

**AGENDA**  
**HOLBROOK BOARD OF SELECTMEN**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen**  
**Wednesday, August 27, 2014 at 7:00 p.m.**  
**Holbrook Town Hall, Selectmen's Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. ADJOURN TO EXECUTIVE SESSION to discuss strategy as it relates to litigation (Gioioso), recess if time permits, and RETURN TO THE OPEN SESSION AT 8:00 PM**

**III. MINUTES:**

A. Minutes of the Regular Session of Monday, August 4, 2014

**IV. TOWN ADMINISTRATOR'S REPORT:**

A. Citizen Concerns

B. Communications & Announcements

C. Update on Status of Open Issues

**V. OLD BUSINESS:**

**VI. NEW BUSINESS:**

A. Massachusetts School Building Authority (MSBA) – Project Scope and Budget Documents  
Holbrook Junior-Senior High School Project – Vote to:

- Authorize the Town to enter into and be bound by the Project Scope and Budget Agreement (PSBA)
- Authorize the Chairman to Execute the Project Scope and Budget Agreement (PSBA)
- Authorize the Chairman to Execute Exhibit A, Total Project Budget
- Authorize the Chairman to Execute Exhibit A, Proposed Schedule of Alternates
- Authorize the Chairman to Execute Exhibit H, Reimbursement Rate Certification

B. Vote to place an article on the October 22, 2014 Special Town Meeting Warrant for the funding of the Junior-Senior High School Project

C. Economic Development Advisory Board:

- Vote to create and charge the committee
- Appoint members to serve on the committee

D. Vote to appoint a Constable, with a term to expire June 30, 2015

E. Vote to appoint a School Principal to the Permanent School Building Committee

F. Vote to appoint a member of the Board of Registrars

G. Vote to Sign a Letter of Interest in Connecting to the Massachusetts Water Resources Authority (MWRA) for the Town's water supply

H. Appoint a Member of the Board of Selectmen as the Representative to the Randolph/Holbrook Joint Water Board & the Tri Town Board of Water Commissioners

I. Update from the Town Treasurer/Collector

J. Update on Public Works Projects

**VII. CITIZENS' COMMENTS:**

**VIII. ADJOURN**

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**PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004