

**AGENDA**  
**HOLBROOK BOARD OF SELECTMEN**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen**  
**Wednesday, August 14, 2013, at 7:00 p.m.**  
**Holbrook Town Hall, Selectmen's Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).

**II. MINUTES:**

A. Minutes of the Regular and Executive Sessions of June 12, 2013

B. Minutes of the Regular and Executive Sessions of June 26, 2013

C. Minutes of the Regular and Executive Sessions of July 10, 2013

**III. TOWN ADMINISTRATOR'S REPORT:**

A. Citizen Concerns

B. Communications & Announcements

C. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

A. **7:15 pm:** Hearing on the application of T and D Classic Cars, Inc. (David McAlpine, Treasurer) for a Class II License for the Sale of Second-Hand Motor Vehicles at 782 Plymouth Street

B. Present Certificate of Achievement to Town Resident Elizabeth A. LeCount

C. Request for Block Party in the Woodland Road Area

D. Appointment to the Town Scholarship Committee

E. Establish a Memorial Day Committee & Appoint Members

F. Vote to Approve and Execute a Memorandum of Agreement between the Town of Holbrook and Police Chief William D. Marble, Jr., effective February 10, 2013 through February 10, 2014

G. Vote to authorize the Chairman to Execute Contract Documents with the Massachusetts Emergency Management Agency (MEMA) for an Emergency Management Performance Grant (EMPG) in the amount of \$2,790.00

H. Appointment of Emergency Management Auxiliary Police Officers (6)

I. Vote to Grant Ambulance Abatements for the Quarter of April 1 – June 30, 2013

J. Update on Public Works Projects

**VI. CITIZENS' COMMENTS:**

**VII. ADJOURN to Executive Session** to discuss strategy and conduct contract negotiations with nonunion personnel (Fire Chief), discuss strategy as it relates to collective bargaining with Union personnel (Clerical), **and Return to Open Session**

**VIII. NEW BUSINESS CONTINUED:**

- K.** Vote to Approve & Execute an Agreement between the Town of Holbrook and the American Federation of State, County and Municipal Employees, AFL-CIO, State Council 93, Massachusetts Public Employees Local 1395 (Clerical Union), effective July 1, 2013
- L.** Vote to Approve & Execute an Employment Agreement between the Town of Holbrook and Fire Chief Edward J. O'Brien, effective July 1, 2013

**IX. ADJOURN**

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**PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004