

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, February 19, 2020

Present: Daniel R. Lee, Chairman  
Lindsay Vayda, Clerk  
Richard B. McGaughey, Associate  
Pamela E. Campanella, Associate

Absent: Joshua Reilly, Vice-Chairman

In attendance: Marjorie Godfrey, Assistant Town Administrator  
Luke McFadden, Fire Chief  
William Smith, Chief of Police  
Stephan Hooke, Director of Communications  
Eric Erskine, Director of Inspectional Services  
Paul Digirolamo, Town Treasurer/Collector

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343.

Condolences were offered to Town Administrator Timothy Gordon and his family following the recent passing of his father, John W. Gordon, Jr.

MINUTES:

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the regular session of Wednesday, January 29, 2020, as printed

VOTE: 4:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the executive session of Wednesday, January 29, 2020, as printed

VOTE: 4:0

Chief Smith explained that a grant has been received so that the drug collection bin in the foyer of the Public Safety Building can be maintained.

MOTION: By Ms. Campanella, second by Ms. Vayda, that the Board of Selectmen accept the Commonwealth of Massachusetts MED Project Grant on behalf of the Holbrook Police Department, for the collection and disposal of old and expired medications, in the amount of One Thousand Three Hundred Dollars (\$1,300.00), and authorize the Police Chief to execute all grant documents and expend the funds

VOTE: 4:0

Chief Smith reported that a new recruit who just graduated from the academy will be sworn in at the next meeting. The Sheriff's Department is painting the interior at the Station, and there will be a Dana Farber Blood Drive on February 29th at the Public Safety Building.

Supt. Pellitteri said that the pedestrian signals at Plymouth Street and Abington Avenue have been malfunctioning. It is estimated that repairs would cost 20 – 25 thousand dollars. The lights were

installed for children walking to the former JFK School, which is now closed. He suggested removing the signals. Ms. Vayda asked if the pedestrian signs that flash when someone is crossing could be put in. They work on solar, and Mr. Pellitteri will look into it. Mr. Lee read an email he received from a resident expressing concern with the removal of the pedestrian lights due to the number of accidents in the area and the speed of the vehicles in that area. Mr. Pellitteri will get together with public safety officials and take a look at that location.

There was a water main break in the Grove recently that was a complicated break. Mr. Pellitteri will work to improve the communications between the Public Works Department and the public.

Director Erskine presented information on the permit fee schedule in that department, and asked the Board to consider raising the fees to be in line with neighboring towns. All permitting is now online, and there will be a \$25 fee for submitting a paper application for a permit.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the recommendation of the Director of Inspectional Services and approve the updated Inspectional Services Permit Fees, as submitted, including Building, Electrical, Plumbing & Gas, and Weights and Measures

VOTE: 4:0

MOTION: At 7:20 pm, by Mr. Lee, and seconded, that the Board of Selectmen open the hearing on the application of North Franklin Street Auto LLC (George R. Andrews, Jr., President) for a Class II License for the Sale of Second-Hand Motor Vehicles at 350 & 376 North Franklin Street

VOTE: 4:0

Kevin Andrews, son of George R. Andrews, Jr., who was also present, introduced himself and explained that he is speaking on behalf of his father, relative to the application for a Class II Dealers License for 350 & 376 North Franklin Street. He explained that the request is for 15 cars to be stored outside for sale. Mr. Erskine has visited that location. One abutter, Mr. Charles Donahue, who owns the property at 390 North Franklin Street, described Mr. Andrews as a very good neighbor and said that he supports his request for the license.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen grant a Class II Auto Dealers License for the Sale of Second-Hand Motor Vehicles at 350 & 376 North Franklin Street to North Franklin Street Auto LLC (George R. Andrews, Jr., President). The licensed premises at 350 North Franklin St. includes two service bays in Garage 3, and parking for no more than fifteen (15) sales vehicles as indicated on the parking plan submitted and dated 1/10/2020, and includes an office at 376 North Franklin Street

VOTE: 4:0

MOTION: At 7:28 pm, by Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen close the hearing on the Class II Auto Dealers License for North Franklin Street Auto LLC, 350 & 376 North Franklin Street

VOTE: 4:0

Mr. Kelly Donahue and his business partner, Anthony Iskra, were present for the license hearing on 783 South Franklin Street.

