

**AMENDED AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS**

**Board of Selectmen
Wednesday, June 11, 2014 at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343**

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).
- II. MINUTES:**
A. Minutes of the Regular Session of Wednesday, May 7, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**
A. Citizen Concerns
B. Communications & Announcements
C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
A. Holbrook Local Cultural Council's request for a Gift and Donation Account
B. Consider the recommendation of the Interim Chief of Police Committee for appointment of the Acting Chief of Police
C. Year End Appropriation Transfer Requests
D. Vacation Carry-Over Requests
E. Authorize the Chairman to Execute the MSBA Final Schematic Design Approval Certification and Checklist for the School Building Project
F. Authorize the Chairman to Execute the Extra Work Authorization with CHA Consulting, Inc. (CHA) for Final Design & Construction Administration Services for the Reconstruction of the Weymouth, Pine & Sycamore Streets Intersection
G. Authorize the Chairman to Execute the Participation Agreement & Bind Order for FY15 Workers' Compensation Insurance with MEGA Property & Casualty Group, Inc.
H. Authorize Selectman Sheehan to execute a Tri Town Water Board Grant Application for Improvements to the Great Pond Lower Reservoir Dam
I. Request for KENO To Go at Convenience Mart, 779 So. Franklin Street
J. Annual Appointments of Officials and Board & Committee members effective July 1st
K. Update on Treasurer's Cash Reconciliations, Transfers of Funds, and Receivables
L. Update on Public Works Projects
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN to Executive Session** to discuss strategy related to collective bargaining with Union personnel (Clerical), and **not return to open session**

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004