

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, March 11, 2020

Present: Daniel R. Lee, Chairman
Joshua Reilly, Vice-Chairman (Arrived at 7:20 pm)
Lindsay Vayda, Clerk
Pamela E. Campanella, Associate

Absent: Richard B. McGaughey, Associate

In attendance: Timothy Gordon, Town Administrator
Marjorie Godfrey, Assistant Town Administrator
William Smith, Chief of Police
Stephan Hooke, Director of Communications
Lauren Mielke, Assistant Director of Communications
Paul Digirolamo, Town Treasurer/Collector
Board of Health: Catherine Goldrick, Chairman; Kathryn Tribulski, Au.D.; David Reilly; Health Agent Abbey Myers

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343.

MINUTES:

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the regular session of Wednesday, February 19, 2020, as printed

VOTE: 3:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the executive session of Wednesday, February 19, 2020, as printed

VOTE: 3:0

Mr. Gordon reported that Chief Smith, the Emergency Management Director, and Abbey Myers, the Health Agent, are working on the Coronavirus pandemic that is now affecting the United States. Mr. Gordon has been in contact with the Town's IT contractor for services if the Town needs to close down. Ms. Myers said the Mass. Dept. of Public Health has advised that the risk is still low to the residents, but the risk is increasing. She is in contact with the state almost daily.

It was explained that the Superintendent of Public Works has requested approval from the Board to carry ten days of vacation time into the next year of his contract. He could not be present at this meeting, and the discussion will take place at the next meeting.

Mr. Digirolamo explained that the Board needs to take a vote to award the bid for bond anticipation notes totaling \$5,043,000 for the Tri Town Water Treatment Plant (\$4,500,000) and the Public Safety Building repairs (\$453,000), plus interest:

MOTION: Made by Ms. Vayda, second by Ms. Campanella:

I, the Clerk of the Board of Selectmen of the Town of Holbrook, Massachusetts, certify that at a meeting of the board held March 11, 2020, of which meeting all members of the board were duly notified and at

which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of \$5,043,000 1.75 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated March 17, 2020, and payable March 17, 2021, to Jefferies LLC at par and accrued interest, if any, plus a premium of \$42,714.21.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 26, 2020, and a final Official Statement dated March 4, 2020, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: March 11, 2020

To be signed by the Clerk of the Board of Selectmen

VOTE: 3:0

Cheryl Sbarra, J.D., Senior Staff Attorney and Director of Policy and Law, from the Massachusetts Association of Health Boards, presented information on the legal authority of the Board of Health, including health and disease control, nuisances, food safety, tobacco, hazardous and solid waste, etc., through state law and health regulations.

Mr. Reilly arrived at 7:20 pm.

MOTION: At 7:40 pm, by Ms. Vayda, second by Ms. Campanella, to adjourn the meeting

VOTE: 4:0

Documents: Minutes, vacation carry-over request,
BAN vote, MAHB presentation

Lindsay Vayda, Clerk