

**AGENDA  
BOARD OF SELECTMEN  
HOLBROOK, MASSACHUSETTS**

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**Wednesday, June 17, 2020 at 7:00 p.m.**

**Meeting will be held virtually on Zoom (link on page 2), and broadcast by  
Holbrook Community Access and Media (H-CAM)**

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**Due to the ongoing COVID-19 Pandemic and the State of Emergency issued on March 10, 2020, Governor Baker issued an Executive Order temporarily suspending certain provisions of MGL c. 30A sec. 20, the Open Meeting Law, temporarily relaxing the Law's requirements that meetings be held in public places, open and physically accessible to the public. The Town Hall remains closed to the public, and measures have been taken to ensure public access to the meeting through alternative means. Instructions, allowing the public access electronically using Zoom, have been attached as page 2.**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

This meeting will be recorded & broadcast by Holbrook Community Access & Media (H-CAM)

**II. MINUTES**

A. Approve the Minutes of the Regular Session of Wednesday, May 13, 2020

**III. TOWN ADMINISTRATOR'S REPORT**

A. Communications & Announcements

1. Consumer Confidence Report – 2019 Drinking Water Report

B. Committee Updates

C. Update on Status of Open Issues

**VI. OLD BUSINESS**

**V. NEW BUSINESS**

A. Peter Mahoney, Chairman, Finance Committee – Presentation on the Finance Committee's FY2021 Operating Budget (Article 1 on Annual Town Meeting Warrant)

B. ATM Articles:

1. Lake Holbrook Dam Repairs (Article 2)

2. Capital Improvements for FY2021 (Article 3)

3. Citizen Petition – Change from Representative to Open Town Meeting (Article 4)

C. Discussion about Reducing the Town Meeting Quorum pursuant to Section 7(a) of Chapter 92 of the Acts of 2020: An Act Relative to Municipal Governance During the COVID-19 Emergency

D. Vote to Authorize the Chairman to Execute Amendment #1 to the Agreement Between the Town of Holbrook and Community Opportunities Group, Inc. for Administration Services for the FY2016 CDF-1 Program

E. Vote to Renew/Extend the Ambulance Billing Service Agreement with New England Medical Billing for the year ending on June 30, 2021, and Authorize the Chairman to Execute Appendix B of the Agreement

F. Vote on the Ambulance Rates to be effective July 1, 2020

G. Update/Discussion on the Union Street Renovation Project

H. Vote to Accept the Recommendation of the Board of Health to Hire a Board of Health COVID-19 Compliance Officer through December 31, 2020, at \$300 per week

- I. Vote on Recommendations to Promote Clerical Union Administrative Assistants, Grade 3 to the position of Senior Administrative Assistant, Grade 4
- J. Vote on Requests for Vacation Carry-Over from FY20 to FY21
- K. Discuss the Town Hall Hours for the 4th of July Holiday

## **VI. ADJOURN**

### Instructions for Joining the Selectmen's Meeting Remotely

on Wednesday, June 17, 2020 at 7:00 pm

HCAM is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen

Time: Jun 17, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86522526579?pwd=SXZEdG45U2pJSEJvUmM5UVVTZ05aUT09>

Meeting ID: 865 2252 6579

Password: 842843

One tap mobile

+13017158592,,86522526579#,,1#,842843# US (Germantown)

+13126266799,,86522526579#,,1#,842843# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 865 2252 6579

Password: 842843

Find your local number: <https://us02web.zoom.us/j/86522526579?pwd=SXZEdG45U2pJSEJvUmM5UVVTZ05aUT09>