

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, April 29, 2020

Present: Daniel R. Lee, Chairman
Joshua Reilly, Vice-Chairman
Lindsy Vayda, Clerk
Pamela E. Campanella, Associate
Richard B. McGaughey, Associate

In attendance: Marjorie Godfrey, Assistant Town Administrator
Several Department Heads and members of the public attended via Zoom

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343.

The notice on the agenda was read, related to changes in the Open Meeting Law due to COVID-19, allowing the Town to hold the meetings remotely on Zoom during the shutdown of the Town Hall, in order to allow public access to the meetings.

MINUTES:

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen accept the minutes of the Emergency Session of Monday, March 16, 2020, as printed

VOTE: 4:0:1 (Mr. McGaughey abstained)

It was announced that the application deadline for Holbrook Town Scholarship applications has been extended until June 1, 2020. The application is available on the Town's website.

The Board of Health has received another \$6,000 grant related to the Coronavirus Pandemic, which requires acceptance by the Board of Selectmen.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen vote to accept an additional \$6,000 for the Public Health Support for COVID-19 Grant from the Massachusetts Association of Health Boards (MAHB), on behalf of the Holbrook Board of Health, and authorize the Board of Health/Health Agent to expend the grant funds, consistent with the grant budget

VOTE: 5:0

Katie Goldrick, Chairman of the Board of Health had requested approval for the hiring of a temporary Board of Health nurse to work as needed, to be paid for by the COVID-19 grant from MAHB.

MOTION: By Mr. Lee, second by Ms. Vayda, that the Board of Selectmen hire Danielle McDonagh for the position of temporary Board of Health nurse, with a stipend of \$30 per hour, to work as needed. This is a part-time position with no benefits and is subject to grant funding through the Public Health Support for COVID-19 Grant from the Massachusetts Association of Health Boards

VOTE: 5:0

Mr. Reilly left his seat.

Discussion took place about the request before the Board to approve another agreement with David Leary dba Leary and Associates, for professional cash reconciliation services for February – August 2020. It was discussed that this work needs to be completed by the office staff, and that this should not continue to happen, but in order to keep on schedule with the Town's year end, the Board should approve it.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen approve an agreement with David Leary dba Leary and Associates for professional cash reconciliation services for the months including February through August 2020, at a rate of \$60 per hour, with a maximum fee of \$1,500 per monthly reconciliation

VOTE: 4:0:1 (Mr. Reilly abstained)

Mr. Reilly returned to his seat, said he is abstaining from the next discussion, and left his seat again.

Discussion took place about filling the position of Interim Town Administrator, following the interviews of the four finalists at the last meeting. Each Selectman spoke about the experience and attributes of the specific candidate they preferred, including Ms. Kellie A. Hebert and Mr. James M. O'Mara, Jr., and why they believe that candidate is the best one for this temporary position.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen vote to offer the position of Interim Town Administrator to Kellie A. Hebert, to be effective upon the successful negotiation of an employment agreement. This position is limited to 6 months, usually 3 months initially, and then extended for another 3 months if necessary

VOTE: Ms. Campanella – Yes
Ms. Vayda – Yes
Mr. McGaughey – No
Mr. Lee – No
2:2 MOTION FAILED

MOTION: By Mr. Lee, second by Mr. McGaughey, that the Board of Selectmen vote to offer the position of Interim Town Administrator to James M. O'Mara, Jr., to be effective upon the successful negotiation of an employment agreement. This position is limited to 6 months, usually 3 months initially, and then extended for another 3 months if necessary

VOTE: Mr. Lee – Yes
Mr. McGaughey – Yes
Ms. Vayda – No
Ms. Campanella – No
2:2 MOTION FAILED

The Chairman indicated that the Board was deadlocked, and this discussion will be put off for another meeting.

MOTION: At 7:35 pm, to adjourn the meeting

VOTE: Ms. Vayda – Yes
Ms. Campanella – Yes
Mr. McGaughey – Yes
Mr. Lee – Yes

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Linsdy Vayda, Clerk

Documents:

Minutes

BOH Grant Acceptance form

Leary agreement

Resumes for Interim TA:

T. Guerino, K. Hebert, J. O'Mara, J. Reynolds