

**AGENDA
BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS**

**Wednesday, January 29, 2020 at 7:00 p.m.
Holbrook Town Hall, Selectman Noel C. King Meeting Room,
Floor 3R, 50 North Franklin Street, Holbrook, MA 02343**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

II. MINUTES

A. Vote on the Minutes of the Regular & Executive Sessions of Wednesday, December 18, 2019

B. Vote on the Minutes of the Regular Session of Wednesday, January 8, 2020

III. TOWN ADMINISTRATOR'S REPORT

A. Communications & Announcements

B. Committee Updates

C. Update on Status of Open Issues

IV. CITIZEN COMMENTS

V. OLD BUSINESS

VI. NEW BUSINESS

A. Wayne T. Darragh, President of Community Opportunities Group, Inc., to discuss the expenditure of Community Development Program Income funds on a final housing rehabilitation project & Vote of the Board

B. Discussion & Vote on the renewal of the insurance on the (2) vacant schools – former South and Kennedy Schools

C. Vote to Authorize the Chairman to execute and submit the Town's Municipal Response to the Cannabis Control Commission indicating whether MassMedicum Corp.'s proposed Marijuana Establishment is in compliance with the Town's By-Laws

D. Vote to renew licenses effective January 1, 2020:

1. Sparta Food Services dba Holbrook House of Pizza, 31 N. Franklin St. – Common Victualler License

2. Hype Motors, Inc., 204 S. Franklin St. – Class II Auto Dealers License

E. Vote to Execute an Agreement Between Tri-Town Water and Environmental Partners Group, Inc. for Water Treatment Plant OPM Services – Extra Request No. 3

F. Vote to Execute a Standard Contract Between the Tri-Town Board of Water Commissioners and AECOM USA of Massachusetts, Inc. for Water Treatment Plan Design Services

G. Vote to Schedule the Annual Town Meeting and the Dates of the Open & Close of the dates to submit articles for the Town Meeting Warrant

H. Vote to Schedule a Special Town Meeting and the Dates of the Open & Close of the dates to submit articles for the Special Town Meeting Warrant

VII. DEPARTMENT HEAD UPDATES

VIII. ADJOURN to Executive Session to discuss strategy as it relates to collective bargaining with Union employees (Clerical), and return to open session

IX. OPEN SESSION:

A. Vote to Execute an Agreement Between the Town of Holbrook and the International Union of Public Employees, Local 151 (Clerical), effective July 1, 2019 – June 30, 2022

X. ADJOURN

“The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.”

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The last item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.
- 6) All Citizens who exhibit disrespectful or unruly behavior will be asked to leave the meeting room and building.
- 7) Any Citizens who relay any threat, either verbally or physically, will be removed from meeting room and building.
- 8) The Safety of the Board and Meeting Attendees will be taken very seriously, and behavior that compromises their Safety will not be tolerated, and will be dealt with accordingly.

Voted: 03/23/2004

Amended: 01/09/2019