beauty of the bees, birds and gardens on the property. Mr. Erskine said the appearance would be better with the boat, trailer, shed and belongings gone. Mr. Lee was concerned about the liability the Town has of someone being hurt on the property.

The Conservation appointment will be moved to another agenda, after the Conservation Commission has been able to consider the letters of interest and made a recommendation for appointment. The position will be reposted until the Friday before the next Conservation meeting.

Mr. Digirolamo explained that he is asking for authorization to enter into a lease with Pitney Bowes for the postage machine. The lease is less expensive than the previous one.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen authorize the Town Treasurer to execute a 60-month lease with Pitney Bowes for the lease of the postage machine at \$119.44 per month

VOTE: 3:0:1 (Mr. Reilly abstained)

Mr. Digirolamo said that he will be asking for approval of borrowing at the next meeting, for the Public Safety Building improvements and the Tri Town Water Treatment Plant.

Mr. Erskine reported that Tractor Supply fell a little short of their goals during the opening. Set Point RX is in the rough stage; Family Dollar and Dollar Tree are a couple of months out on opening. There have been 60 building permits this year. The new permit fee schedule will be going up on the website and effective April 1st.

Chief Smith reminded everyone about the new hands-free cell phone law, and reported that the Dana Farber blood drive is this Saturday at the Police Station from 8:30 am to 2:30 pm.

Director Hooke said that he has been working hard on the grant and the roof trusses are going up over the administration section of the new Communications building.

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of February 26, 2020*

MOTION: At 8:26 pm, to adjourn to executive session pursuant to M.G.L. c. 30A, Section 21(a)(1) – to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual, and not return to open session

ROLL CALL VOTE: Ms. Vayda – Yes  
Mr. McGaughey – Yes  
Mr. Lee – Yes  
Mr. Reilly – Yes

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Lindsay Vayda, Clerk

Documents:

Minutes

Sheridan Auto license application

Building Insp. Notice to Nichols/Foulsham

Postage machine lease

MOA with David Leary

Kinsherf proposal