MOTION: At 7:30 pm, by Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen open the hearing on the applications of Donahue Holdings LLC dba Donahue's Pub (Kelly Donahue, Manager) at 783 South Franklin Street, for:

- A General on Premises All Alcohol License
- A Common Victualler's License
- An Automatic Amusement Device License
- An Entertainment License

VOTE: 4:0

Mr. Donahue explained that he has been a resident of Holbrook for 23 years, and would like to open a small neighborhood pub. He has 15 years of experience over the last 23 years. The Board asked questions about being allowed to serve alcohol without food. He said he will use a ventless, hoodless, air fryer with no grease trap, to prepare some food. It will go on the counter.

No abutters or residents spoke. Mr. Erskine said he has taken out a permit for two bathrooms. Mr. Erskine said Mr. Donahue has requested seating for 32, which will require 8 parking spaces. There are 35 parking spaces in the lot for the building. The occupant load will be 50, and the space has a sprinkler system. Mr. Donahue said the live music requested will be acoustic, and he agreed to setting the time to start the music at 9:00 pm, after other businesses in the building will be closed. Ms. Vayda suggested the Board consider the alcohol hours be approved at 11:00 am until 1:00 am, Monday through Saturday, and noon until 1:00 am on Sunday.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen grant the request of Donahue Holdings LLC dba Donahue's Pub for a General On-Premises License to Expose, Keep for Sale, and to Sell Alcoholic Beverages to be Drunk on the Premises, Kelly Donahue, Manager, at 783 South Franklin Street and grant the hours for the sales, including Monday – Saturday, 11:00 am – 1:00 am, and Sunday 12:00 pm to 1:00 am, contingent on the completion of all requirements, including:

- The submission of a Fire Safety Inspection Certificate
- The payment of the license fee
- The approval of the Alcoholic Beverages Control Commission, and the Inspectional Services Department, including Fire, Police and the Board of Health

VOTE: 4:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen establish a fee for a General on Premises All Alcohol License at \$1,500.00

VOTE: 4:0

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen grant the request of Donahue Holdings LLC dba Donahue's Pub (Kelly Donahue, Manager) for a Common Victualler's License in order to serve prepared foods at 783 South Franklin Street

VOTE: 4:0

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen grant the request of Donahue Holdings LLC dba Donahue's Pub (Kelly Donahue, Manager) for an Automatic Amusement Device License for two (2) devices at 783 South Franklin Street, including a Gold Tee Golf Game and a Table Top Video Trivia Device

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VOTE: 4:0

MOTION: By Ms. Vayda, and seconded, that the Board of Selectmen grant the request of Donahue Holdings LLC dba Donahue's Pub (Kelly Donahue, Manager) for an Entertainment License to allow DJ's and Live Acoustic Music between the hours of 9:00 pm and 1:00 am, Monday through Sunday

VOTE: 4:0

MOTION: At 8:08 pm, by Ms. Vayda, second by Mr. McGaughey, to close the hearing on the licenses for Donahue Holdings LLC dba Donahue's Pub

VOTE: 4:0

The agenda item to approve a Fraud Risk Assessment will be added to an upcoming agenda.

Director Hooke reported that the State 911 Development Grants for capital items and equipment are being increased to \$18 million as an incentive for host and new communities. The steel is going up in the new Communications building and the framework is next.

Chief McFadden said the Fire Dept. has been very busy, and the new hire is in the Fire Academy, finishing in May.

Resident Susan Wright suggested that the Board look into getting GIS for the Town.

Chris Lade, a member of the Holbrook Landfill Re-Purpose and Oversight Advisory Committee, said that the committee has been left by the wayside on the Holbrook Meadows project. No revised plans have been submitted since the conceptual plans. Mr. Lee asked him to bring his concerns to the Town Administrator.

Mr. Digirolamo reported on the number of bills and second notices that have been sent out recently and the low percentage of bills that have been paid. He was asked about a convenience fee for paying online. He explained that the amount of the fee goes up in relation to the amount of the bill when a credit card is used for payment. However, when a checking account is used for payment, the fee is 25 cents.

MOTION: At 8:21 pm, made and seconded, to adjourn to executive session to discuss strategy and conduct contract negotiations with non-union personnel (HR Director), and not return to open session

ROLL CALL VOTE:	Ms. Vayda – Yes	Mr. McGaughey – Yes
	Ms. Campanella – Yes	Mr. Lee – Yes

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Lindsay Vayda, Clerk

Documents: minutes, license applications,  
grant acceptance form, permit fee  
increase request