

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, April 22, 2020

Present: Daniel R. Lee, Chairman  
Lindsay Vayda, Clerk  
Pamela E. Campanella, Associate  
Richard B. McGaughey, Associate

Absent: Joshua Reilly, Vice-Chairman

In attendance: Marjorie Godfrey, Assistant Town Administrator  
Several Department Heads and members of the public attended via Zoom

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343, and was live on Zoom courtesy of Holbrook Community Access and Media (HCAM).

MINUTES: By Ms. Vayda, second by Ms. Campanella, to accept the minutes of the regular session of Wednesday, March 4, 2020, as printed

VOTE: 4:0

MINUTES: By Ms. Vayda, second by Ms. Campanella, to accept the minutes of the regular session of Wednesday, March 11, 2020, as printed

VOTE: 4:0

Mr. Lee said he was contacted by the owner of the Union Street Lanes and the renewal of the bowling alley and pool table licenses should be postponed until the next meeting.

Chapter 53 of the Acts of 2020, Sections 10 & 11 – An Act by the Commonwealth of Massachusetts to address challenges faced by municipalities and state authorities resulting from COVID-19: Treasurer/Collector Paul Digirolamo recommended that the Board not vote in favor of the options to delay real estate tax payments, etc., in order to reduce the impact on cash flow. Mr. Lee said that people are out of work, and the Town should give them time to pay. If loan servicing companies hold the real estate tax payments past May 1, they will still need to pay them by June 1.

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen extend the due date for real estate and personal property tax payments for all taxpayers from May 1 to June 1, 2020 in accordance with the provisions of section 10(a)(i)-(iii) of c. 53 of the Acts of 2020

VOTE: 3:1 (Ms. Campanella against)

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen extend the due date for filing for a tax exemption or tax deferral from April 1 to June 1, 2020 in accordance with the provisions of section 10(a)(iv) of c. 53 of the Acts of 2020

VOTE: 4:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen waive the payment of interest and penalties on any excise, tax, betterment assessment due from March 10 to June 30, 2020 in accordance with the provisions of section 11 of c. 53 of the Acts of 2020

VOTE: 4:0

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen waive the payment of interest and penalties due from March to June 30, 2020 on any water or sewer charges added to a tax bill in accordance with the provisions of section 11 of c. 53 of the Acts of 2020

VOTE: 4:0

The Board interviewed four candidates for the position of Interim Town Administrator, in order to temporarily fill the position while Town Administrator Timothy Gordon is on military leave until late in July. Those interviewed included:

Mr. Thomas M. Guerino of Vernon, VT  
Kellie A. Hebert, ICMA-CM, of Lowell, MA  
James M. O'Mara, Jr., of Amherst, NH  
Joseph H. Reynolds, Braintree, MA

One candidate at a time entered the meeting room, introduced themselves and answered questions from the Board about their budgeting skills, experience with negotiating union contracts, their management style, experience with grant writing and managing large projects, procurement and town meeting experience, the important responsibilities of the Board of Selectmen, and challenges they have faced while serving as a temporary town administrator. Each candidate was thanked and it was explained that the Board was taking the information presented under advisement this evening, and would enter into discussion at the next meeting, and make an offer to a candidate as soon as the Board comes to a decision.

A moment of silence was held in memory of a resident, Mr. Robert Anderson, who passed away this past weekend, the Town's first death from COVID-19.

MOTION: At 9:10 pm, by Ms. Vayda, second by Mr. McGaughey, to adjourn the meeting

ROLL CALL VOTE: Mr. McGaughey – Yes  
Mr. Lee – Yes  
Ms. Vayda – Yes  
Ms. Campanella – Yes

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Lindsay Vayda, Clerk

Documents: minutes, resumes, Chapter 53 of the Acts of 2020