

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, July 23, 2014 at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).
- II. MINUTES:**
- A. Minutes of the Regular and Executive Sessions of May 28, 2014
 - B. Minutes of the Regular and Executive Sessions of June 11, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**
- A. Citizen Concerns
 - B. Communications & Announcements
 - C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
- A. **7:15 pm:** Hearing on the application of MEEDO, Inc. dba Sara's Pizza Palace (Melad Kamel, President) for a Common Victualler's License for the purpose of serving prepared food at 424 North Franklin Street
 - B. Request for a Block Party and the closure of Woodland Road on Saturday, September 6th
 - C. Request for Permit to Solicit Educational Products Door-to-Door
 - D. Request for Permit to Solicit SolarCity Power Purchase Agreements Door-to-Door
 - E. Vote to Authorize the Town Administrator to contact the Mass. Human Resources Division (HRD) to include Holbrook in the 2014 Police Promotional Exam for the rank of Sergeant
 - F. Discuss Norfolk County Agricultural School request for payment
 - G. Update on Treasurer's Cash Reconciliations, Transfers of Funds, and Receivables
 - H. Update on Public Works Projects
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN**

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004